

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, July 5, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

**ABSENT:** None.

**STAFF PRESENT:** Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Tony Brown, Police Chief.

**ADDITIONS TO THE AGENDA** – None.

**PUBLIC COMMENT – AGENDA ITEMS** *(2-min limit)*

There were no public comments at this time.

**CONSIDERATION OF MINUTES OF THE JUNE 13, 2022, SPECIAL COUNCIL MEETING;  
JUNE 20, 2022, REGULAR COUNCIL MEETING; AND JUNE 27, 2022, SPECIAL COUNCIL  
MEETING:**

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes presented from the following meetings: June 13<sup>th</sup> Special Council meeting, June 20<sup>th</sup> Regular Council meeting, and June 27<sup>th</sup> Special Council meeting.

**Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**OLD BUSINESS**

No old business was discussed.

**NEW BUSINESS**

**A. 2021 AUDIT PRESENTATION**

Ken Talsma, with Anderson Tackman, presented the 2021 financial audit of the City of St. Ignace.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve accepting the 2021 financial audit as presented.

**Roll Call Vote:**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.  
Motion carried unanimously.

## **B. RE-ZONING REQUEST**

City Manager Long informed Council that the Planning Commission is recommending approval for a re-zoning request for a parcel located on South Airport Road. The property owner is requesting the parcel be zoned from R2 to R3 for the purpose of building a 12-unit apartment building.

After some discussion, it was moved by Councilmember Cronan, seconded by Councilmember Pelter, to accept the recommendation made by the Planning Commission to re-zone the parcel on South Airport Road from R2 to R3.

### **Roll Call Vote:**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.  
Motion carried unanimously.

## **C. FIRE TRUCK REPAIR UPDATE**

City Manager Long updated Council regarding the status of the Pierce fire truck's condition. After reviewing the corrosion report from Pierce Manufacturing, it was noted that the truck will require some maintenance to clean-up specific areas, but the frame will not need to be replaced at this time.

## **D. PEDDLERS & SOLICITORS ORDINANCE AMENDMENTS**

City Manager Long presented an updated amendment to the Peddlers & Solicitors Ordinance which has the support of both the Planning Commission and the DDA. After a lengthy discussion, it was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the amendment to the Peddlers & Solicitors Ordinance as presented.

### **Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.  
Motion carried unanimously.

## **E. APPROVAL OF ELECTION INSPECTORS**

The list of the following Election Inspectors were presented for Council's approval for the State Primary Election on August 2<sup>nd</sup>: Laurie Steiner (R), Renee Vonderwerth (R), Donna LaLonde (D), Sherry Cece (R), Helen Thibault (D), Mary Kay Tamlyn (R), Martha Sjogren (D), Tharan Suvarna (D), Susan Justice (D) and Debra Ferguson (R). The Receiving Board listed Renee Vonderwerth and Donna LaLonde.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the list of the Election Inspectors and Receiving Board for the August 2<sup>nd</sup> State Primary Election.

**Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Councilmember Pelter and Mayor Pro-Tem St. Louis.

Abstain: Mayor LaLonde.

No: None.

Motion carried unanimously.

**F. ELECTION E-POLL BOOK LAPTOP COMPUTER PURCHASE**

City Clerk/Treasurer Insley requested Council's approval for the purchase of two election E-poll books through the State of Michigan's 2022 Election Security Grant. Three different bids were provided for Council's review: National Office Products for \$1,680; Home Shopping Network for \$1,798; and Amazon for \$1,682.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the purchase of two E-poll book laptops through National Office Products for \$1,680 using the State of Michigan 2022 Security Grant.

**Roll Call Vote:**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Motion carried unanimously.

**G. OVERNIGHT STAY – CHIEF BROWN**

Police Chief Brown requested Council's approval to attend training in Lansing requiring an overnight stay. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve the overnight stay for the purpose of Police training in Lansing.

**Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$95,357.34.

2x4 Construction	LBE Park-Fishing Deck Contract	\$8,676.99
Arrow Signs	DPW-No Dumping Signs	\$150.00
Belonga Plumbing & Heating	Marina/Splash Pad/WWTR/WTR Plant	\$263.71
Blair Power Wash	Power Wash Water Tank	\$3,200.00
Blarney Castle Oil Company	Golf Course Fuel-May 2022	\$786.27

Blarney Castle Oil Company	Marina Gasoline/Diesel #2	\$29,951.66	*
C2AE	Proj 21-0085 Phase 1WW - CWSRF	\$2,545.30	
Charles J. Palmer, P.C.	Attorney Fees May 2022	\$5,563.80	
Civic Plus	Municode Admin Support Fee	\$250.00	
Darrow Brothers Excavating Inc	Move Man Lift For Water Tank Cleaning	\$735.00	
ETNA Supply	Water Meters	\$1,120.00	
Ferguson	Water Meter Parts	\$297.25	
Golf Assoc of Michigan	Membership Dues	\$200.00	
Hach	Petri Dish with Pad	\$2,246.12	*
Harrell's	Golf-Bulk Supplies July Payment	\$1,977.17	
Hawkins Inc.	Water Plant Supplies	\$6,337.14	
IDEXX Laboratories	Vessels - Water Plant	\$282.97	
Kelly's Splash of Colors	City Sign and Water Plant Flower Beds	\$676.00	
Kimball Midwest	DPW Supplies	\$220.87	
KSS	LBE Supplies	\$430.95	
Kurt Ney	June 2022 Cart Rental Agreement	\$1,165.80	
Lynn Auto Parts, Inc.	May 2022 Statement	\$2,386.07	
Lynn Auto Parts, Inc.	June 2022 Golf Course Statement	\$49.99	
MacAllister Rentals	Boom Lift Rental For Water Tank Cleaning	\$3,671.00	*
Mackinac County Equalization Dept.	GIS Support Fee	\$855.50	*
Mackinac Island Ferry Company	DPW Rental Gases	\$47.13	
Mackinac Plumbing & Heating Co.	Repair Urinal at City Hall	\$164.95	
Masonic Lodge Les Cheneaux 590	Little Bear East Hole Sponsor	\$100.00	
MES-Municipal Emergency Services	SIFD-SCBA Flow Testing	\$602.80	
MI Water Environment Association	R. Winberg Membership Dues	\$80.00	
Miller, Canfield, Paddock and Stone PLC	March/April 2022	\$914.50	

National Office Products	May 2022 Statement	\$2,408.92
North Central Laboratories	Water Plant Supplies	\$691.74
Oscar W. Larson Co.	Marina Annual Inspection, Seasonal Startup, Repairs	\$4,864.55
Precision Edge Outdoor Service	Cemetery Contract Pymt 2 of 3	\$2,880.00
Quill	Envelopes	\$160.36
Seewald's Towing	SIPD-Tow from Belonga Pit to Police Dept.	\$125.00
Sentry Spray Service LLC	Marina-Spider Spray	\$175.00
Silversmith Data	GPS Marking System/WTR-WWTR	\$2,700.00
Spartan Distributors	Golf Payment 3 of 3	\$4,683.34
Spartan Distributors	Golf Supplies	\$368.93
St. Ignace Chamber of Commerce	Golf Course Advertising Partnership	\$150.00
Whiskey River Inc.	SIFD-Door Repair	\$150.55
Witmer Public Safety Group, Inc.	SIFD - Rope	\$50.01
		<b>\$95,357.34</b>

Councilmember Pelter inquired about the updated bills highlighted on the docket and City Clerk/Insley verified the amounts that were listed in original Council packets had been corrected.

Councilmember Cronan questioned the water tank power washing and City Manager Long explained it was presented to Council at a prior meeting and also the service is very specific due to the height of the tank.

Mayor LaLonde inquired about the vendor named Hawkins and City Clerk/Treasurer Insley reviewed the invoice items with Council.

#### **Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

#### **PUBLIC COMMENT - NON-AGENDA ITEMS** *(3 min limit)*

Public comment was received from Betsy Dayrell-Hart announcing that there will be a public hearing concerning requests to consider amendments to the camping and RV trailers Ordinance.

**CITY MANAGER'S REPORT**

City Manager Long reviewed recent City business with Council and updated them on the progress with the Little Bear East Park.

**COMMITTEE REPORTS**

Mayor LaLonde requested the City Manager to schedule a Street Committee meeting in the next month.

**COUNCILMEMBER COMMENTS**

Councilmember Pelter requested that Betsy Dayrell-Hart, Planning Commission Chairperson, give updates during the Committee Reports section of the agenda, and that the important items be listed on the Council meeting agenda.

Councilmember Cronan requested updates on the Boardwalk progress and the Gyftakis property purchase from City Manager Long in future meetings.

Councilmember Williford informed Mayor LaLonde of an interested individual for the Zoning Board appointment.

There being no further business, the meeting adjourned at 8:35 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**