

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 7, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: None.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Allen Mitchell, Interim-Police Chief; Nick Montie, Fire Chief.

ADDITIONS TO THE AGENDA

Councilmember Williford – City Manager Discussion.

Fire Chief Montie – New Fire Truck Update.

Mayor LaLonde – Committee Appointments.

Mayor LaLonde – Oath of Office for Elected Councilmember.

Mayor LaLonde – Plaque for Jim Clapperton.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was received regarding agenda items.

CONSIDERATION OF MINUTES OF THE OCTOBER 17, REGULAR COUNCIL MEETING:

It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the minutes of the October 17, Regular Council meeting as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

A. CHEESEMAN'S LOT SPLIT

Mayor LaLonde called upon Neil Hill, with Mackinac Country Land Surveys, to describe the proposed split for Hank Cheeseman's properties on Graham Avenue. Mr. Hill informed Council that the intention is to straighten the property lines to square off the properties for future sale. It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the proposed property split for Hank Cheeseman's two parcels on Graham Avenue.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

B. SHEPLER'S LOT SPLIT

Mr. Hill presented a second property split on North State Street between two separate property owners, Shepler Development, LLC and Paul and Tammy Shepard. The proposed split is intended to correct improvement encroachments on 784 North State Street, the Shepard's parcel.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the property split between 816 North State Street, Shepler Development, and 784 North State Street, Tammy and Paul Shepard, as presented.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton

No: None.

Abstain: Mayor LaLonde.

Motion carried unanimously, with one abstaining.

ADDITION TO THE AGENDA**Fire Chief Montie – New Fire Truck Update**

Fire Chief Montie updated Council regarding his research on purchasing a new rescue pumper fire truck. Two sets of bids and specifications were presented for Council's review, one from R&R Fire Truck Repair for \$847,000, and another from Sutphen for \$684,579. Chief Montie is waiting on one more bid from a vendor in Freeland, then plans to collect bids for financing.

C. SPECIAL EVENT RESOLUTION 22-33: HOMETOWN HOLIDAY PARADE 2022**RESOLUTION**

The following Resolution was offered for adoption by Councilmember Cronan, supported by Mayor Pro-Tem St. Louis:

WHEREAS: The St. Ignace Chamber of Commerce requests permission to facilitate the Hometown Holiday Parade and Tree Lighting; and

WHEREAS: This event requires the use of the St. Ignace Public Marina Parking Lot; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: This event will be required to follow all COVID Federal, State, and Local regulations in place at that time to qualify for Special Event status; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve the usage of the St. Ignace Marina Parking Lot on Friday, December 2, 2022 from 6:00 p.m. to 7:30 p.m. for the Hometown Holiday Parade and Tree Lighting.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: None.

Resolution declared Adopted.

D. RESOLUTION 22-34: SUPPORT FOR MICHIGAN TRAIL TOWN DESIGNATION

RESOLUTION

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Cronan:

WHEREAS: The State of Michigan Department of Natural Resources has created a Pure Michigan Trail Town designation program designed to showcase an array of quality land and water trails and trail-centered communities, and to recognize extensive collaboration of state and local government, nonprofits, and volunteers that develop and maintain the trails; and

WHEREAS: St. Ignace, Michigan offers a large variety of land and water based recreational opportunities and trails; and

WHEREAS: The City of St. Ignace, with the cooperation of both public agencies and private, has established a number of easily accessible access points to the established trail systems with parking, bathrooms, and other supporting infrastructure improvements; and

WHEREAS: The St. Ignace City Council recognizes the importance of these trails to the community and their resulting economic impact to local businesses; and

WHEREAS: The St. Ignace City Council further recognizes the significant educational and service opportunities our trail assets could provide for local students; and

WHEREAS: The St. Ignace Visitor's Bureau has initiated the application to the State of Michigan for Trail Town designation; now therefore

BE IT RESOLVED: The City of St. Ignace does hereby support the application to the State of Michigan to receive the designation as a Pure Michigan Trail Town.

Roll Call Vote:

Yes: Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: None.

Resolution declared Adopted.

E. RESOLUTION 22-35: ESTABLISH PARKING FEE FOR LBE OVERFLOW LOT

RESOLUTION

The following Resolution was offered for adoption by Councilmember Pelter, supported by Councilmember Cronan:

WHEREAS: The City of St. Ignace owns a piece of property, commonly known as the “Little Bear East Overflow Lot and Basketball Courts”; and

WHEREAS: This property is commonly used for overnight parking; and

WHEREAS: The City of St. Ignace is responsible for maintenance and improvements of this property; and

WHEREAS: The City of St. Ignace requires funding for said maintenance and improvements; and

WHEREAS: The City of St. Ignace reviews its schedule of fees charged for certain services on a regular basis; and

WHEREAS: The St. Ignace City Council has determined that charging a fee for providing overnight parking is in the best interest of the City of St. Ignace; and

WHEREAS: The City of St. Ignace, by its adoption of the local ordinances, has the authority to establish parking fees; now therefore

BE IT RESOLVED: The City of St. Ignace does hereby establish the following fee, effective immediately:
Overnight parking at the “Little Bear East Overflow Lot”: \$10.00/night

BE IT FURTHER

RESOLVED: Non-compliance will result in a Civil Infraction Citation, pursuant to City Code Section 32-56, “Schedule of parking violations and fines”.

Roll Call Vote:

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: None.

Resolution declared Adopted.

F. INTRODUCTION OF ORDINANCE 2022-04 FLOODPLAIN MANAGEMENT PROVISIONS

ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE STATE CONSTRUCTION CODE

An ordinance to designate an enforcing agency to discharge the responsibility of the City of St. Ignace of Mackinac County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of St. Ignace ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b (6) of Act 230, of the Public Acts of 1972, as amended, the City Manager and Building Inspector of the City of St. Ignace is hereby designated as the enforcing agency to discharge the responsibility of the City of St. Ignace under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The City of St. Ignace assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b (6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Flood Insurance Study for Mackinac County, all jurisdictions" and dated effective December 15, 2022, and the Flood Insurance Rate Map(s) (FIRMS) contained on index panel number(s) 26097CIND1A, 26097CIND2A dated December 15, 2022 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of

Section 1612.3 of the Michigan Building Code, and to provide the content of the “Flood Hazards” section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION.

This ordinance duly adopted on November 21, 2022 at a regular meeting of the St. Ignace City Council and will become effective December 15, 2022.

At this time, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve introducing Ordinance 2022-04 Floodplain Management Provisions.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Absent: None.

Motion carried unanimously.

G. ADOPT ORDINANCE 2022-05 AMENDMENT TO SHORT-TERM RENTAL ORDINANCE

An Ordinance to amend Ordinance No. 38-364 of 2021, “Short-Term Rental Ordinance”, to delete the following:

(10) Per Ordinance Section 38-121, Ordinance Section 38-151, and Ordinance Section 38-181, no Category 2 short-term rental (STR) unit will be allowed in residential zoned R1, R2, R3 and R4 districts without a variance.

(11) Variance requests related to short-term Rental units shall be directed to the Zoning Board of Appeals.

(12) Once granted, a variance allowing a Category 2 STR transfers with the property. A new property owner must apply for a permit as described in this Ordinance No. 38-364, part 2 (e) Permit (3) ownership.

Add to allowed uses in all residential districts (R1, R2, R3 and R4)

“Short-Term Rental of a dwelling, provided that the property owner holds a current valid permit” (as required by Ordinance No. 38-364 of 2021).

It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve adopting Ordinance 2022-05.

INTRODUCTION: October 17, 2022

ADOPTION: November 7, 2022

PUBLISHED: November 17, 2022

EFFECTIVE: November 27, 2022

Roll Call Vote

Yes: Councilmembers Pelter, Cronan and Fullerton.

No: Mayor LaLonde and Mayor Pro-Tem St. Louis.

Abstain: Councilmember Williford.

Absent: None.

Motion passed three to two, with one abstaining.

H. DDA BOARD APPOINTMENT

Mayor LaLonde requested Council's approval to appoint Quincy Ranville to the DDA Board. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve appointing Quincy Ranville to the DDA Board.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Motion passed unanimously.

ADDITION TO THE AGENDA

Mayor LaLonde – Committee Appointments.

Mayor LaLonde requested Council's approval to appoint Tharan Suvarna to the Planning Commission. It was moved by Councilmember Williford, seconded by Councilmember Pelter, to approve appointing Tharan Suvarna to the Planning Commission.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion passed unanimously.

Mayor LaLonde then requested Council's approval to appoint Councilmember Cronan to the Zoning Board of Appeals replacing Councilmember Pelter.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve appointing Tom Cronan as Council representative on the Zoning Board of Appeals.

Roll Call Vote

Yes: Councilmembers Williford, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Abstain: Councilmember Cronan.

Motion passed unanimously.

Mayor LaLonde requested Council's approval to appoint City Manager Long to the Eastern Upper Peninsula (EUP) Planning and Development Commission. After some discussion

regarding the City Manager's schedule, it was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve the appointment of City Manager Long to the EUP Planning and Development Commission.

Roll Call Vote

Yes: Councilmembers Cronan, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: Councilmember Williford.

Motion passed five to one.

I. BUDGET AMENDMENTS

City Clerk/Treasurer Insley reviewed the budget amendments with Council, which included funds 590, 594, 306, 101, 206, 570, 571 and 472.

It was moved by Councilmember Fullerton, seconded by Councilmember Williford, to approve the amendments as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion passed unanimously.

ADDITIONS TO THE AGENDA

Councilmember Williford – City Manager Discussion.

Councilmember Williford stated concerns regarding City Manager Long's responsibility for day-to-day duties and recent correspondence with the AFSCME Union. It was then moved by Councilmember Williford, seconded by Councilmember Cronan, to immediately dismiss City Manager Long from his position for the disregard of procedure and disciplinary actions and dereliction of duties, and blatant dishonest actions and statements of current and former City employees and to the City Council. Further discussion took place with Councilmember Fullerton recommending these concerns be reviewed by the appropriate Committee before any actions are taken to remove City Manager Long.

Roll Call Vote

Yes: Councilmembers Pelter, Williford and Cronan.

No: Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Fullerton.

Motion failed three to three.

Mayor LaLonde – Oath of Office for Elected Councilmember.

Mayor LaLonde informed Council that the newly elected Councilmember will be given the Oath of Office at the next Regular Council meeting Monday, November 21st.

Mayor LaLonde – Plaque for Jim Clapperton.

Mayor LaLonde presented a plaque in honor and memory of Councilmember Jim Clapperton who served on City Council from November 2009 to May 2022.

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley informed Council that a correction was made to an invoice that charged sales tax (Straits Area Building Center), bringing the corrected total amount for approval to \$58,509.15.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$58,509.15.

A.S.C. Security	Key Fobs	\$75.00
Amazon	September/October 2022 Statement	\$4,475.08
Andy's Feed Station	Work boots-M. McNeely/J. Krause/B. Hollister	\$534.93
Arrow Signs	LBE-Battle at the Bridge Banners	\$90.00
Arrow Signs	Election Drop Box Sign	\$445.00
B.C. Pizza	LBE-Program Expenses	\$25.97
BAM Tools	DPW Drill Set	\$57.99
Belonga Excavating	Truckey Street Gravel/LBE Park-Dirt, Gravel, Large Rocks	\$3,265.00
Belonga Plumbing	DPW Garage Repair Parts	\$343.47
Colby Investigations LLC	Attorney-Review Case Files/Listen to Interviews	\$377.98
Compass Minerals	Roadway Salt	\$3,484.07
Core Technology	SIPD-TIMS Ticket System Maintenance	\$3,920.00
Darcy Long	Mileage - EUP Planning MTG	\$62.13
EGLE-State of Michigan	Community Water Supply Program	\$1,521.96
ETNA	Storm Drains/Meter Stock	\$7,383.00
GFL	WWTR-Vacuum Lift Stations	\$4,257.19
Grand Traverse Diesel Services Inc.	DPW-Fuel Pump/Credit	\$299.17
Hach	WTR Plant Supplies	\$1,902.91

Harrell's	Golf Turf Supplies	\$4,820.84
Hawkins	Water Plant Supplies	\$3,561.71
Hawkins	WTR Plant Supplies	\$80.00
Joe St. Louis	LBE Boiler/City Hall Outlet/Lights	\$675.00
Kimball Midwest	DPW/WTR Supplies	\$397.77
KSS	LBE Supplies	\$280.40
Kurt Ney	Golf Cart Rental Agreement- Sept/Oct. 2022	\$982.00
LaForce	American Legion Park Louvers	\$537.00
Mackinac Plumbing & Heating Co.	LBE-Boiler	\$65.00
Mackinac Sales	DPW Director Truck Repair	\$625.93
Mark's Tire	Bobcat/T-45 Tires	\$1,575.80
Miller, Canfield, Paddock & Stone, PLC	Attorney-Employment Matters	\$1,664.00
National Office Products	Monthly Service Feb-October 2022	\$2,637.00
NCL	Water Plant Supplies	\$431.44
Northern Shirt Company	SIPD-Rain caps/beanies	\$187.63
Paragon Laboratories	WWTR Testing	\$223.40
Plunkett Cooney	Grievance Investigation	\$475.00
Precision Edge Outdoor Services	October 2022 Statement	\$1,170.00
Pro-Tech	Uniform Shirts	\$188.00
Quill.com	Labels	\$40.83
Real VNC	Annual Subscription	\$40.68
Spartan Distributors	Golf Repair	\$250.54
St. Ignace Auto	October 2022 Statement	\$191.36
St. Ignace Chamber of Commerce	Hometown Holiday Parade	\$2,000.00

Straits Area Building Center	October 2022 Statement	\$655.96
The Cedars of Mackinac	City Hall Landscape Maintenance	\$99.75
The St. Ignace News	LBE Ice Rink Attendant Ad/Council Minutes	\$235.48
USA Bluebook	Wastewater Plant Supplies	\$1,060.30
USA Bluebook	Water Plant Supplies	\$185.55
Winder Police Equipment	SIPD-Cargo Boxes	\$634.98
Wix.com	LBE-stignacerec.com	\$14.95
		\$58,509.15

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Mayor LaLonde.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS *(3 min limit)*

Public comment was received regarding the City's expenses, Chief of Police position, the pool at LaSalle High School and the General Election.

CITY MANAGER'S REPORT

City Manager Long presented his report to Council discussing his recommendation to pursue the process of a marijuana ordinance within the City limits to support future revenue.

COMMITTEE REPORTS

Street Committee – City Manager Long reviewed the minutes from the October 27th meeting with Council and announced the next scheduled meeting for November 30th.

COUNCILMEMBER COMMENTS

Councilmember comments were received encouraging the residents to vote in the November 8th election.

There being no further business, the meeting adjourned at 8:33 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer