

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 10, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: None.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Kevin James, Police Chief; Bill Fraser, DPW Director; Shirley Sorrels, Museum Director; Cathy Lamb, Facility & Recreation Manager.

ADDITIONS TO THE AGENDA

Councilmember Fullerton – Absence at July 24th Meeting.

Councilmember Pelter – Correspondence from Prosecuting Attorney's Office.

Police Chief James – Department Update.

PUBLIC COMMENT *(3-min limit)*

No public comment was given at this time.

CONSIDERATION OF MINUTES OF THE JUNE 19, 2023, REGULAR COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Gustafson, to approve the minutes of the June 19, 2023, Regular Council meeting as presented.

Roll Call Vote

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Abstain: Councilmember Cronan (absent 6/19/23).

Motion carried with one abstaining.

OLD BUSINESS

A. CITY MANAGER CONTRACT APPROVAL

City Clerk/Treasurer informed Council that the proposed agreement for the City Manager's position dated June 14th was agreed upon by both the Negotiations Committee and Scott Marshall. After some discussion regarding the dates listed in the contract, it was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to amend the contract language in the first sentence of Section 10.1 to add the following: "During the first year of this agreement, the Council shall give an interim review and evaluation in January of 2024"; and to add the effective date of August 14th to the contract in Section 2.1 and 12.4.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, and Fullerton.

No: None.

Motion carried unanimously.

In addition, it was moved by Councilmember Gustafson, seconded by Councilmember Fullerton, to approve the City Manager employment contract with the amendments for Scott Marshall.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

NEW BUSINESS

ADDITIONS TO THE AGENDA

Councilmember Fullerton – Absence for July 24th Council Meeting:

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve excusing Councilmember Fullerton from the Regular Council meeting on July 24th due to being out of town. Motion carried unanimously.

Councilmember Pelter – Correspondence from Prosecuting Attorney's Office:

Councilmember Pelter requested an update on a letter received by the City from the Mackinac County Prosecuting Attorney's office regarding a pending investigation of embezzlement. City Attorney Palmer informed Council that, according to the letter received, charges have been filed and restitution will be sought.

Police Chief James – Department Update:

Chief James updated Council on recent challenges the department has faced in keeping up with the City Police responsibilities while maintaining a very minimal staff. Council offered their appreciation with a round of applause for the effort of the Police Department noting the recent Car Show event.

A. MME SUMMER WORKSHOP – OVERNIGHT TRAINING

Scott Marshall requested Council's approval to attend a training with the Michigan Municipal Executives (MME) organization on July 25th to July 27th in Frankenmuth, Michigan. The registration will be \$250 and the membership fee will be \$200.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the overnight training for Scott Marshall at the MME Summer Workshop.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley noted two invoices that were mistakenly left off of the list of bills from Quill and Andy's Feed Station and one correction to the total for Spartan Distributors. The updated total of the bills came to \$83,726.18.

DPW Director Fraser also informed Council that the bill from Belonga Excavating for \$23,897 was for material and equipment during the paving project last month.

Mayor LaLonde inquired about the bill for towing with Manager Lamb responding it was the Recreation Department's truck during the July 4th Holiday.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to approve paying the bills in the amount of \$83,726.18.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding appreciation for the Police Department.

MANAGEMENT REPORT

DPW Director Fraser reported to Council that the State of Michigan accepted the City's Surface Water Intake Protection Plan 2023. Director Fraser commended Rural Water's assistance with submitting the Plan to the State of Michigan by June 30th.

City Clerk/Treasurer Insley informed Council that Anderson Tackman is performing fieldwork for the 2022 audit this week.

COMMITTEE REPORTS

Negotiations Committee – minutes from the June 19th & June 26th meeting were provided.

Planning Commission – the next meeting is scheduled for Tuesday, July 11th at 7:00 p.m.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 7:52 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer