

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 1, 2021, in the City Hall Council Chambers as a hybrid attendance meeting, with Zoom video conference available. The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Tremble.

ABSENT: None.

STAFF PRESENT: Charles Palmer, City Attorney (via Zoom); Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Tony Brown, Police Chief; Al Mitchell, Police Sergeant.

ADDITIONS TO THE AGENDA

Mayor Litzner – Agenda amendment.

Mayor Pro-Tem St. Louis – Letter of appreciation to Mayor Litzner.

ADDITION: MAYOR LITZNER – AGENDA AMENDMENT

Mayor Litzner requested to amend the Council's meeting agenda to add back the second item of Public Comment, as the agenda presented mistakenly omitted it.

Roll Call Vote

Yes: Councilmembers Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble and Clapperton.

No: None.

Motion carried unanimously.

LIMITED PUBLIC COMMENT

Public comment was received regarding the proposed Employee Handbook Policy, employment contracts, 2022 draft budget, Police Department and a prepared letter was read aloud by Betsy Dayrell-Hart to the Mayor thanking her for her service to the City.

CONSIDERATION OF MINUTES OF THE OCTOBER 18, 2021 REGULAR COUNCIL MEETING:

It was moved by Councilmember LaLonde, seconded by Mayor Pro-Tem St. Louis, to approve the minutes from October 18, 2021, as presented.

Roll Call Vote

Yes: Councilmember LaLonde, Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. RESCHEDULE BUDGET MEETING

Mayor Litzner proposed to Council that the Budget Work Session be scheduled for Monday, November 8th at 6:30 p.m. followed by a Special Meeting at 8:00 p.m. for the newly elected Councilmember's oath of office.

It was moved by Councilmember Clapperton, seconded by Councilmember Pelter, to approve scheduling both meetings for Monday, November 8th in the City Hall Council Chambers.

Roll Call Vote

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. RESOLUTION NON-UNION PAY 2022

Mayor Litzner informed Council the proposed 2022 Non-Union Pay Resolution included a 2.5% increase to all Administrative Staff, but that there are Department Heads who have not yet had the opportunity to meet with the City Manager regarding contract renewals.

It was moved by Councilmember LaLonde, seconded by Councilmember Fullerton, to postpone Council consideration on the Resolution until each staff member had an opportunity to discuss proposed raises.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde and Mayor Litzner.

No: None.

Motion carried unanimously.

B. RESOLUTION NON-UNION COVID PREMIUM PAY 2022

After some discussion, it was the consensus of Council to better understand the plans for the American Rescue Plan Act (ARPA) Funds received by the City before considering specific expenditures.

It was moved by Councilmember Fullerton, seconded by Pelter, to postpone consideration of the Covid Premium Pay Resolution until after the 2022 budget has been discussed and the disbursement of ARPA funds has been clarified.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner and Councilmember Pelter.

No: None.

Motion carried unanimously.

C. RESOLUTION AFSCME COVID PREMIUM PAY 2022

In addition to the previous agenda item discussion, it was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to postpone the AFSCME's Covid Premium Pay Resolution.

Roll Call Vote

Yes: Councilmembers Tremble, Clapperton, Fullerton, LaLonde, Mayor Litzner, Councilmember Pelter and Mayor Pro-Tem St. Louis. _____

No: None.

Motion carried unanimously.

D. POLICE CHIEF CONTRACT

After brief discussion regarding concern of approving employee contracts without the City Manager present and the 2022 budget considered, it was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to postpone consideration of the Police Chief contract.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Pelter and Tremble.

No: Mayor Litzner and Mayor Pro-Tem St. Louis.

Motion carried five to two.

E. FIRE CHIEF CONTRACT

In addition to the previous agenda item and the Council's concerns, it was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to postpone consideration of the Fire Chief contract.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Pelter and Tremble.

No: Mayor Litzner and Mayor Pro-Tem St. Louis.

Motion carried five to two.

F. RECREATION DIRECTOR CONTRACT

In addition to the two previous agenda items and the Council's concerns, it was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to postpone consideration of the Recreation Director contract.

Roll Call Vote

Yes: Councilmembers Clapperton, Fullerton, LaLonde, Pelter and Tremble.

No: Mayor Litzner and Mayor Pro-Tem St. Louis.

Motion carried five to two.

PUBLIC COMMENT

Public comment was received in regards to the City Charter, Negotiations Committee, employee contracts presented and the 2022 budget.

COMMITTEE REPORTS

Council was presented with minutes from the St. Ignace -Area EMS Council, Negotiation Committee and Policy Committee. At this time, Police Chief Brown presented Council with a Department report of recent activity.

CONSIDERATION OF BILLS

It was moved by Councilmember LaLonde, seconded by Councilmember Clapperton, to approve paying the bills as presented.

AMERICAN WASTE INC	2,933.21
BELONGA EXCAVATING, LLC	285.00
BELONGA'S PLUMBING AND HEATING	788.75
C2AE	3,787.08

DELTA COLLEGE	125.00
ETNA SUPPLY COMPANY	2,014.60
FERNELIUS FORD LINCOLN	1,078.39
HARRELL'S INC	1,456.00
HAWKINS	5,208.03
HD SUPPLY FACILITIES MAINTENANCE LT	389.20
KSS ENTERPRISES	1,313.38
MARK & SONS PLUMBING & HEATING LLC	213.60
MICHAEL RICHARD LAMB	560.00
PARAGON LABORATORIES, INC	223.40
PAST PERFECT SOFTWARE INC,	996.00
PAYNE & DOLAN INC	7,501.57
SAFETY-KLEEN SYSTEMS INC	158.00
SPARTAN DISTRIBUTORS, INC	217.96
STANDARD ELECTRIC COMPANY	1,479.26
STATE OF MICHIGAN-DEQ	1,340.28
TED FESTERLING LLC	3,885.80
UIS SCADA	2,153.24

Grand Total: \$38,107.75

Roll Call Vote:

Yes: Mayor Litzner, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Tremble, Clapperton, Fullerton and LaLonde.

No: None.

Motion carried unanimously.

ADDITION: MAYOR PRO-TEM ST. LOUIS – LETTER OF APPRECIATION TO MAYOR LITZNER

Mayor Pro-Tem St. Louis read aloud a prepared letter of appreciation to Mayor Litzner on behalf of the City Council thanking her for her time as Mayor of the City of St. Ignace.

CITY MANAGER’S REPORT

Assistant to the City Manager, Stephanie Baar, updated Council on the City’s new website launch in the prior week, introducing added capabilities for the public to be informed and interact with the City staff. Mayor Litzner also announced that recordings of the City Council meetings will soon be available through the website.

COUNCILMEMBER COMMENTS

Councilmembers reminded citizens to vote in the November 2nd election and commended Mayor Litzner and Councilmember Tremble for their service to the City of St. Ignace. Mayor Litzner thanked the Council and many people and groups that she has served alongside in her time as Mayor, as well as the citizens of St. Ignace for their support.

There being no further business, the meeting adjourned at 8:00 p.m.

Connie Litzner, Mayor

Andrea Insley, City Clerk/Treasurer

