

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, July 6, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: None.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Brandon Brothers, Police Officer.

PRESENT VIA ZOOM: Tony Brown, Police Chief

LIMITED PUBLIC COMMENT

Public comment was received regarding residential parking on side streets and the viewing of fireworks.

CONSIDERATION OF MINUTES OF THE JUNE 21, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Pelter, seconded by Councilmember Tremble, to approve the minutes from June 21, 2021, as presented.

Roll Call Vote

Yes: Councilmembers Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve payment of the bills in the amount of \$55,919.31.

Amazon	May 2021 Statement	\$2,547.06
Arctic Glacier	Marina Ice	\$49.84
Arrow Signs	Signs- SIFD, MJ Streets, CMGR, CHall	\$336.00
Belonga Excavating LLC	Dock 3 Lift Station/WWTR Line Bay View	\$5,313.08
Belonga Plumbing & Heating	Marina Repair/WWTR Lift Station	\$4,831.43
Blarney Castle	Marina Fuel	\$14,200.50
Cut River Small Engine Repair	Brush Tool	\$575.98
Galls	SIPD	\$24.67
Hieman Fire Equipment	SIFD-Pike Pole and Roof Hook	\$222.22

Hydrite Chemical	Ferric Chloride	\$9,139.22
KSS	LBE and Marina Supplies	\$419.24
Kurt Ney	Cart Rental Agreement 4/23 to 5/18	\$984.00
Lynn Auto Parts, Inc	June 2021 Statement	\$1,557.36
Lynn Auto Parts, Inc	May 2021 Statement	\$871.54
Lynn Auto Parts, Inc	Golf May and June 2021 Statement	\$224.91
Mackinac Plumbing & Heating	Golf Repair/Dock #3 Repair	\$436.35
Mackinaw Old Country Market Inc.	LBE-Wrestling Camp Bagels and Donuts	\$438.00
Michigan Ammo LLC	SIPD-Ammo	\$475.00
Michigan Rural Water Association	2022 Membership	\$755.00
Milan	WWTR Parts	\$260.00
MMTA	July Treasurer-to-Treasurer	\$15.00
National Office Products	June 2021 Statement	\$594.60
Paragon Laboratories	Water Sample/WWTR Effluent	\$439.00
Pitney Bowes	Postage Machine Ink/Tape Strips	\$169.56
Power Plan - AIS	Backhoe Parts	\$1,111.45
Precision Edge Lawn Care	Cemetery Contract - Pymnt 2 of 3	\$2,880.00
Precision Edge Lawn Care	Recreation/LBE Mowing Contract Pymnt 2 of 3	\$2,880.00
R&R Fire Truck Repair Inc.	SIFD-Repair	\$1,394.18
RS Scott & Assoc. Inc	Marina-Pump Out Machine	\$800.00
St. Ignace Auto	May 2021 Statement	\$81.61
Sticker Mule	Marina Permit Stickers 2021	\$100.00
The Feed Station	Straw	\$236.00
The St. Ignace News	LBE	\$56.51
UP North Assessing	Assessing Contract - Pymnt 2 of 2	\$1,500.00
TOTAL		\$55,919.31

Roll Call Vote:

Yes: Councilmember LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

OLD BUSINESS – None.

ADDITIONS TO THE AGENDA

City Clerk/Treasurer Insley – Request For Purchase.

City Clerk/Treasurer Insley requested Council's consideration to allow City Manager Long to approve the purchase of software licensing, over \$1,000, for the central office equipment once three bids are collected. The purchase and implementation are under a time constraint, and there was only one bid collected and presented at the time of the meeting.

It was moved by Councilmember Fullerton, seconded by Councilmember Tremble, to allow City Manager Long and City Clerk/Treasurer Insley to work together to make the purchase for under \$1,549 and implement the necessary software once additional bids are collected.

Roll Call Vote:

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

Mayor Litzner – Proclamation for Fire Chief Gary Sorenson.

