

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, May 1, 2023, in the City Hall Council Chambers. (Zoom not available)

The meeting was called to order at 7:08 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: None.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Bill Fraser, DPW Director; Joe Stearns, Marina Director; Kevin James, Police Chief.

ADDITIONS TO THE AGENDA – None.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

Public comment was received regarding the City Council Bylaws.

CONSIDERATION OF MINUTES OF THE APRIL 17, 2023, REGULAR COUNCIL MEETING & THE APRIL 18 & APRIL 20, 2023, SPECIAL COUNCIL MEETINGS:

Councilmember Pelter noted that she had voted no for the Marina P.O.S. system purchase, but it was listed as a yes in the April 17th minutes.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the minutes of the April 17, 2023, Regular Council meeting and the April 18 and April 20, 2023, Special Council meeting minutes with the noted correction in the April 17th minutes.

Roll Call Vote:

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. CITY MANAGER POSITION

It was moved by Councilmember Fullerton, seconded by Councilmember Gustafson, to approve hiring Scott Marshall as the City Manager.

Roll Call Vote:

Yes: Councilmember Gustafson, Mayor LaLonde and Councilmember Fullerton.

No: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

Motion failed three to four.

It was then moved by Councilmember Williford, seconded by Councilmember Pelter, to approve hiring Lauren Amellal as the City Manager.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: Mayor LaLonde, Councilmembers Fullerton and Gustafson.

Motion carried four to three.

After some discussion, it was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve scheduling a Negotiations Committee meeting to draft a contract for the current City Manager position to present to Lauren Amellal.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

B. CITY COUNCIL BYLAWS ANNUAL REVIEW

Councilmember Gustafson presented a written proposal of changes to the City Council Bylaws in Section 3F that were discussed at the last Regular Council meeting. The proposed changes for Section 3F were described as follows:

- 1) Each speaker will be asked to state his/her name and address for the record.
- 2) Each speaker is limited to three minutes of comment unless the presiding officer decides more time is necessary. One opportunity for public input will be offered before any items of business are considered by the Council, and another opportunity will be offered after items of business have been considered by the Council. This section does not apply to public hearings held by Council.

After some discussion, Council also noted that the public comment periods will no longer be identified as “regarding agenda items” and “regarding non-agenda items”, but as just “public comment”.

It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve the proposed changes to Section 3F, number one and two, as presented.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Pelter.

No: Councilmember Gustafson and Mayor LaLonde.

Motion carried five to two.

NEW BUSINESS

A. AUTHORIZE MAYOR AS SIGNATORY FOR USCG MOORING SLIP LEASE

Marina Director Stearns informed Council that the US Coast Guard Foul Weather Mooring Lease expired in August 2022. Director Stearns presented a renewal lease with the US Coast Guard through August 2026, with the slip fees for each year included in the agreement. Upon the advisement of City Attorney Palmer, the Mayor should be the signatory on this agreement in the absence of a City Manager.

At this time, it was moved by Councilmember Cronan, seconded by Councilmember Fullerton, to approve authorizing Mayor LaLonde to be the signatory on the renewal lease for the US Coast Guard Foul Weather Mooring slip at the Marina for 2023 through 2026.

Roll Call Vote:

Yes: Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

B. POLICE DEPARTMENT OVERNIGHT TRAINING

Police Chief James requested Council's approval to attend overnight training with Michigan Municipal Risk Management Association (MMRMA) in Escanaba in May. Registration and hotel fee information was provided.

It was moved by Councilmember Cronan, seconded by Councilmember Gustafson, to approve the overnight training for Chief James.

Roll Call Vote:

Yes: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

C. DDA MUSEUM PROPERTY DEVELOPMENT

DDA Director Marshall informed Council of the DDA's most recent plan to develop the 556 North State Street property creating space for outdoor exhibits and a parking lot. Director Marshall requested Council's support to seek bids for the sale and removal of the boarding house.

It was moved by Councilmember Gustafson, supported by Councilmember Cronan, to approve supporting the advertisement of bids to sell and move the boarding house from 556 North State Street.

Roll Call Vote:

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

D. LBE FITNESS CENTER EQUIPMENT APPROVAL

Director Marshall updated Council about fitness equipment that needed to be replaced and provided a bid tabulation of the new equipment. Director Marshall acquired two donations for the new equipment, one from Moran Township for two pieces of new equipment, and another from the Community Foundation to purchase a third piece of new equipment.

Director Marshall requested Council's support to sell one of the used machines to the St. Ignace Area Schools for \$1 and to scrap the other two pieces.

It was moved by Councilmember Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve purchasing the Hamer Strength Smith Machine from Perfect Fit with the donation of \$5,000 and selling the used leg extension machine to St. Ignace Area schools for \$1, while scrapping the other two pieces of used equipment.

Roll Call Vote:

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

E. SHEPLERS TRAFFIC CONTROL

Mayor LaLonde introduced Eric Heffernan, Director of Operations for Shepler's, to discuss Shepler's traffic flow into and out of the downtown property. Mr. Heffernan explained that the entrance on North State Street will allow both directions of traffic to enter into the dock, while an exit is being established onto Hazelton Street to avoid the congestion of two-way traffic in one driveway.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley noted three minor corrections in the following bills: Allstar Graphics, Cut River Small Engine Repair and KSS Enterprises changing the total amount of bills to approve from \$45,050.67 to \$44,106.92.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$44,106.92.

ALLSTAR GRAPHICS	16.00
AMERICAN WATER WORKS ASSOCIATION	481.50
BAY UP NORTH LLC	550.00
BECKETT & RAEDER	1,940.51
BELONGA'S PLUMBING AND HEATING	550.41
BS & A SOFTWARE	4,544.00
CIVICPLUS, LLC	250.00
CUT RIVER SMALL ENGINE REPAIR	640.40
DIRECTPARTS, INC.	1,298.16
ETNA SUPPLY COMPANY	3,995.03
FERGUSON WATERWORKS #3386	196.80
FLOTATION DOCKING SYSTEMS INC	702.98
GEORGES AUTO PARTS	675.00
GRAINGER INC	136.42
HD SUPPLY INC/USA BLUEBOOK	1,059.25
HOTSHOTS DRAIN CLEANING LLC	350.00
KSS ENTERPRISES	2,149.19
M32 ENTERPRISES LLC	120.23
MICHAEL RICHARD LAMB	405.00
QUILL CORPORATION	172.54
R & R FIRE TRUCK REPAIR	10,305.85
RUDYARD ELECTRICAL SERVICE INC	4,800.22
SAFETY-KLEEN SYSTEMS INC	175.44
TED FESTERLING LLC	1,723.46
TYLER LANE	54.77
UIS SCADA	6,813.76

Grand Total: \$ 44,106.92

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS *(3 min limit)*

Public comment was received regarding the public comment periods during meetings, elections, citizen concerns on Truckey Street, the City Manager candidates and boat launch parking.

MANAGEMENT REPORT

City Clerk/Treasurer Insley discussed the following points as part of the Management report:

- Special Election May 2nd at LBE from 7:00 a.m. to 8:00 p.m. for registered City residents.
- No Primary Election for Council races, four nominees filed for Councilmember seats and one nominee for the Mayor's seat. The candidates will be included on the November 7th General Election ballot.
- There will be an August 8th Primary Election that will include the City's proposed street millage on the ballot.
- Short-term rental permits expiring May 31st and renewal notices went out to property owners in February.

COMMITTEE REPORTS

Straits Area EMS Authority – minutes from Jan 17 & March 21

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:20 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer