

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, April 8, 2024, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video available. Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Mayor Pro-Tem Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Shepard and Williford.

ABSENT: Councilmember Pelter. It was moved by Councilmember Williford, seconded by Councilmember Eyre, to approve excusing Councilmember Pelter from the meeting. Motion carried unanimously.
Councilmember Pelter arrived at 7:04 p.m.

STAFF PRESENT: Scott Marshall, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Kevin James, Chief of Police; Sharon Crotser-Toy, Library Director.

ADDITIONS TO THE AGENDA

No additions to the agenda were requested.

PUBLIC COMMENT *(3-min limit)*

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE MARCH 18, 2024 COUNCIL MEETING:

It was moved by Councilmember Litzner, seconded by Councilmember Eyre, to approve the minutes of the March 18, 2024 Regular Council meeting as presented.
Motion carried unanimously.

BUSINESS

A. LIBRARY ANNUAL REPORT

Library Director Sharon Crotser-Toy presented the 2023 annual report to Council for the St. Ignace Public Library.

B. POLICE DEPARTMENT TASER PURCHASE

City Manager Marshall requested Council's approval for the purchase of four new tasers for the Police Department. The purchase will total \$12,525 from Axon and the Police Department plans to use the Sault Tribe's fall 2% contribution of \$10,000 received in 2023. The remaining balance will be recorded from the Department's capital outlay.

It was moved by Councilmember Shepard, seconded by Councilmember Eyre, to approve the purchase of four tasers for \$12,525 from Axon.

Roll Call Vote:

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

C. ADOPT THE 2024 FEE SCHEDULE

City Manager Marshall reviewed the collective 2024 Fee Schedule with Council. After some brief discussion, it was moved by Councilmember Pelter, seconded by Councilmember Eyre, to approve the 2024 Fee Schedule as presented.

Roll Call Vote:

Yes: Mayor LaLonde, Councilmembers Litzner, Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

D. RESOLUTION 24-10 AMENDMENT TO RESOLUTION 23-38

AMENDMENT TO RESOLUTION 23-38 CLOVERLAND EASEMENT

The following resolution was offered for adoption by Mayor Pro-Tem Gustafson, supported by Councilmember Litzner:

WHEREAS it is in the best interest of the City of St. Ignace to grant an easement on the properties known as tax parcel 052-620-065-00 and 052-620-070-00 to Cloverland Electric Cooperative, Inc. for the purpose of providing electric service to the adjacent property owner Jesse McKeachie at 149 Graham Avenue; and

WHEREAS the St. Ignace City Council has approved the grant of this easement; and

WHEREAS the City of St. Ignace has authorized Cloverland Electric Cooperative, Inc. to carry out the grant of this easement; therefore

WHEREAS the City of St. Ignace has authorized City Manager Scott Marshall and Mayor LaLonde to carry out the grant of this easement; therefore

BE IT RESOLVED that the said easement was executed by the St. Ignace City Council, on Monday, April 8, 2024.

Roll Call Vote:

Yes: Councilmembers Litzner, Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Absent: None.

Resolution declared Adopted.

E. ADOPT CAPITAL IMPROVEMENT PLAN 2024-2029

Betsy Dayrell-Hart reviewed the proposed Capital Improvement Plan 2024 - 2029 with Council. After some discussion, it was moved by Councilmember Pelter, seconded by Councilmember Shepard, to approve the Capital Improvement Plan with two grammatical corrections noted in items 2024-24-33 (p.8) and 2024-24-30 (p.11).

Roll Call Vote

Yes: Councilmembers Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Litzner.

No: None.

Motion carried unanimously.

F. STREET COMMITTEE UPDATE – FERRY LANE PAVING PROJECT

City Manager Marshall informed Council that the Street Committee met April 3rd to discuss a potential paving project for Ferry Lane, which included collaborating with the Mackinac Bridge Authority (MBA). Further research is needed from the City Street Administrator, Bill Fraser, MDOT and the MBA to determine if the test paving is feasible before the City will commit.

G. COMMITTEE APPOINTMENTS

Mayor LaLonde requested Council's approval to appoint Councilmember Litzner as an addition to the Fort de Buade Building and City Collection Committee.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Williford, to approve appointing Councilmember Litzner to the Fort de Buade Building and City Collection Committee. Motion carried unanimously.

CONSIDERATION OF THE BILLS

Amazon Business	March 2024 Statement	\$186.55
Arrow Signs	Street Signs	\$569.00
Automated Comfort Controls	LBE Dehumidification Boiler Service	\$673.40
Automatic Door Service	LBE Handicap Entrance Door Repair Part	\$138.63
BAM Tools	WTR Plant Safety Glasses	\$42.45
Belonga Plumbing & Heating	WTR Plant Replacement Circulating Pump	\$3,741.16
Charles J. Palmer, P.C.	March 2024 Statement	\$5,529.04
CivicPlus	Municode Admin Support Fee 2024	\$250.00
Ferguson Waterworks	Marking Flags WWTR/WTR	\$303.40
Fire Safety USA	SIFD-Supplies	\$1,187.93
Grainger	LBE Hydraulic Filter Element	\$30.40
Granicus	STR Monitoring 2/8-5/7/2024	\$1,610.12
Idexx	Water Lab Supplies	\$2,578.82

Jefferson Solutions Inc	GASB75 Valuation Update for 2023	\$2,275.00
Johnson Controls	LBE- Temperture Senor/Office Heat Repair	\$798.99
Kiesler Police Supply	SIPD Supplies	\$297.00
LaForce	LBE Exterior/Entry Door Repair	\$3,278.61
Mackinac County Clerk	February 27, 2024 Election Ads	\$63.08
Mackinac Plumbing & Heating	WTR Plant Heating Units for Building	\$6,100.00
Meyer Ace Hardware	March 2024 Statement	\$1,960.61
Michigan Economic Developers Assoc.	City Manager 2024 Associate Member Dues	\$325.00
Michigan Rural Water Assoc	J. Moses Online S1&S2 Review	\$360.00
Microbiologics	Water Lab Supplies	\$788.66
MME	MME Membership Renewal	\$425.00
National Office Products	March 2024 Statement	\$2,817.53
NCL	Wtr Plant materials/Chemicals	\$1,391.65
NFPA	N. Montie Membership	\$175.00
Oscar W. Larson Co.	Marina Equipment Service	\$135.00
Pitney Bowes	Red Ink Cartridge Postage Machine	\$132.79
Power Plan	AIS-Mirror/Fitting	\$120.12
Quill	Central Office/LBE/Marina Office Supplies	\$646.71
Safety-Kleen	DPW Washer Solvent	\$174.78
Spartan Stores LLC	March 2024 Statement	\$175.82
St. Ignace Auto	March 2024 Statement	\$999.16
Ted Festerling LLC	Plow Parts	\$3,585.29
The St. Ignace News	March 2024 Statement	\$390.00
Tri County Building Center	March 2024 Statement	\$1,936.37

USA Bluebook	WWTR Lab Supplies	\$722.28
West Productions	SIPD Video	\$450.00
		<hr/> \$ 47,365.35

Councilmember Pelter inquired about the Idexx Laboratories invoices, questioning the past due status. City Clerk/Treasurer Insley stated that she would follow-up with the past-due invoices. It was moved by Councilmember Litzner, seconded by Mayor Pro-Tem Gustafson, to approve paying the bills in the amount of \$47,365.35.

Roll Call Vote

Yes: Councilmembers Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Litzner and Pelter.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3-minute limit)*

No public comment was received.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council and discussed the following:

- The Home Show and Gun Show scheduled for April 13th and 14th at LBE.
- Zoning Administrator report regarding blight inspections and the plan to follow-up with compliance.

COMMITTEE REPORT

No committee reports were received.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:07 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer