

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 19, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem St. Louis, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: Mayor Litzner, Councilmember LaLonde.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to excuse both Mayor Litzner and Councilmember LaLonde from the meeting due to work commitments.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

No: None.

Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Morgan Mills, Recreation Director; Scott Marshall, DDA Director; Brandon Brothers, Police Officer.

ADDITIONS TO THE AGENDA – None.

LIMITED PUBLIC COMMENT

Public comment was received regarding the budget, bid policy and dumpsters at Dock #3 and Star Line's Dock #2.

CONSIDERATION OF MINUTES OF THE JULY 6, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to approve the minutes from July 6, 2021, as presented.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Tremble, seconded by Councilmember Clapperton, to approve payment of the bills in the amount of \$47,874.75.

Ace Hardware	June 2021 Statement	\$1,197.81
Ace Hardware	Golf June 2021 Statement	\$332.19
Advanced Turf Solutions	Golf Supplies	\$961.38
Airgas	Rental Gas	\$155.39

Anderson, Tackman & Company PLC	2020 Annual Audit Progressive Billing	\$14,600.55
Arctic Glacier	Marina Ice	\$405.12
Blarney Castle Oil	Marina Gasoline	\$2,536.00
C2AE	Proj 21-0084 Phase 1 Water	\$713.48
C2AE	Proj 21-0076 DWSRF	\$1,574.67
C2AE	Proj 21-0085 Phase 1 WW	\$809.60
Charles Palmer, P.C.	June 2021 Statement	\$2,180.00
ETNA	Water Meters and Transceivers	\$1,600.00
Fastenal	Drill Bit for Lawn Meter Conversions	\$36.15
Galls	SIPD Equipment	\$285.73
Golden West Industrial Supply	Golf Supplies	\$178.93
Great Wolf Lodge	MAMC Conference - K. Simmons	\$293.98
Interstate Batteries	Barricade Lights Batteries	\$83.76
Kimball Midwest	Shop Stock	\$174.19
KSS	CHALL, DPW, Marina Supplies	\$900.49
Mackinac County Treasurer	Summer Tax Bill Prep	\$173.90
Mackinac Ford	Golf June 2021 Statement	\$39.08
Mackinac Plumbing	Water Plant Parts	\$6.15
Mark Wilk	Marina Fuel Dock Phone Line Repair	\$80.00
McVeigh's Truck Springs, Inc.	Springs	\$610.34
MI Assoc of Cemeteries	Conference - K. Simmons	\$129.00
MI State University	Citizen Planner Course-S. Baar, D. Long	\$500.00
NCL	WWTR Plant Supplies	\$587.48
NetExpress	LBE Additional Handset	\$209.64
Northern Lights Family Outfitters	Uniform Pants-G. Laysell	\$128.00
Northern Shirt Company	Marina Uniform Shirts	\$654.00
Pomasl	SIFD Face Shields	\$215.63
Quill	Copy Paper	\$150.90
R & R Fire Truck Repair, Inc.	SIFD Repair	\$1,036.63

Sault Printing Company	Copier Contract	\$163.06
Silversmith Data	Water Plant Annual Fee	\$1,215.00
Spartan Distributors	Course Supplies	\$861.04
Spartan Nash	June 2021 Statement	\$451.77
St. Ignace Auto	June 2021 Statement	\$117.32
St. Ignace Auto	Golf June 2021 Statement	\$51.41
St. Ignace In Bloom	Marina Flowers	\$105.00
St. Ignace True Value	June 2021 Statement	\$1,518.12
State of Michigan	Fort de Buade Boiler Inspection	\$25.00
Straits Building Center	June 2021 Statement	\$1,319.21
The St. Ignace News	June 2021 Statement	\$468.26
The St. Ignace News	Rec/LBE Ads	\$55.50
UIS Scada	Routine Calibrations at Water Plant	\$2,701.58
USA Blue Book	Water and Wastewater	\$2,391.03
West Shore Fire, Inc.	SIFD Repair	\$1,121.50
Witmer	SIFD Radio Straps	\$287.80
Yamaha Motor Finance Corp, USA	Golf Cart Lease	\$1,481.98
TOTAL		\$47,874.75

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and Pelter.

No: None.

Motion carried unanimously.

OLD BUSINESS

City Clerk/Treasurer Insley reported that the DataHealth quote for \$1,549 was chosen to update the City's computer systems.

NEW BUSINESS

A. LITTLE BEAR EAST PARK PROJECT UPDATE

DDA Director Marshall updated Council on the progress of the Little Bear East (LBE) Park Project, recognizing all of the contributions and volunteer work that have been received to date. DDA Director Marshall also informed Council that there is still some excavating and materials needed that did not

receive bids originally and that he has been working on to fulfill project tasks, which has caused the extended timeline to completion. Volunteer Days are scheduled to assist with goals.

B. MICHIGAN ASSOCIATION OF MUNICIPAL CEMETERIES CONFERENCE STAY

City Clerk/Treasurer Insley requested Council's approval for Deputy Clerk Simmons to attend the Michigan Association of Municipal Cemeteries' (MAMC) annual conference in Traverse City, August 18 – 20 at the Great Wolf Lodge.

After some discussion about the City's cemetery processes, it was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to approve Deputy Clerk Simmons' lodging and attendance at the MAMC's annual conference in Traverse City in August.

Roll Call Vote

Yes: Councilmembers Tremble, Clapperton, Fullerton, Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

C. AUGUST 3RD ELECTION INSPECTORS

City Clerk/Treasurer Insley presented Council with the list of members of the Election Board as follows: Laurie Steiner, Election Chairperson; Election Inspectors: Renee Vonderwerth, Donna LaLonde, Helen Thibault, Elle Jansen, Debra Ferguson and Assistant City Clerk Sherry Cece. Also presented were the two Election Inspectors who make up the Receiving Board: Renee Vonderwerth and Donna LaLonde. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the Election Board and Receiving Board as presented.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

No: None.

Motion carried unanimously.

D. FINANCIALS

City Manager Long presented the June 2021 financials for Council's review and described the application process for the American Rescue Plan Act. The City is currently working through to receive Federal relief funds through the State of Michigan.

PUBLIC COMMENT

Public comment was received regarding scheduling Council Work Sessions, the Little Bear East Project and the dumpsters at Dock #3.

CITY MANAGER'S REPORT

City Manager Long informed Council that the issue with the dumpsters at Dock #3 is being resolved by creating a fenced and secured area near the DPW that will be rented by the companies managing the trash from Mackinac Island. City Manager Long noted that planned future agreements with local businesses and the trash companies will encourage both ordinance compliance, as well as enforcement, when necessary.

COMMITTEE REPORTS

City Manager Long and Councilmember Fullerton updated Council on the status of the St. Ignace -Area EMS Council.

COUNCILMEMBER COMMENTS

Councilmembers commended DDA Director Marshall for all of his work and efforts with the LBE Project and recognized the new Fire Hall, as well as congratulated the new Fire Chief, Nick Montie.

Councilmember Pelter emphasized the need for Councilmembers to have the appropriate information given to them in their packets for future Council meetings.

There being no further business, the meeting adjourned at 7:43 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

