

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 15, 2021, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**PRESENT/ZOOM FROM CITY:** Councilmembers Clapperton (Council Chambers), Fullerton (Council Chambers), Mayor Litzner (Council Chambers), Mayor Pro-Tem Paquin (St. Ignace), Councilmembers Pelter (St. Ignace), St. Louis (St. Ignace) and Tremble (Council Chambers).

**ABSENT:** None.

**STAFF PRESENT/ZOOM:** Darcy Long, City Manager; Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief (Council Chambers).

**LIMITED PUBLIC COMMENT**

Public comment was received regarding attendees of the Council meeting present in the Council Chambers.

**CONSIDERATION OF MINUTES OF THE FEBRUARY 1, 2021 REGULAR COUNCIL MEETING**

It was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to approve the minutes from February 1, 2021.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to approve payment of the bills in the amount of \$67,806.62.

**Roll Call Vote:**

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

Ace Hardware	January 2021 Statement	\$248.63
Airgas USA, LLC	Rental Gases	\$154.42
All Star Graphics	DPW/WTR Uniform Shirts	\$87.00
Amazon	WTR Shirts/ Marina Bulbs/SIPD Electronics USB Drives	\$801.16
Andy's Feed Station	Uniform Boots - C McCall, M McNeely, J Krause, L Riordan	\$519.80

Arrow Signs	No Camping Sign/Identigo Parking Sign	\$70.00
Belonga Plumbing and Heating	LBE - Gasket / CHALL - Thermostat	\$211.66
Charles J. Palmer, PC	January 2021 Statement	\$2,456.48
Fastenal	T-43 Wing Plow Mounting Bolts	\$11.18
Galls	SIPD-Trooper Cap and Jacket-J. Rogers	\$168.90
Lynn Auto Parts	January 2021 Statement	\$3,475.39
Mackinac County 9-1-1	SIFD-Radio Battery	\$190.00
Mark Wilk	CPR/1st Aid Training - J Rogers, A Mitchell, B Paul	\$75.00
MML-MI Municipal League	2021 Membership	\$1,848.00
MMTA-MI Municipal Treasurers Assoc	2021 Virtual Advance Institute - A Insley	\$295.00
National Office Products	January 2021 Statement	\$420.72
OK Industrial	DPW Gloves/Drill Bit Sets	\$352.64
Sault Printing	Sept 2020 to Jan 2021 Printer and Copier Main Contract	\$656.59
Spartan Nash	January 2021 Statement	\$17.16
St Ignace Auto	January 2021 Statement	\$312.92
St Ignace True Value	January 2021 Statement - GOLF	\$47.97
St. Ignace True Value	January 2021 Statement	\$750.14
Straits Area Emergency Medical Services	2021 MGMT & Operations / Final Ambulance Payment	\$52,710.77
Straits Building Center	January 2021 Statement	\$62.89
The St. Ignace News	SIPD Ads/Minutes/WTR QLTY RPRT/MARINA HW/GOLF HW	\$752.18
UP North Flag & Poles	Council Chambers Flag Pole Eagle	\$65.00
USA Blue Book	WWTR Plant Chemicals	\$1,045.02
<b>Total</b>		<b>\$67,806.62</b>

#### **OLD BUSINESS**

No old business was discussed.

#### **NEW BUSINESS**

##### **A. PUBLIC HEARING ON CITY PROPERTY COURTESY SPLIT:**

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem Paquin, to open the Public Hearing on the City property courtesy split on Balsam Street.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

After no public comments or questions were offered, it was moved by Councilmember Clapperton, seconded by Councilmember Tremble, to close the Public Hearing.

**Roll Call Vote:**

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, and Mayor Pro-Tem Paquin.

No: None.

Motion carried unanimously.

After some discussion, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem Paquin, to approve the property split for Ann Massey on Balsam Street.

**Roll Call Vote:**

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Motion carried unanimously.

**B. RRC UPDATE BY PLANNING COMMISSION CHAIRPERSON BETSY DAYRELL-HART:**

Planning Commission Chairperson, Betsy Dayrell-Hart, updated Council on the City's current status in the Redevelopment Ready Communities (RRC) certification, summarizing the presentation given at the annual Planning Commission meeting Tuesday, February 9<sup>th</sup>. After some discussion, the Planning Commission recommended that Council approve changing the City's plan from "Full Certification" to "Essential Certification" to allow for lower costs to reach RRC requirements and reorient accomplishments.

It was moved by Mayor Litzner, seconded by Councilmember St. Louis, to approve the City move from the Full Certification pathway to the Essential Certification pathway.

**Roll Call Vote:**

Yes: Councilmembers St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin and Councilmember Pelter.

No: None.

Motion carried unanimously.

At this time, Ms. Dayrell-Hart informed Council that, in addition to the implementation of the new website, the City was chosen to work with the MEDC to update housing ordinances and improve the short-term rental issues as part of the compliance with the RRC Essential Certification.

**C. LIBRARY COMMITTEE APPOINTMENT:**

Mayor Litzner announced to Council that David Coven has been appointed to the Library Board to replace Mary Maurer.

It was moved by Councilmember Clapperton, seconded by Councilmember Fullerton, to approve the appointment of David Coven to the Library Board.

**Roll Call Vote:**

Yes: Councilmembers Tremble, Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmember Pelter and St. Louis.

No: None.

Motion carried unanimously.

**D. FINANCIALS:**

It was moved by Councilmember Tremble, seconded by Councilmember St. Louis, to approve the January 2021 Financials as presented.

**Roll Call Vote:**

Yes: Councilmembers Clapperton, Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis and Tremble.

No: None.

Motion carried unanimously.

**PUBLIC COMMENT**

Public comment was received regarding the virtual Michigan Municipal League (MML) 2021 Capital Conference on March 16<sup>th</sup>.

**CITY MANAGER'S REPORT**

City Manager Long announced that the implementation of the City's new website through Civic Plus will begin at the end of this month.

**COMMITTEE REPORTS**

Negotiations Committee Update – Mayor Litzner informed Council that the Negotiations Committee met February 15<sup>th</sup> at 3:00 p.m. to review the job description update for Megan Lamb, the Events & Program Coordinator at Little Bear East. The Committee also reviewed applications that have been received for the Golf Course Manager and Marina Director positions.

**COUNCILMEMBER COMMENTS**

Councilmember Pelter addressed public concerns regarding the upcoming MDOT lane reduction on Business Loop 75 this summer and gave suggestions for Marina staff positions.

Mayor Litzner discussed use of the Marina funds in the budget.

There being no further business, the meeting adjourned at 7:25 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

