

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 20, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

**ABSENT:** None.

**STAFF PRESENT:** Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Shirley Sorrels, Museum Director.

**ADDITIONS TO THE AGENDA**

Councilmember Pelter – Policy Committee; Police Union Contract; Blight Concerns.

**PUBLIC COMMENT – AGENDA ITEMS** *(2-min limit)*

Public comment was received regarding the 556 N State Street property.

**CONSIDERATION OF MINUTES OF THE JUNE 6, 2022, REGULAR COUNCIL MEETING:**

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve the minutes from the June 6, 2022, Regular Council meeting, as presented.

**Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**CONSIDERATION OF MINUTES OF THE JUNE 13, 2022, SPECIAL COUNCIL MEETING:**

After some brief discussion, Councilmember Pelter requested a correction be made to the minutes presented for the June 13<sup>th</sup> Special Council meeting.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to postpone approval of the minutes from the June 13, 2022, Special Council meeting.

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

**OLD BUSINESS**

No old business discussed.

**NEW BUSINESS**

## **A. SPECIAL EVENT RESOLUTION – JULY 4<sup>TH</sup> CELEBRATION**

### **RESOLUTION**

The following Resolution was offered for adoption by Councilmember Fullerton, supported by Mayor Pro-Tem St. Louis:

**WHEREAS**, the St. Ignace Chamber of Commerce requests permission to conduct the 2022 July 4<sup>th</sup> Celebration; and

**WHEREAS**, this event requires the usage of BL I-75, American Legion Park and the American Legion Park Parking Lot; and

**WHEREAS**, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, requires certain criteria be met in order for the event to be held.

**WHEREAS**, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Event status; and

**NOW THEREFORE, BE IT RESOLVED** that the St. Ignace City Council does approve the St. Ignace Chamber of Commerce to be a “Special Event Organization” and has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of the Ordinance No. 413, and grants St. Ignace Chamber of Commerce the authority to control vending approved by the City during the event; and

**FURTHER, BE IT RESOLVED** that the City Council does approve the use of BL I-75, American Legion Park and the American Legion Park parking lot for this event, for the following dates and times.

- BL I-75, closed from State A Street to High Street, Monday, July 4<sup>th</sup>, from 4:00 p.m. to 5:00 p.m.
- Community Party Monday at the American Legion Park, July 4<sup>th</sup>, from 4:00 p.m. to 10:00 p.m.
- American Legion Park parking lot partially closed Sunday, July 3<sup>rd</sup>, at 8:00 p.m. to Monday, July 4<sup>th</sup> at 10:00 p.m.

#### **Roll Call Vote:**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Absent: None.

Resolution declared Adopted.

## **B. RESOLUTION – STRAITS AREA EMERGENCY MEDICAL SERVICE (EMS) AUTHORITY MILLAGE**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ST. IGNACE SUPPORTING THE STRAITS AREA EMS AUTHORITY IN ITS REQUEST FOR AN OPERATING MILLAGE.

The following resolution was offered for adoption by Councilmember Pelter, supported by Councilmember Cronan:

**WHEREAS**, the City of St. Ignace is a member of the Straits Area Emergency Medical Services (SAEMS) Authority, and

**WHEREAS**, the Authority provides services to the City of St. Ignace and the surrounding area, and,

**WHEREAS**, the Authority requires additional funding for its operations, and

**WHEREAS**, the Authority wishes to request a separate operating millage, to be voted upon by its participating municipalities, and

**WHEREAS**, the City of St. Ignace and its citizens would benefit from increased EMS services provided with funds from said millage,

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of St. Ignace, that the City of St. Ignace supports the Straits Area Emergency Medical Services Authority in its request for a system-wide operating millage.

**Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: None.

Resolution declared Adopted.

**C. DDA PURCHASE OF 556 NORTH STATE STREET**

DDA Director Marshall and Museum Director Sorrels informed Council that the DDA is considering purchasing the 556 North State Street property for \$255,000 and is requesting Council's support. The DDA is proposing to make a down payment of \$50,000, plus closing costs from the Museum fund balance, then financing the remaining amount over 20 years. It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to support the DDA in their efforts to purchase this property. After a lengthy discussion regarding potential use of the property and the commitment of DDA funding, it was the consensus of Council for Councilmember Fullerton to withdraw his original motion to better describe a recommendation made by Mayor LaLonde.

At this time, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to postpone the Council's decision to support the DDA and schedule a Special Council meeting for Monday, June 27<sup>th</sup> at 7:00 p.m. to further discuss the purchase of the property. Council requested that DDA Director Marshall invite the current property owner to attend the meeting as well.

**Roll Call Vote:**

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

#### **D. FINANCIALS**

Council reviewed the financials for May 2022 and discussed the Fire Department's truck repair issue and work on City Hall for the new office rental in the basement office.

