

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 17, 2021, via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton (City Hall), Fullerton (City Hall), LaLonde (City Hall), Mayor Litzner (City Hall) and Mayor Pro-Tem St. Louis (City Hall).

ABSENT: Councilmembers Pelter and Tremble.

It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to excuse Councilmember Pelter from the meeting due to being on vacation, and Councilmember Tremble due to being sick.

Roll Call Vote:

Yes: Councilmembers Fullerton, LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis and Councilmember Clapperton.

No: None.

Motion carried unanimously.

STAFF PRESENT/ZOOM: Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief; Stephanie Baar, Assistant to the City Manager.

LIMITED PUBLIC COMMENT

Public comment was received regarding an announcement from City Attorney Palmer outlining the procedures for Public Comment, submitting questions to Council and requesting to be on the meeting agenda.

CONSIDERATION OF MINUTES OF THE MAY 3, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Fullerton, seconded by Councilmember LaLonde, to approve the minutes from May 3, 2021.

Roll Call Vote:

Yes: Councilmember LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis, Councilmembers Clapperton and Fullerton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember LaLonde, to approve payment of the bills in the amount of \$ 45,228.66.

Ace Hardware	April 2021 Statement	\$1,060.15
Airgas	DPW Cylinder Rental	\$155.39
Arrow Signs	Assistant CMGR and Clerk/Treasurer/Sign	\$60.00
Arrow Signs	Golf Course Signs	\$545.00
Astrea	SIPD-IT Service	\$170.00

Austin Downey	Reimbursement-SIFD	\$264.99
Axon Enterprise Inc.	SIPD-Automotive Shut Down Battery Pack	\$341.71
BC Pizza	LBE Catering	\$824.50
Belonga Excavating	Cemetery Topsoil	\$50.00
Blarney Castle	Golf Equipment/Carts Fuel	\$400.52
C2AE	Project 21-0084	\$3,637.84
C2AE	Project 21-0085	\$4,476.87
C2AE	Project 21-0076	\$12,407.26
Captain's Quarters	SIFD-Fire Suits Dry Clean	\$36.60
Charles Palmer, P.C.	Attorney Services	\$4,280.00
Cut River Small Engine Repair	Saw Replacement Parts	\$104.00
ETNA	Water Meter- Rest Area	\$907.00
Graham Motor & Generator Service	Sewer Pump and install	\$1,876.61
Hyde Services	Lawn Sweeper Brooms	\$150.71
ICMA Membership	2021 Membership-Stephanie Baar	\$304.00
Kimball Midwest	Shop Supplies	\$199.70
KSS	PARKS/DPW/CITY HALL	\$1,444.42
LERMA INC/Law Enforcement Records Mngt	2021 Memberships-Brown, Long, Baar	\$60.00
Lynn Auto	April 2021 Statement-Golf	\$76.97
Lynn Auto	April 2021 Statement	\$1,178.89
Mackinac Sales	April 2021 Statement	\$64.36
Michigan Municipal Executives (MME)	2021 Membership-Stephanie Baar	\$72.50
Miller Canfield, Paddock, Stone PLC	Attorney Services	\$3,628.50
MMTA	MMTA in the UP Virtual	\$99.00
MWEA	2021 Memberships-R. Winberg/G. Laysell	\$154.00
National Office Products	April 2021 Statement	\$311.38
Pitney Bowes	Ink Pad Replacement	\$18.56

Precision Edge Outdoor Service	Cemetery Contract 2021 - payment 1 of 3	\$2,880.00
Safety Kleen	Washer Solvent	\$158.00
Sault Printing Company	February and April 2021 City Hall Copier and Printer	\$183.02
Skinner's Garage Inc	Mower Parts	\$53.72
Spartan Nash	April 2021 Statement	\$94.06
St. Ignace Auto	April 2021 Statement	\$56.00
St. Ignace True Value	April 2021 Statement	\$479.10
The Cedars of Mackinac/Carol Bell	Chall Spring Floor Bed Maintenance	\$84.00
The St. Ignace News	April 2021 Statement	\$457.71
The St. Ignace News	April 2021 Statement - Golf Course	\$787.00
USA Bluebook	WWTR Plant Supplies	\$634.62
Total		\$45,228.66

OLD BUSINESS – None.

NEW BUSINESS

A. C2AE INVOICES

City Manager Long informed Council that the invoices from C2AE for March and April are a progressive billing involving the upcoming applications for the water and wastewater projects through the State of Michigan and USDA.

It was moved by Councilmember LaLonde, seconded by Councilmember Fullerton, to approve payment of each of the invoices to C2AE for the projects.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

B. RESOLUTION STRAITS BREW BASH 2021

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember LaLonde:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct the Straits Brew Bash 2021; and

WHEREAS, this event requires the usage of the Marina parking lot and main dock at 13 South State Street; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held;

WHEREAS, it is understood that there may be fees for certain services if provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED that the City Council does approve the usage of the Marina parking lot and main dock at 13 South State Street for this event on:

Saturday August 7, 2021, from 12:00 p.m. to 10:00 p.m.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Absent: Councilmembers Pelter and Tremble.

Resolution declared Adopted.

C. FINANCIALS

City Manager Long reviewed the April financials with Council and announced his plans to present 2021 budget amendments in July. Mayor Litzner requested a Work Session be scheduled for review of the budget at the end of June and to include the City's discussion of Capital projects.

It was moved by Councilmember Clapperton, seconded by Councilmember Fullerton, to approve the April 2021 financials as presented and to schedule a Work Session for the end of June.

Roll Call Vote:

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously

PUBLIC COMMENT

Public comment was received regarding City purchases and City Attorney charges.

CITY MANAGER'S REPORT

City Manager Long announced the next Regular Council meeting will be held in-person and via Zoom video conference at Little Bear East on June 7th at 7:00 p.m., following the Public Hearing for the Short-Term Rental Ordinance draft at 5:00 p.m. City Manager Long also verified the City will offer direction on any required Covid procedures in place prior to that meeting.

COMMITTEE REPORTS – None.

COUNCILMEMBER COMMENTS

Councilmembers encouraged the public to get vaccinated, and Mayor Litzner offered condolences to two local families.

There being no further business, the meeting adjourned at 7:19 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

