

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, December 6, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor Pro-Tem St. Louis, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Cronan, Fullerton, Pelter and Mayor Pro-Tem St. Louis.

ABSENT: Mayor LaLonde and Councilmember Williford.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to excuse both Mayor LaLonde and Councilmember Williford from the meeting due to being out of town.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief.

ADDITIONS TO THE AGENDA – None.

LIMITED PUBLIC COMMENT

Public comment was received regarding the Police vehicle lease and a variety of other items proposed in the 2022 budget.

CONSIDERATION OF MINUTES OF THE NOVEMBER 22, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Clapperton, seconded by Councilmember Fullerton, to approve the minutes from November 22, 2021, as presented.

Roll Call Vote

Yes: Councilmembers Fullerton, Pelter, Mayor Pro-Tem St. Louis, Councilmembers Clapperton and Cronan.

No: None.

Motion carried unanimously.

CONSIDERATION OF MINUTES OF THE NOVEMBER 30, 2021 COUNCIL BUDGET WORK SESSION II:

It was moved by Councilmember Clapperton, seconded by Councilmember Fullerton, to approve the minutes from November 30, 2021, Council Budget Work Session II as presented.

Roll Call Vote

Yes: Councilmembers Fullerton, Pelter, Mayor Pro-Tem St. Louis, Councilmembers Clapperton and Cronan.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. FIRE CHIEF CONTRACT

City Manager Long informed Council that the Fire Chief Contract is being recommended by the Negotiation Committee for Council's approval as presented.

After some discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the Fire Chief Contract for a three-year term beginning January 1, 2022, with a salary of \$18,800 for 2022, \$19,750 for 2023 and \$20,100 for 2024.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Clapperton, Cronan and Fullerton.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. PROCLAMATION – DENNIS BROWN

WHEREAS, Dennis Brown, has been an employee of the City of St. Ignace from 1992 to 2021; and

WHEREAS, in his 29 years of employment, Dennis began with the City of St. Ignace as a Heavy Equipment Operator for the Department of Public Works, then in April of 2017, Dennis was promoted to the Water and Wastewater Department as Foreman; and

WHEREAS, Dennis has continued his education throughout the years and in 2016, successfully completed the 21st Century Corrosion Control program presented by the Michigan Rural Water Association; and

WHEREAS, Dennis has assisted in training new employees in the Water and Wastewater Department line operations and procedures while keeping things running smoothly and safely concerning all public health regulations; and

THEREFORE, BE IT PROCLAIMED, that the City of St. Ignace and its employees recognize Dennis Brown for his selfless dedication for working long hours and many holidays.

NOW THEREFORE BE IT PROCLAIMED, that the City of St. Ignace honor Dennis Brown, on this 6th Day of December, 2021, for his dedicated service to the City of St. Ignace and wish him well upon his retirement.

B. BOARD OF REVIEW APPOINTMENTS

City Manager Long informed Council that Mayor LaLonde recommended appointing Heather Tamlyn and Aimee Williford to the Board of Review to fill the position of two people resigning from the Board. Councilmember Pelter requested to note that Aimee Williford is the wife of Councilmember Williford and should abstain from any Board of Review business that may be a conflict of interest.

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve both appointments to the Board of Review.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Clapperton, Cronan and Fullerton.

No: None.

Motion carried unanimously.

C. ARTICLES OF INCORPORATION – STRAITS AREA EMERGENCY MEDICAL SERVICE (EMS) AUTHORITY

Mark Wilk, Area Manager for the St. Ignace-Area EMS (SIAEMS), reviewed the process of the Articles of Incorporation with Council, as well as made points that were relevant to the City's position in the organization. Councilmember Fullerton stated concern regarding amount of control the City would have in the overall decision making, with each unit having one representative per the Agreement. After some discussion, it was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve the Articles of Incorporation for the Straits Area EMS Authority as presented.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Clapperton, Cronan and Pelter.

No: Councilmember Fullerton.

Motion carried four to one.

D. SALE OF POLICE VEHICLES TO WATER DEPT

City Manager Long requested Council's approval to move two vehicles from the Police Department to the Water Department, the 2014 Police Ford Explorer for \$13,000 and the Crown Victoria for \$1,500.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the Water Department to pay the General Fund a total of \$14,500 for acquiring the two vehicles from the Police Department.