#### **E. CITY HALL CLOSED AT 12:00 NOON ON JUNE 24<sup>TH</sup> FOR CAR SHOW EVENT**

City Manager Long requested Council's consideration to close City Hall to the public on Friday, June 24<sup>th</sup> at noon due to the Car Show event activity.

It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve closing City Hall to the public at 12:00 p.m. on Friday, June 24, 2022.

#### **Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

#### **CONSIDERATION OF BILLS**

It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$44,440.42.

2 X 4 Construction - J. West	City Hall Rental Office Wall Repair - Labor	\$1,235.00
Ace Hardware	May Statement 2022	\$2,091.30
Airgas	DPW-Rental Gas	\$173.95
Amazon	May Statement 2022	\$1,631.77
Anderson Tackman & Company PLC	Annual Audit Progressive Billing	\$3,786.90
Bendzinski & Co	Audit 2020 Filing	\$1,175.00
Cedar Forest Products	Community Cultural Pavilion Materials (Installment #1)	\$7,000.00
Crane Engineering	Annual Spring Maintenance Heritage Lift Station	\$2,541.69
Graham Electric Motor SVC.	Annual P.M. on City Generators-WWTR & LBE	\$2,966.71
Harrell's	Turf Materials and Product	\$2,548.67
ICMA	Membership - S. Baar	\$175.00
Kimball Midwest	Lagoon's Supplies	\$491.96
LMAS District Health Dept	Food Service License	\$389.00
Marks Tire	Meter Car Tires	\$722.48

Michigan Rural Water Assoc	2022 Membership	\$780.00
Northern Shirt Co	Little League hats/visors	\$1,837.50
Oscar W. Larson Co.	Global Main Display	\$709.05
Paula Drown - Drowning in Clean	City Hall Rental Office Project	\$1,065.00
Pitney Bowes	City Hall Postage Meter Contract	\$407.94
Precision Edge Outdoor Services	Lawn Agreements	\$3,245.00
Sault Printing	May Statement 2022	\$206.79
Spartan Distributors	Golf Supplies	\$650.74
Spartan Nash/Family Fare	May Statement 2022	\$230.49
St. Ignace In Bloom	Marina Flowers	\$169.00
St. Ignace True Value	May Statement 2022	\$2,801.20
Straits Building Center	May Statement 2022	\$3,376.75
The St. Ignace News	May Statements 2022	\$525.28
United Laboratories	DPW - Multi Tool/Bio Accel	\$402.00
USA Bluebook	WTR Plant Supplies	\$1,104.25
		<b>\$44,440.42</b>

#### **Roll Call Vote**

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

#### **PUBLIC COMMENT - NON-AGENDA ITEMS** *(3 min limit)*

Public comment was received regarding the DDA's proposal to purchase property, the boardwalk and the Zoning Board of Appeals.

#### **CITY MANAGER'S REPORT**

City Manager Long updated Council on the status of the Dock #3 concerns with Arnold Freight, stating a meeting will be scheduled after Labor Day due to the busy schedules. City Manager Long also discussed the following: C2AE has begun performing the soil borings on Ferry Lane; Merit Network is proposing to utilize space near Little Bear East and will offer free internet hook-up to the facility; and opportunities for electric vehicle charging stations. City Manager also noted that Recreation Director Mills has submitted her resignation effective July 18<sup>th</sup>.

## **ADDITIONS TO THE AGENDA**

### **Councilmember Pelter – Blight Concerns:**

Councilmember Pelter inquired about the process to address blight issues. City Manager Long stated letters have been sent recently and will be monitored for compliance.

### **Councilmember Pelter – Policy Committee:**

Councilmember Pelter requested to schedule a Policy Committee meeting to complete the review on the Employee Handbook Policy and address compiling all updated policies into the book.

### **Councilmember Pelter – Police Union Contract:**

Councilmember Pelter requested an update regarding the implementation of the Police Union terms. City Manager Long and Assistant Baar indicated that recent discussion verifying uniform reimbursements have been decided upon, and the City is now waiting on a signed, updated contract.

## **COMMITTEE REPORTS**

Mayor LaLonde informed Council that appointments need to be considered to the DDA Board, Zoning Board of Appeals and the Finance Committee.

## **COUNCILMEMBER COMMENTS**

Councilmembers took this time to commend DDA Director Marshall and Museum Director Sorrels on their work with the Museum.

## **CLOSED SESSION – CITY MANAGER REVIEW, MCL 15.268(a)**

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to enter in to Closed Session at 9:01 p.m. regarding a City Manager review, per MCL 15.268(a), “to consider a periodic personnel evaluation of a public employee if the named individual requests a closed hearing”.

### **Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

Council returned from Closed Session at 10:02 p.m.

There being no further business, the meeting adjourned at 10:05 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**