Mayor Litzner read the following Proclamation:

Proclamation

Whereas, Gary Sorenson has served the City of St. Ignace Fire Department for 47 years; and

Whereas, during his term, Mr. Sorenson performed the duties of Fire Fighter Officer for 17 years, Assistant Chief for 23 years and Chief Officer for 7 years; and

Whereas, Mr. Sorenson has completed numerous Fire and Safety trainings and certifications; and

Whereas, Gary Sorenson also served on the St. Ignace Building Authority, working closely with the City's engineers to accomplish the construction of the new St. Ignace Fire Hall; and

Whereas, Mr. Sorenson was always willing to give his time towards organizing the July 4th community picnic and participation in various holiday parades and events; and

Whereas, his expertise in fire response and safety will be greatly missed.

Therefore, be it resolved that Connie Litzner, Mayor of the City of St. Ignace, and the St. Ignace City Council honor Gary Sorenson on this 6th day of July, 2021, and be it further to wish him well upon his retirement.

NEW BUSINESS

A. NEW FIRE CHIEF RECOMMENDATION

City Manager Long requested Council's approval, upon written recommendation from Deputy Fire Chief, Steven Paquin, and on behalf of the Fire Department, to hire Nick Montie as the City of St. Ignace Fire Chief. After some discussion, it was moved by Councilmember LaLonde, seconded by Councilmember Clapperton, to approve hiring Nick Montie as the City of St. Ignace Fire Chief.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: Councilmember Pelter.

Motion carried six to one.

Deputy Fire Chief Paquin announced the Fire Department will be hosting an Open House and Change of Command ceremony at the new Fire Hall facility on Saturday, July 10th from 11 a.m. to 2 p.m.

B. SPECIAL EVENT COMBAT VETERANS MOTORCYCLE MEET

Mayor Litzner introduced Ron Keesler, with the Combat Veterans Motorcycle Association, who submitted an application for a motorcycle parade on July 31st at 5:00 p.m. escorted by the City Police. After Chief Brown confirmed communication with the group, it was moved by Councilmember LaLonde, seconded by Councilmember Fullerton, to allow the Combat Veterans Motorcycle Association to parade through downtown St. Ignace on July 31st.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. ASSESSING BID

City Manager Long informed Council a proposal was received from Up North Assessing Inc. in response to the request for bids the City had advertised. City Manager Long summarized the proposal, stating it would be a three-year contract beginning July 9, 2021, with annual increases as follows: 7/9/21 – 7/8/22 will be \$34,800; 7/9/22 – 7/8/23 will be \$35,400; 7/9/23 – 7/8/24 will be \$36,000. Up North Assessing, Inc. will be hired as a contracted service and not as an employee of the City, with payments made to them on a monthly basis.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve hiring Up North Assessing, Inc. for a three-year contract.

Roll Call Vote

Yes: Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

PUBLIC COMMENT – None.

CITY MANAGER’S REPORT – No report was presented.

COMMITTEE REPORTS – None.

COUNCILMEMBER COMMENTS

Councilmembers congratulated Nick Montie as the new St. Ignace Fire Chief and thanked Gary Sorenson for his service. Mayor Litzner requested City Manager Long update Council regarding the dumpsters at Dock #3 with a progress report at next meeting.

CLOSED SESSION: ATTORNEY CONSULTATION – LAWSUIT: “INTRODUCTION AND INITIAL DISCUSSION OF RESPONSE TO FEDERAL COURT LAWSUIT”

Mayor Litzner requested that Council meet in Closed Session to consult with Attorney Sean Fosmire and City Attorney Palmer regarding a Federal Court lawsuit.

It was moved by Mayor Litzner, seconded by Councilmember LaLonde, to enter into Closed Session regarding Mayor Litzner’s request at 7:38 p.m.

Roll call vote:

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

No: None.

Motion carried unanimously.

After Council returned from Closed Session at 8:45 p.m., it was moved by Mayor Litzner, seconded by Councilmember Pelter, to return to the Regular Council meeting.

Roll call vote:

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble

No: None.

Motion carried unanimously.

There being no further business, the meeting adjourned at 8:46 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

