

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 6, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by a moment of silence to reflect on the recent violence experienced in the U. S. recently. Council then gave the Pledge of Allegiance, and Mayor Pro-Tem St. Louis led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

ABSENT: Councilmember Williford. It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to excuse Councilmember Williford from the meeting due to personal reasons.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Cronan.

No: None.

Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Tony Brown, Police Chief (via Zoom); Bill Fraser, DPW Director; Scott Marshall, DDA Director.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Special Council Meeting and Council seat vacancy (Old Business).

Councilmember Pelter – Police Union contract and Police Chief's retirement request.

Councilmember Cronan – meeting for City Manager evaluation.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was received.

CONSIDERATION OF MINUTES OF THE MAY 16, 2022, REGULAR COUNCIL MEETING:

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from the May 16, 2022, Regular Council meeting, as presented.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Motion carried unanimously.

OLD BUSINESS

ADDITION TO THE AGENDA: Mayor LaLonde – Special Election for Council Seat

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ST. IGNACE CALLING A SPECIAL ELECTION FOR THE PURPOSE OF FILLING THE CITY COUNCIL VACANCY FOR THE REMAINDER OF THE TERM, ENDING NOVEMBER 2025, RESULTING FROM THE PASSING OF COUNCIL MEMBER JIM CLAPPERTON.

The following resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Cronan:

WHEREAS, on May 5, 2022, a vacancy was created on the St. Ignace City Council following the passing of Council Member Jim Clapperton; and

WHEREAS, the vacancy was not filled by appointment by a majority vote of Council within 30 days of the vacancy; and

WHEREAS, the term of the vacated position expires in November 2025; and

WHEREAS, the State of Michigan General Election will be held on November 8, 2022; and

WHEREAS, the filing deadline to be on the ballot is July 26, 2022; and

WHEREAS, it is the desire of the City Council to hold a special election, in conjunction with the State General Election, to fill the vacancy for the remainder of unexpired term.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of St. Ignace, that there has been called and ordered to be held in the City of St. Ignace, Michigan, on Tuesday, November 8, 2022 a Special Municipal Election in conjunction with the regular State of Michigan General Election, to fill the City Council vacancy resulting from the passing of Council Member Jim Clapperton for the partial term ending November 2025.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton and Mayor LaLonde.

No: None.

Absent: Councilmember Williford.

Resolution declared Adopted.

NEW BUSINESS

A. SPECIAL EVENT RESOLUTION – RUN FOR THE HEALTH OF IT

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Cronan:

WHEREAS, the Mackinac Straits Health Foundation request permission to conduct the St. Ignace Run for the Health of It, 10K and 5K Run/Walk; and

WHEREAS, this event requires the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the Mackinac Straits Health Foundation does meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road for this event on:

Saturday, August 20, 2022 from 7:00a.m. to 11:30a.m.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Williford.

Resolution declared Adopted.

B. SPECIAL EVENT RESOLUTION – MACKINAW CITY MUSTANG STAMPEDE

RESOLUTION

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Councilmember Cronan:

WHEREAS, the Mackinaw Area Visitors Bureau requests permission to conduct the Mackinaw City Mustang Stampede, and

WHEREAS, this event requires the usage of I-75 and I-75BL, and a parade escort from City of St. Ignace Police, and

WHEREAS, it is understood there may be fees for services provided by the City, and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time, and

NOW THEREFORE BE IT RESOLVED, that the City Council does approve the Mackinaw Mustang Stampede parade and the Police escort on Saturday, July 16, 2022.

Roll Call Vote:

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: Councilmember Williford.
Resolution declared Adopted.

C. SPECIAL EVENT RESOLUTION – WEEKLY EVENTS 2022

The following resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Mayor LaLonde:

WHEREAS, St. Ignace Visitors Bureau is requesting to sponsor the 2022 Weekly Events, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau to comply with the “Special Events” requirements of the City, and

WHEREAS, St. Ignace Visitors Bureau has provided the City Council with all of the information required by Ordinance No. 413, and

THEREFORE, BE IT RESOLVED, that the City Council has determined that St. Ignace Visitors Bureau has met the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the Weekly Events be held from June through September 2022. The vending for this event will be handled exclusively by St. Ignace Visitors Bureau. The City does not financially participate in this event, and

FURTHER BE IT RESOLVED, that the City does approve, subject to compliance with City rules and regulations, for the 2022 Weekly Events usage of downtown properties which would include the St. Ignace Marina and American Legion Park for the following events and dates:

Movies by the Bay

American Legion Park
July 3 – September 4
Sundays at dusk

Cultural Historical Teachings

Museum of Ojibwa Culture
July 5 - August 30
Mondays and Tuesdays, 6:30 p.m. – 7:30 p.m.

Friday Night at the Museum

Museum of Ojibwa Culture
July 1 - August 26
Fridays, 7:00 p.m. – 9:00 p.m.

Sensational Saturday Fireworks

Downtown St. Ignace
June 25– September 3
Saturdays at dusk

Bayside Farmer’s Market

St. Ignace Public Marina
June 16 – September 29
Thursdays 4:00p.m. – 7:00p.m.
Wednesday 6/22 & 9/14

Music By The Bay

American Legion Park
July 1-September 4
7:00p.m.-8:30p.m.

Boat Bash

Kiwanis Beach
July 10-August 28
Sundays, 1:00p.m.-4:00p.m.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Cronan.

No: None.
Absent: Councilmember Williford.
Resolution declared Adopted.

D. SUBMERSIBLE PUMP EMERGENCY PURCHASE

DPW Director Fraser informed Council that a back-up pump is needed for the Heritage Lift Station and recommends the Sulzer submersible pump, because it is widely used in other area wastewater lift stations. Mr. Fraser is requesting approval to purchase the new pump for \$9,452 from Crane Engineering, as they also provide support service when needed. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the purchase of the new pump from Crane Engineering.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Motion carried unanimously.

E. COMMITTEE APPOINTMENTS

Mayor LaLonde requested Council's approval to appoint Kristi Gustafson to the DDA Board to replace Andrea Green.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the appointment of Kristi Gustafson to the DDA Board.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Cronan and Fullerton.

No: None.

Abstain: Mayor LaLonde, due to relation.

Motion carried unanimously.

ADDITIONS TO THE AGENDA

Councilmember Pelter – Police Chief Contract and Police Union Contract

Councilmember Pelter inquired about the Police Chief's retirement benefit request in regards to his prior contract, and the issues surrounding the implementation of the approved Police Union contract.

City Manager Long informed Council that the Police Chief's request to amend his retirement benefit will be presented as a resolution at the next Regular Council meeting.

Assistant Baar stated that the Police Union contract implementation is being discussed with the FOP Union representative on Thursday, June 9th to resolve specific issues with the uniform stipends and added holiday.

Councilmember Cronan – Meeting Request for City Manager Evaluation

Councilmember Cronan requested scheduling the next City Manager Evaluation. Mayor LaLonde informed Council that the City Manager has requested a Closed Session for the discussion of his re-evaluation and that this will be held during the next Regular Council meeting June 20th.

Mayor LaLonde – Special Council Meeting for Legal Update

Mayor LaLonde requested Council's approval to schedule a Special Council meeting to discuss a legal update with the City Attorney regarding current litigation.

It was moved by Councilmember Pelter, supported by Councilmember Cronan, to schedule a Special Council meeting on Monday, June 13, at 6:30 p.m. to be held in the City Council Chambers.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$64,454.17.

Andy's Feed Station	DPW-Grass Seed/Flower Seed	\$300.00
Arrow Signs	Marina-Permit Parking/Seasonal Parking Signs	\$135.00
Axon Enterprise Inc	SIPD-Taser Supplies	\$1,322.55
B.C. Pizza	LBE Order 5/20, 5/13	\$74.75
Belonga Excavating, LLC	Gravel/SWR Line Parts/MJ Street Rental/	\$2,490.56
Belonga Plumbing & Heating	Marina -Turn on/Shower Repair	\$744.70
Blair's Power Wash	Marina – Power wash Lighthouse and Paint Roof	\$975.00
Blarney Castle Oil Company	Marina-Resale Rec Gasoline	\$15,808.31
Charles J. Palmer, P.C.	Attorney Fees - April 2022 Statement	\$3,320.00
ETNA	Repair Clamp WTR Line	\$155.00
Ferguson Waterworks	Miss Dig Marker Flags	\$79.65
Fernelius Ford Lincoln	SIPD - 17 Taurus Seatbelt Repair/Vehicle Inspection	\$341.77
George's Body Shop Inc	SIPD-2021 Police Interceptor Repair	\$3,952.76
Hach	WTR Plant Supplies	\$213.26
Harrell's	Golf Course Supplies	\$443.10
Harris Computer Systems	Tax Stationary	\$196.80
Hawkins	Water Plant Supplies	\$70.00
Hotshots Drain Cleaning LLC	Thaw Frozen Sewer-Arnold Freight Dock 3	\$450.00

ICMA	Darcy Long Membership 2022	\$600.00
Interstate Batteries	T-46 Battery	\$362.93
Jack Doheny Company	Sewer Machine Parts	\$285.02
Joe St. Louis	Boat Launch Bathrooms LED Lighting	\$500.00
Kelly Moran	Public Hearing Record	\$128.00
KSS	City Hall Supplies/Marina Supplies	\$840.89
Kurt Ney	Cart Rental Agreement through May 31, 2022	\$1,570.00
Little League International	LBE-Little League Charter Insurance	\$815.75
Mackinac Plumbing & Heating	Golf Course Urinal Repair	\$465.31
NCL	WTR Plant Supplies	\$1,396.42
NSCI Lab	WWTR Supplies	\$605.00
Paragon Laboratories	WWTR Plant Testing	\$4,082.92
Petty Cash - Little Bear East	LBE-Baseballs for Little League	\$213.73
Pomasl Fire Equipment	SIFD - Ladder, Tools	\$2,104.80
Quill	City Hall Supplies - Envelopes/Copy Paper, Subscription	\$265.21
Spartan Distributors	Golf Mower Repair Payment 2 of 3	\$4,683.47
St. Ignace Auto	SIPD-Washer Solvent / SI Golf Maintenance Supplies	\$219.44
St. Ignace Chamber of Commerce	Event Agreement- 4th of July Parade	\$2,000.00
St. Ignace True Value	April 2022 Golf Course Account	\$57.97
State Chemical Solutions	Parks Pest Repell	\$200.00
Trojan U.V.	WWTR Lamps	\$8,529.84
UP North Flags & Poles	Marina/DPW/Chall/DDA Flags	\$1,722.68
USA Bluebook	WWTR Supplies	\$479.30
Witmer Public Safety Group	SIFD - Stretcher/Rope/Accessories	\$1,252.28
		\$64,454.17

Mayor LaLonde inquired about the Up North Flags & Poles invoice, with DDA Director Marshall responding that this is an annual expense for flags purchased from a local vendor. Mayor LaLonde also questioned the Blair's Power Wash invoice for the lighthouse cleaning and whether or not it should be charged to the Marina or General Fund. City Clerk/Treasurer Insley stated that it was not a budgeted item this year.

Mayor LaLonde requested Chief Brown bring the Police Department vehicle repairs to Mackinac Ford Sales in the future, with regards to the Fernelius Ford Lincoln invoice for seat belt repair. Mayor LaLonde inquired about the Jack Doheny Company invoice and DPW Director Fraser informed Council that this purchase involved a specific sewer nozzle part, not commonly found. Councilmember Cronan inquired about the Petty Cash bills for Little Bear East, and City Clerk/Treasurer Insley responded that it was a reimbursement for a purchase made by the Department Head. Councilmember Cronan recommended that Petty Cash not be used as a description in future reports.

Roll Call Vote

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS (3 min limit)

Public comment was received regarding the City Charter and the Special Election; the City Finance Policy and budget expenses; the LBE Park Project responsibilities; and a candidate for State Senate spoke.

CITY MANAGER'S REPORT

City Manager Long informed Council that the Sault Tribe's Spring 2% contributions have been received for various departments, and a Dock 3 Committee meeting must be rescheduled. Councilmember Cronan inquired about the 2021 audit, and City Clerk/Treasurer responded that Anderson Tackman has completed the fieldwork visit, but the wrap-up is not yet complete.

COMMITTEE REPORTS

St. Ignace Area EMS Council/Authority (SAEMS) – Minutes of the Authority's last regular meeting were provided to Council. Chairperson Blake-Thomas was present and gave a summary of the current status of the Authority and their intentions of seeking a millage on the November 2022 ballot. Chairperson Blake-Thomas also requested Council's consideration in giving City Manager Long the authority to vote on behalf of the City in future meetings regarding financial decisions of the Authority.

City Attorney Palmer informed Council that he will provide a resolution at the next Regular City Council meeting to reflect the Council's approval to give the City Manager that authority.

COUNCILMEMBER COMMENTS

Council recognized City staff's work performance.

There being no further business, the meeting adjourned at 8:21p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer