

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 22, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: None.

STAFF PRESENT: Darcy Long, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief; Bill Fraser, DPW Director; Police Officer Joe Rogers.

ADDITIONS TO THE AGENDA – None.

LIMITED PUBLIC COMMENT

Public comment was received regarding the process to appoint a Councilmember to the vacant seat.

CONSIDERATION OF MINUTES OF THE NOVEMBER 1, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from November 1, 2021, as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF MINUTES OF THE NOVEMBER 8, 2021 COUNCIL BUDGET WORK SESSION:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from November 8, 2021, Council Budget Work Session as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Clapperton.

No: None.

Motion carried unanimously.

CONSIDERATION OF MINUTES OF THE NOVEMBER 8, 2021 SPECIAL COUNCIL MEETING:

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from November 8, 2021, as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Clapperton.

No: None.

Motion carried unanimously.

OLD BUSINESS**A. RECOMMENDED ZONING CHANGES**

Planning Commission Chairperson Betsy Dayrell-Hart informed Council that a Public Hearing was held Thursday, November 4th from 6:00 to 7:00 p.m. in an open meeting, with Zoom conference available, for the proposed Zoning Ordinance amendments the City received from the Department of Justice. Ms. Hart indicated there were no communications or correspondence received regarding the proposed amendments during this time. A Special Meeting of the Planning Commission followed at 7:00 p.m. where the unanimous vote was to recommend that the City Council adopt the proposed Zoning Ordinance amendments as presented to Sections 38-5, 38-53, 38-54, 38-55, 38-56, 38-59, 38-60, 38-61, 38-69, 38-61, 38-231, 38-232, 38-234, 38-251, 38-254, 38-271, 38-272, 38-274, 38-391, 38-393 and 38-394. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Clapperton, to approve the proposed Zoning Ordinance amendments received from the Department of Justice.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

NEW BUSINESS**A. COUNCILMEMBER APPOINTMENT**

Mayor LaLonde informed Council that there were three letters of interest received from qualified residents for the vacant Council seat: Tammy Shepard, Fred Paquin and Tom Cronan. City Attorney Palmer issued his opinion regarding the City Charter and the process to appoint a Councilmember in a prepared statement. In citing the City Charter Sections 3.8 and 5.7a, it was Mr. Palmer's opinion that a Councilmember should be appointed to the vacant seat by Council within 30 days of November 8th, when Mayor LaLonde had been sworn in.

At this time, it was moved by Councilmember Fullerton to appoint Fred Paquin to the City Council. There being no second to this motion, it was not considered.

It was then moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to nominate Tom Cronan to fill the vacancy on the City Council. After some discussion regarding the votes received in the November 2nd election and the consideration of the City Charter, Mayor LaLonde called for a roll-call vote.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton and Mayor LaLonde.

No: Councilmembers Pelter and Fullerton.

Motion carried four to two.

Mayor LaLonde directed Mr. Cronan to visit the City Clerk's office to be sworn in and take the Oath of Office .

B. DDA DIRECTOR EMPLOYMENT CONTRACT

City Manager Long requested that City Attorney Palmer issue an opinion regarding the employment benefits in the resignation and re-hiring of Scott Marshall as the DDA Director. Mr. Palmer concluded that the proposal to re-hire Mr. Marshall under his previous benefit package was appropriate with the approval of the City Council. Jim North, DDA Chairperson, verified that the DDA Board carefully considered and voted unanimously to recommend the contract presented to City Council for approval.

After a lengthy discussion regarding whether Mr. Marshall should be considered under the new-hire employee tier or be re-hired under his previous benefit package, it was moved by Councilmember Fullerton to accept the DDA Board's recommendation and re-hire Scott Marshall under the proposed Employment Contract. There being no second to the motion, it was not considered.

It was then moved by Mayor LaLonde, seconded by Councilmember Clapperton, to not accept the DDA Director Employment Contract as recommended by the DDA Board.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton, Mayor LaLonde and Councilmember Pelter.

No: Councilmember Fullerton.

Motion carried five to one.

C. COMMITTEE APPOINTMENTS

Mayor LaLonde presented Council with a list of various committee appointments for their consideration and added that Sherry Cece (staff) will be appointed to the Policy Committee. It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the appointments presented.

Roll Call Vote

Yes: Councilmembers Williford, Clapperton, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

D. AGREEMENT & RESOLUTION – HOMETOWN HOLIDAY PARADE & TREE LIGHTING/JULY 4TH PARADE

City Manager Long informed Council that a two-year Agreement is proposed to contract the St. Ignace Chamber of Commerce to manage the activities surrounding the Holiday Tree Lighting and the July 4th events from November 22, 2021 to November 22, 2023 for a fee of \$2,000 per event.

It was moved by Councilmember Pelter, seconded by Councilmember Clapperton, to approve the two-year agreement with the St. Ignace Chamber of Commerce to manage the Holiday Tree Lighting and July 4th parades and events.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Clapperton:

WHEREAS, St. Ignace Chamber of Commerce requests permission to facilitate the Hometown Holiday Parade and Tree Lighting; and

WHEREAS, this event requires the use of St. Ignace Public Marina Parking Lot, and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria be met for the event to be held, and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Event status; and

WHEREAS, the St. Ignace City Council has determined that St. Ignace Chamber of Commerce does meet the criteria established in the various sections of the Ordinance No. 413.

NOW THEREFORE BE IT RESOLVED, that the City Council does approve the usage of the St. Ignace Marina Parking Lot on Friday December 10, 2021 from 6:00-7:30 p.m. for the Hometown Holiday Parade and Tree Lighting.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Clapperton.

No: None.

Absent: None.

Resolution declared Adopted.

E. WATER PLANT - REPLACE HEATERS & EYE-WASH STATION

DPW Director Fraser requested Council's approval to replace two original heaters and the eye-wash station in the chlorine room of the Water Plant. Mr. Fraser collected two quotes, one from Mark & Son's for \$1,729 and the other from Mackinac Plumbing for \$ 1,200, and recommends accepting the Mackinac Plumbing bid for the project.

It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve the Mackinac Plumbing bid and replace the heaters and eye-wash station in the Water Plant.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

F. POLICE DEPARTMENT – INTERCEPTOR REPAIR QUOTES

Police Chief Brown informed Council of an accident resulting in damage to one of the patrol vehicle's fender, headlight and bumper. Chief Brown collected three bids for the repair from George's Body Shop for \$ 3,561, Fernelius Collision for \$3,695 and Tri-Rivers Collision Petoskey for \$ 4100. Chief Brown added the vehicle is still operable and is expected to be out of rotation for three days during repair. Chief Brown recommended George's Body Shop. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Fullerton, to approve Chief Brown's recommendation of George's Body Shop for the repair at a quote of \$3561.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton, Fullerton and Mayor LaLonde.

No: None.

Motion carried unanimously.

G. 2022 COUNCIL MEETING DATES RESOLUTION

RESOLUTIONS

The following Resolution was offered for adoption by Councilmember Clapperton, supported by Councilmember Fullerton:

WHEREAS, per the City of St. Ignace Charter, the City Council shall provide by resolution for the time and place of its regular meetings; and

WHEREAS, in accordance with the City of St. Ignace Charter following are the dates, times and places of the regular meetings:

January 10, 2022 @ 7:00 p.m. @ City Hall Council Chambers

January 24, 2022 @ 7:00 p.m. @ City Hall Council Chambers

February 7, 2022 @ 7:00 p.m. @ City Hall Council Chambers

February 21, 2022 @ 7:00 p.m. @ City Hall Council Chambers

March 7, 2022 @ 7:00 p.m. @ City Hall Council Chambers

March 21, 2022 @ 7:00 p.m. @ City Hall Council Chambers

April 4, 2022 @ 7:00 p.m. @ City Hall Council Chambers

April 19, 2022, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers

May 2, 2022 @ 7:00 p.m. @ City Hall Council Chambers

May 16, 2022 @ 7:00 p.m. @ City Hall Council Chambers

June 6, 2022 @ 7:00 p.m. @ City Hall Council Chambers

June 20, 2022 @ 7:00 p.m. @ City Hall Council Chambers

July 5, 2022, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers

July 18, 2022 @ 7:00 p.m. @ City Hall Council Chambers

August 1, 2022 @ 7:00 p.m. @ City Hall Council Chambers

August 15, 2022 @ 7:00 p.m. @ City Hall Council Chambers

September 6, 2022, TUESDAY @ 7:00 p.m. @ City Hall Council Chambers

September 19, 2022 @ 7:00 p.m. @ City Hall Council Chambers

October 3, 2022 @ 7:00 p.m. @ City Hall Council Chambers

October 17, 2022 @ 7:00 p.m. @ City Hall Council Chambers

November 7, 2022 @ 7:00 p.m. @ City Hall Council Chambers

November 21, 2022 @ 7:00 p.m. @ City Hall Council Chambers

December 5, 2022 @ 7:00 p.m. @ City Hall Council Chambers
December 19, 2022 @ 7:00 p.m. @ City Hall Council Chambers

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council approves the herein stated regular meeting dates, times and places.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Clapperton, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: None.

Resolution Declared Adopted.

H. SCHEDULE BUDGET WORKSHOP SESSION II

Mayor LaLonde announced Council's Budget Work Session 2 for Tuesday, November 30th at 6:30 p.m. in the City Hall Council Chambers.

It was moved by Councilmember Clapperton, seconded by Mayor Pro-Tem St. Louis, to approve the Budget Work Session II for Tuesday, November 30th at 6:30 p.m.

Roll Call Vote

Yes: Councilmembers Williford, Clapperton, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

I. FINANCIALS

City Manager Long presented Council with the October 2021 financials and reported that the 2021 budget amendments will be provided during the December 20th Regular Council meeting. It was also noted that the City's Appropriation Bill for 2022 will be introduced at the December 6th Regular Council meeting.

CONSIDERATION OF BILLS

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Clapperton, to approve paying the bills as presented.

ACE HARDWARE	841.02
AIRGAS USA LLC	162.35
ANDERSON TACKMAN & COMPANY	1,201.95
ARNOLD'S REFRIGERATION	5,406.22
ASCAP	747.22
BAM TOOLS	291.92
BELONGA'S PLUMBING AND HEATING	63.30
BLARNEY CASTLE OIL CO	170.52
CAROL BELL	70.00
CHARLES J. PALMER, P.C.	1,700.00

ETNA SUPPLY COMPANY	1,433.00
GREAT LAKES COCA-COLA DISTRIBUTION	252.89
HACH COMPANY	384.31
HARRELL'S INC	889.50
HD SUPPLY FACILITIES MAINTENANCE LT	1,179.87
JOHNSON CONTROLS INC.	2,314.23
JUDITH WYSE	48.00
KELLY J CHAMPION	567.00
KIMBALL-MIDWEST	343.85
KSS ENTERPRISES	842.81
LYNN AUTO PARTS	1,577.96
MACKINAC COUNTY CLERK	404.23
MACKINAC PLUMBING AND HEATING CO	287.40
MACKINAC SALES	23.88
MARK WILK	665.00
MI MUNICIPAL TREASURERS ASSOC	90.00
MICHAEL RICHARD LAMB	545.00
MICHAEL WILLIFORD	75.00
MICHIGAN DEPT OF TRANSPORTATION	12,600.00
MID AMERICA RINK SERVICES	1,802.68
NATIONAL OFFICE PRODUCTS	1,257.47
NCL OF WISCONSIN INC	580.77
OSCAR W LARSON	2,441.99
PARAGON LABORATORIES, INC	3,301.60
POWER PLAN	119.08
RUDYARD ELECTRICAL SERVICE INC	555.50
SAULT PRINTING COMPANY	101.80
SPARTAN STORES	161.20
ST IGNACE TRUE VALUE	689.95
STRAITS AREA GLASS	25.00
STRAITS BUILDING CENTER	230.15
SYNCB/AMAZON	2,578.45
TED FESTERLING LLC	1,792.96
VIRGINIA RUBBER CORPORATION	173.90
WESLEY H MAURER JR	361.60
WIX.COM	338.95

Grand Total: \$51,691.48

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Clapperton.

No: None.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received regarding the following: employee contracts, the DDA recommendation for Director, the appointment process to the City Council, the City's bid policy/ buying local, FOIA and a request to reconsider a previous land split.

CITY MANAGER'S REPORT

No report was provided.

COMMITTEE REPORTS

St. Ignace Area Emergency Medical Services (SIAEMS) Council –

Mark Wilk, Area Manager, verified the new appointment for the City of St. Ignace to the SIAEMS Council is City Manager Darcy Long, with Mayor LaLonde as the alternate.

Mr. Wilk then updated City Council with recent activity of the SIAEMS Council, stating the new ambulance will be delivered sometime mid-December, and property for the new building is being discussed, but has not been decided upon. City Council was also provided an information packet to review regarding the option for the SIAEMS Council to become an official Authority, as well as the most recent financials.

COUNCILMEMBER COMMENTS

Councilmembers reiterated their concerns with the contract presented for Scott Marshall and would like to see the DDA re-negotiate a contract to retain his employment with the City.

There being no further business, the meeting adjourned at 8:15 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer