

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 16, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: Councilmember Fullerton. It was moved by Mayor Litzner, seconded by Councilmember Tremble, to excuse Councilmember Fullerton from the meeting due to work-related commitments.

Roll Call Vote

Yes: Councilmember LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney (Zoom); Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief.

ADDITIONS TO THE AGENDA

Mayor Litzner – City of St. Ignace 2020 Audit Presentation by Anderson Tackman.

LIMITED PUBLIC COMMENT

Public comment was received regarding harassment issues at the Movies by the Bay event held at the American Legion Park. It was suggested that incidents be promptly reported to City Police and/or event organizers.

ADDITIONS TO THE AGENDA:

Mayor Litzner – 2020 Financial Audit Presentation by Anderson, Tackman & Company, PLC

Ken Talsma, Anderson Tackman, presented the 2020 Financial Audit Report for the City of St. Ignace to Council.

CONSIDERATION OF MINUTES OF THE AUGUST 2, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember LaLonde, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from August 2, 2021, as presented.

Roll Call Vote

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and LaLonde.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve paying the bills as presented. Councilmember LaLonde questioned the electrical fuses purchased from All Phase for the Marina, and it was explained that they are not available from local vendors.

ACE HARDWARE	82.49
AIRGAS USA LLC	159.44
ALL-PHASE ELECTRIC SUPPLY	768.06
ANDERSON TACKMAN &	6,072.50
ANDREW DIXON	79.95
ARCTIC GLACIER USA INC	408.44
BELONGA EXCAVATING, LLC	570.00
BELONGA'S PLUMBING AND	443.54
BLARNEY CASTLE OIL CO	38,957.30
C2AE	1,010.58
CAROL BELL	221.00
CHARLES J. PALMER, P.C.	1,618.24
ETNA SUPPLY COMPANY	1,830.81
GALLS, AN ARAMARK CO	99.28
GORDON FOOD SERVICE	111.48
HURON VALLEY GUNS LLC	79.99
JUDITH WYSE	24.00
KIMBALL-MIDWEST	174.11
KSS ENTERPRISES	972.86
KURT NEY	4,003.20
LYNN AUTO PARTS	1,317.29
MI MUNICIPAL TREASURERS	299.00
MI PATIO, INC	1,868.00
MICHAEL D PIEHL	75.00
MICHAEL RICHARD LAMB	420.00
MILLER, CANFIELD,PADDOCK	501.50
NATIONAL OFFICE PRODUCTS	1,569.09
NCL OF WISCONSIN INC	1,039.86
NORTHERN SHIRT COMPANY,	3,524.00
PARAGON LABORATORIES, INC	204.00
PENCHURA LLC	193.50
PRO-VISION VIDEO SYSTEMS	6,845.88
QUILL CORPORATION	49.98
RANDY LEE-GREAT LAKES	670.00
SAFETY-KLEEN SYSTEMS INC	158.00
SAULT PRINTING COMPANY	155.40
SMALL BUSINESS ASSOC OF	119.00
SPARTAN STORES	115.20
ST IGNACE AUTOMOTIVE	23.91
ST IGNACE TRUE VALUE	1,021.15
STRAITS AREA FIRE AUTHORITY	51.00
STRAITS BUILDING CENTER	508.58
THE HUNTINGTON NATIONAL	69,787.50
WESLEY H MAURER JR	513.36
WINDEMULLER ELECTRIC INC	723.28
YAMAHA MOTOR FINANCE	1,481.98
Total:	\$ 150,922.73

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

OLD BUSINESS

PROPOSED STR ORDINANCE CHANGES

Betsy Dayrell-Hart, Planning Commission Chairperson, updated Council with several of the most recent proposed changes to the Short-Term Rental Ordinance. After some discussion, it was the consensus of Council to postpone a decision regarding the proposed changes to the Short-Term Rental Ordinance until the next regular meeting on September 8, 2021.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve consideration of the proposed changes at the next regular Council meeting to be held at Little Bear East Conference Center.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, LaLonde, Mayor Litzner and Councilmember Pelter.

No: None.

Motion carried unanimously.

DUMPSTERS AT DOCK #3

Councilmember LaLonde inquired about the progress with the proposed agreements between the City of St. Ignace, GFL and Arnold Freight Company in regards to the management of the dumpsters and trash from Mackinac Island. Mayor Litzner and City Manager Long reported that after meeting with representatives from each entity involved with the trash management, it is understood that each business is expected to meet the requests of the City and comply with appropriate storage behind a fenced area and timely removal.

NEW BUSINESS

A. PROPOSED ZONING ORDINANCE CHANGE – CHAPTER 38, ART IV SEC 38-351, “CONVERSION OF OLDER DWELLINGS”

Betsy Dayrell-Hart, Planning Commission Chairperson, informed Council that the Planning Commission is reviewing proposed supplemental changes to the current Zoning Ordinances to help allow residential housing compliance. The Planning Commission’s intent is to change the Ordinance to refer to the Michigan Building Code instead of specifically identifying the zoning codes in reference to floor space and other limitations included in Chapter 38, Article IV Section 38-351.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Clapperton, to support the Planning Commission’s public outreach efforts to determine how to help the long-term housing availability through compliance with current City Zoning that includes reference to the Michigan Building Codes.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously

B. 2021 BUDGET AMENDMENTS AND TRANSFERS

Mayor Litzner requested Council's consideration for the budget amendments presented in the Council Work Session held at 6:00 p.m., prior to the Regular Council meeting.

It was moved by Councilmember Tremble, seconded by Councilmember LaLonde, to approve the budget amendments as presented in the Council Work Session.

Roll Call Vote

Yes: Councilmembers Tremble, Clapperton, LaLonde, Mayor Litzner, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

C. RESOLUTION STRAIT U.P. JEEP CREEP 2021

RESOLUTION

The following Resolution was offered for adoption by Councilmember LaLonde, supported by Mayor Pro-Tem St. Louis:

WHEREAS, the St. Ignace Visitors Bureau requests permission to conduct the Strait UP Jeep Creep 2021 event, and

WHEREAS, this event requires the usage of the Little Bear East Arena parking lot and indoor facility, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met in order for the event to be held.

WHEREAS, it is understood that there may be fees for certain services if provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau and the St. Ignace Events Committee do meet the criteria established in the various sections of the Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Little Bear East Arena parking lot and Community Center for this event on:

October 1st through 3rd, 2021

Roll Call Vote:

Yes: Councilmembers Clapperton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

No: None.

Absent: Councilmember Fullerton.

Resolution declared Adopted.

D. C2AE INVOICE – DWSRF

City Manager Long requested Council's approval for an invoice for the Drinking Water State Revolving Fund. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Clapperton, to approve the invoice presented for \$1,010.58.

Roll Call Vote

Yes: Councilmember LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

E. FINANCIALS

It was moved by Councilmember Clapperton, seconded by Councilmember LaLonde, to approve the July 2021 financials as presented.

Roll Call Vote

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and LaLonde.

No: None.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received regarding the management and compliance of housing availability.

Concern was received regarding completing the LBE Park Project and the agreements surrounding the management of trash removal at Dock #3.

CITY MANAGER'S REPORT

City Manager Long shared copies of a spreadsheet displaying changes in population compiled by the Michigan Municipal League.

COMMITTEE REPORTS

No committee reports were presented.

COUNCILMEMBER COMMENTS

Councilmembers offered thanks to candidates and voters that participated in the August Primary Election, and Mayor Litzner thanked those who provided public comment on various issues.

There being no further business, the meeting adjourned at 8:27 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