Roll Call Vote

Yes: Councilmembers Clapperton, Cronan, Fullerton, Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

E. INTRODUCE ORDINANCE 653 APPROPRIATIONS BILL 2022 & SCHEDULE PUBLIC HEARING

City Manager Long recommended scheduling a Public Hearing for Ordinance 653 during a Regular Council meeting on Monday, December 20th.

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to introduce Ordinance 653 and approve scheduling a Public Hearing for Monday, December 20th at 7:00 p.m.

Roll Call Vote

Yes: Councilmembers Clapperton, Cronan, Fullerton, Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

Councilmember Pelter requested clarification on the Mackinac County invoices and the Graham/Standard Electric invoices.

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve paying the bills as presented.

ADVANCED SATELLITE COMMUNICATIONS	513.00
ADVANCED VOIP DATA LLC	67.50
ALFRED FELEPPA	229.95
ALLSTAR GRAPHICS	618.00
B C PIZZA	69.00
BELONGA'S PLUMBING AND HEATING	311.16
COUNTRYSIDE ELECTRIC INC	675.00
GRAHAM ELECTRIC COMPANY	1,945.74
GRAINGER INC	1,241.46
GREAT LAKES COCA-COLA DISTRIBUTION	252.87
HACH COMPANY	1,500.00
INTERSTATE BATTERIES	137.95
MACKINAC COUNTY TREASURER	109.01
MACKINAC ISLAND FERRY COMPANY	50.00
MACKINAC SALES	516.40
MARK J. GLAZER ARBITRATOR AND ATTORNEY	1500.00
MARK & SONS PLUMBING & HEATING LLC	137.50
MAXWELL MEDALS & AWARDS	490.50
MICHAEL RICHARD LAMB	487.50
MICROBIOLOGICS INC	426.22
MISS DIG SYSTEMS INC	1,890.77
NATIONAL OFFICE PRODUCTS	266.95
NORRIS CONTRACTING, INC	4,301.28
NORTHERN SHIRT COMPANY, LLC	678.00
OFFICE DEPOT	369.98
PARAGON LABORATORIES, INC	1,766.75
PITNEY BOWES INC	407.94
POWER PLAN	250.65
QUILL CORPORATION	233.41
SPARTAN DISTRIBUTORS, INC	29.80
SPARTAN STORES	241.13
ST IGNACE AUTOMOTIVE	196.92
STRAITS BUILDING CENTER	191.22
UIS SCADA	180.00
WESLEY H MAURER JR	93.13
WM LAMPTRACKER INC	218.00

Grand Total: \$22,594.69

Roll Call Vote

Yes: Councilmembers Cronan, Fullerton, Pelter, Mayor Pro-Tem St. Louis and Councilmember Clapperton.

No: None.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received regarding property on Balsam Street, the 2021 approved lease for the Police vehicles and the premium pay being proposed to disburse to employees in 2022.

CITY MANAGER'S REPORT

City Manager Long informed Council that a closed session is being scheduled for December 20th during the Regular Council meeting to discuss the property issue on Balsam with City Attorney Palmer. Mr. Long also stated that he is arranging the performance evaluation that was due in September, per his current employment contract. However, the Facilitator process listed must have Council approval before it is to be scheduled.

City Manager Long updated Council on the Short Term Rental process and potential contracted services proposed to manage the applicants.

COMMITTEE REPORTS

Negotiations Committee Minutes – included in Council packet information for review.

Councilmember Cronan inquired about the process to follow through with the City Manager's employment contract.

A Policy Committee meeting is planned for Monday, December 13th to discuss the updated Employee Personnel Policy Handbook. Another Negotiations Committee meeting is proposed soon after to finalize Administrative employment contracts before year-end.

COUNCILMEMBER COMMENTS

Councilmembers commended Dennis Brown for his many years of service with the City and thanked the public for participating in City meetings and discussions.

There being no further business, the meeting adjourned at 8:11 p.m.

Robert St. Louis, Mayor Pro-Tem

Andrea Insley, City Clerk/Treasurer