

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 2, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis and Councilmember Tremble.

**ABSENT:** Councilmember Pelter. It was moved by Mayor Litzner, seconded by Councilmember Fullerton, to excuse Councilmember Pelter from the meeting due to illness.

**STAFF PRESENT:** Darcy Long, City Manager; Charles Palmer, City Attorney (Zoom); Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief; Nick Montie, Fire Chief.

**LIMITED PUBLIC COMMENT**

No public comment received.

**CONSIDERATION OF MINUTES OF THE JULY 19, 2021 REGULAR COUNCIL MEETING:**

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from July 19, 2021, as presented.

**Roll Call Vote**

Yes: Councilmember LaLonde, Mayor Litzner, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

Councilmember LaLonde inquired about the bill from BAM Tools for tire repair in the DPW department, questioning the availability of items from a local vendor. City Manager Long responded that he would review the purchase and report back. It was moved by Councilmember Tremble, seconded by Councilmember Fullerton, to approve payment of the bills presented in the amount of \$115,926.86.

APPLIED CONCEPTS, INC.	ST IGNACE POLICE DEPARTMENT	4,876.50
ARCTIC GLACIER USA INC	4021431	99.64
BAM TOOLS	TIRE REPAIR TOOLS	13.20
BAM TOOLS	TIRE INTERTUBE REPAIR CLEANER	7.35
BELONGA'S PLUMBING AND HEATING	MACK TRAIL CAMPGROUND	69.58
BELONGA'S PLUMBING AND HEATING	WATER PLANT	1,447.71
BELONGA'S PLUMBING AND HEATING	MARINA	15.75
BELONGA'S PLUMBING AND HEATING	FIRE HALL	15.85
BLARNEY CASTLE OIL CO	06-0015185	6,502.50
BLARNEY CASTLE OIL CO	06-0015185	12,419.33
BLARNEY CASTLE OIL CO	06-0015185	6,975.39
BLARNEY CASTLE OIL CO	06-0015185	2,457.60
BS & A SOFTWARE	STIGCTYMACK	288.00
ETNA SUPPLY COMPANY	3944	3,000.00
FERGUSON ENT-DBA	57219	244.82
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GALLS, AN ARAMARK CO	4228422	285.73
GALLS, AN ARAMARK CO	4228422	113.03
GOOGLE	CITY-WIDE EMAILS MONTHLY	259.20
HARRELL'S INC	STIGNGC	1,955.00
HARRELL'S INC	STIGNGC	472.50
HARRELL'S INC	STIGNGC	2,520.00
INTERSTATE BATTERIES	5411	130.95
KSS ENTERPRISES	LITTLE BEAR EAST	314.46
KSS ENTERPRISES	MARINA	455.95
KYLE JAMES BROW	AUGUST 2021	2,900.00
KYLE JAMES BROW	CEMETERY LAWN	2,880.00
MACKINAC ISLAND FERRY COMPANY	DPW RENTAL GAS	53.00
MACKINAC PLUMBING AND HEATING CO	WATER PLANT	24.25
MI MUNICIPAL RISK MGT AUTHORITY	R0001302	3,500.00
MI MUNICIPAL RISK MGT AUTHORITY	M0001302	50,808.50
MI MUNICIPAL TREASURERS ASSOC	8/4/21-A. INSLEY	15.00
MID-CONTINENT GROUP	340938874 MARINA TANK INSURANCE	2,028.00
MILLER, CANFIELD, PADDOCK AND STONE	JUNE 2021 - #078043/00036	2,035.50
NATIONAL OFFICE PRODUCTS	101067	3,000.00
SYNCB/AMAZON	60457 8781 067753 0	56.99
SYNCB/AMAZON	60457 8781 067753 0	59.97
SYNCB/AMAZON	60457 8781 067753 0	56.48
SYNCB/AMAZON	60457 8781 067753 0	46.47
SYNCB/AMAZON	60457 8781 067753 0	23.97
SYNCB/AMAZON	60457 8781 067753 0	125.79
SYNCB/AMAZON	60457 8781 067753 0	29.58
TEAM LIFE	ST IGNACE POLICE DEPARTMENT - AED PACKAGE	3,024.00
WESLEY H MAURER JR	SIPD	74.50
	Total:	\$115,926.86

### Roll Call Vote:

Yes: Mayor Litzner, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

### OLD BUSINESS

Councilmember LaLonde inquired about the issue with the dumpsters at Dock #3 due to being absent during the last meeting. Mayor Litzner recapped the information provided by City Manager Long given at the last meeting, stating there have been progress meetings with Arnold Freight, the Service Company from Mackinac Island and GFL/Waste Management. It was the consensus of Council that City Manager Long will see that each of the entities involved in the process will follow through to remedy the situation through a signed agreement.

### NEW BUSINESS

#### **A. ADVANCED ROADSIDE IMPAIRED DRIVING ENFORCEMENT (ARIDE) TRAINING**

Police Chief Brown informed Council that Officer Paul will be attending a free training in Kalkaska on August 19<sup>th</sup> and 20<sup>th</sup>. The training is not mandatory, but helps to increase an officer's ability to identify the signs of impairment and encompasses a refresher course with the Standardized Field Sobriety Testing (SFST).

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve Officer Paul's attendance at the ARIDE training.

**Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner

No: None.

Motion carried unanimously.

**B. FIRE HALL COMPUTER QUOTES**

Fire Chief Montie provided Council with four quotes for a Fire Chief’s workstation and laptop intended for officers’ use and training. The quotes are as follows: National Office Products for \$3,252, Dell Technologies for \$2,219, CDW-G for \$3,352 and GovConnection for \$3,152. Chief Montie recommended purchasing from National Office Products because components of the items were better suited for the department needs and delivery time was minimal.

It was moved by Councilmember LaLonde, seconded by Mayor Pro-Tem St. Louis, to approve the purchase of the computer equipment from National Office Products for \$3,252.

**Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

**C. SCHEDULE WORK SESSION**

City Manager Long informed Council that some adjustments to the budget will be made within the department activities where allowable and budget amendments needed between departments and funds will be prepared to present for August 16<sup>th</sup>.

At that time, it was the consensus of Council to schedule a Work Session for Monday, August 16<sup>th</sup> at 6 p.m. in the City Council chambers to review the City’s budget and amendments.

**PUBLIC COMMENT**

No public comment was received.

**CITY MANAGER’S REPORT**

City Manager Long informed Council that he is working to reduce the amount of blight and abandoned vehicles in the City. Communication has been sent to those residents who are in violation of certain City Codes and Ordinances, and City Manager Long is planning the follow-up process.

**COMMITTEE REPORTS**

Mark Wilk, St. Ignace-Area EMS Manager, presented Council with a quote for a new ambulance vehicle, along with a breakdown of estimated costs for each entity that participates in the St. Ignace-Area EMS. Mr. Wilk requested Council’s determination by the next Regular Council meeting August 16<sup>th</sup>.

**COUNCILMEMBER COMMENTS**

Councilmembers reminded residents to vote on August 3<sup>rd</sup> for the City’s Primary Election, and Mayor Litzner mentioned to visit the new businesses downtown.

There being no further business, the meeting adjourned at 7:45 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**



