

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, October 16, 2023, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m. and asked for a moment of silence in remembrance of John O. Boynton who served on City Council between 1968 and 2005. The Pledge of Allegiance followed and Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, and Councilmember Williford.

ABSENT: Councilmember Pelter. It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to excuse Councilmember Pelter from the meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief; Cathy Lamb, Recreation Facility Manager.

ADDITIONS TO THE AGENDA

Councilmember Williford – Planning Commission discussion.
Mayor LaLonde – Closed Session request from Negotiations Committee per MCL 15.268(c) regarding the AFSCME Union.

PUBLIC COMMENT *(3-min limit)*

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE OCTOBER 2, 2023, REGULAR COUNCIL MEETING:

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the minutes of the October 2, 2023, Regular Council meeting as presented.
Motion carried unanimously.

OLD BUSINESS

No Old Business was discussed.

NEW BUSINESS

A. RESOLUTION 23-31 ANTIQUE SNOWMOBILE BRIDGE CROSSING 2023

The following Resolution was offered for adoption by Councilmember Cronan, supported by Councilmember Fullerton:

WHEREAS: The St. Ignace Visitors Bureau requests permission to conduct the “Antique Snowmobile Bridge Crossing”; and

WHEREAS: This event requires the usage of the Little Bear East Arena conference room and parking lot; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, “The Peddler’s Ordinance”, requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for the “Antique Snowmobile Bridge Crossing 2023”; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of the St. Ignace Little Bear East Arena conference center and parking lot on Saturday, December 9, 2023, from 8:00 a.m. to 2:00 p.m.

Roll Call Vote:

Yes: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: Councilmember Pelter.

Resolution declared Adopted.

In a separate motion, it was moved by Councilmember Gustafson, seconded by Councilmember Williford, to add the date of the event to the Resolution. Motion carried unanimously.

B. UNSOLD REVERTED PARCEL

City Manager Marshall reviewed the correspondence received from Mackinac County regarding parcel 052-160-015-00 located at 930 North State Street. After some discussion, it was the consensus of Council to request more information from the County before making a decision on whether to reject or accept the deed to the parcel from Mackinac County. The decision to reject the deed to the parcel would have to be submitted in writing to the Mackinac County Treasurer on or before December 31, 2023.

C. CITY MANAGER TRAINING OCTOBER 2023

City Manager Marshall informed Council that he plans to attend one of a series of three training sessions offered by the Michigan Government Finance Officers Association (MGFOA) held on October 24th in Okemos, Michigan from 9:00 a.m. to 2:30 p.m.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve City Manager Marshall attending the training with MGFOA in Okemos on October 24th.

Roll Call Vote:

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

D. FINANCIALS SEPTEMBER 2023

City Manager Marshall reviewed the financials with Council for September 2023. It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the financials for September 2023 as presented.

Roll Call Vote:

Yes: Councilmember Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

ADDITION TO THE AGENDA (1)

Councilmember Williford – Planning Commission Discussion

Councilmember Williford informed Council that the City's website was discussed as a concern at recent Planning Commission meetings, indicating that the City has not regularly displayed updated information. It was suggested to designate a website organizer to improve communication with those who visit the site. City Manager Marshall informed Council that it is the responsibility of his office to oversee the website and with the Administrative Assistant in place, the City will follow up more efficiently.

CONSIDERATION OF BILLS

Mayor LaLonde inquired about the timing of the payment versus the invoice date of the Blarney Castle invoice for Marina fuel. City Clerk/Treasurer Insley verified that it is not uncommon to see an invoice dated two months prior to a due date for payment from Blarney Castle. It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve paying the bills in the amount of \$65,295.33 as presented.

Airgas	Rental Gases	\$34.35
American Test Center Inc.	Overhead Lift Testing	\$450.00
Automated Comfort Controls	LBE Repair	\$1,025.19
Belonga Plumbing & Heating	Marina Parts/WTR Parts	\$317.50
Blarney Castle Oil	Marina Fuel	\$16,905.34
Blarney Castle Oil	Golf Course Fuel	\$516.72
BS&A Software	A.Insley - Bank Rec Training	\$200.00
Charles J. Palmer, P.C.	September 2023 Statement	\$1,656.24
Covenant Medical Center	SIPD - Medical Screening	\$195.00
Cut River Small Engine Repair	Golf Supplies	\$190.00

EJ USA	WTR/WWTR Supplies	\$4,253.99
ETNA Supply	3" Meter-MSHS/Marking Flags	\$2,665.00
Ferguson Waterworks	Marking Flags	\$191.95
Gordon Food Service	LBE Concession	\$138.72
Harrell's	Golf Course Supplies	\$561.00
Howies Hockey Tape	LBE Concession	\$340.23
Hydrite Chemical Co.	Ferric Chloride Tech Bulk	\$13,357.02
J.A.S. Veneer & Lumber	LBE-Olympia Blade Sharpening	\$135.00
Kimball Midwest	DPW Supplies	\$1,136.43
Kurt Ney	September Cart Rental	\$947.00
Mackinac County Treasurer	Reimbursement for Refund Assessor Changes	\$39.03
Manning's Northern Tire	DPW Repair	\$2,546.00
Motor Parts and Equipment (NAPA)	September 2023 Statement	\$750.67
National Office Products	September 2023 Statement	\$1,466.98
Northern MI Assoc Chief of Police	K. James Annual Dues	\$75.00
Performance Food Service	LBE Concession	\$726.54
Pitney Bowes	Postage Meter Supplies	\$161.83
Pollardwater	Sludgepro - WWTR Tool	\$307.55
Pomasl Fire Equipment	SIFD-Supplies	\$1,490.60
Quill	September 2023 Statement	\$184.69
Skidders	Cement Saw Air Filter	\$84.89
SpartanNash	September 2023 Statement	\$263.77
Spartan Distributors	Golf Parts	\$75.49
St Ignace True Value	September 2023 Statement	\$830.35
St. Ignace Auto	September 2023 Statement	\$238.77
Straits Building Center	September 2023 Statement	\$3,536.55

Summit Fire Protection	Fire Extinguisher Annual Maintenance	\$3,030.00
The Trophy Case	Nameplates	\$40.00
Truck & Trailer Specialties Inc	New Pickup Accessories	\$1,172.09
UP North Flags & Poles	Marina Flags	\$75.90
UP State Credit Union Visa	September 2023 Statement	\$1,174.76
USA Bluebook	RRI - Scale	\$1,721.19
Witmer Public Safety Group Inc	SIFD-Barricade Tape	\$86.00
		\$65,295.33

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding the City’s website. It was also announced that the candidates running for City Council in the November 7th election will be at the Library for “Coffee with the Candidates” on Friday, October 20th at 10:00 a.m.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council, as well as, discussed the following:

- Fiber internet infrastructure expansion meeting
- Dock 3 meeting rescheduled to October 18th at 10:00 a.m.

COMMITTEE REPORTS

- A. Planning Commission – Planning Commission Chairperson Dayrell-Hart reported to Council that the Planning Commission has recently reviewed basic proposals for the new Zoning maps with Beckett & Raeder and discussed the ordinance process for future updates. Concerns regarding ordinance enforcement were also discussed, as well as requirements for updating the C.I.P. for 2027.
- B. Finance/Utility Committee – Chief James informed Council that the Committee discussed suggestions for recruiting new officers and practices to help retain current staff. Minutes were provided from the October 12th meeting.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

ADDITION TO THE AGENDA (2)

Mayor LaLonde – Closed Session Request from Negotiations Committee regarding the AFSCME Union per MCL 15.268(c) *For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.*

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to enter into Closed Session at 8:02 p.m.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Absent: Councilmember Pelter.

Motion carried unanimously.

Council returned from Closed Session at 8:34 p.m.

There being no further business, the meeting adjourned at 8:35 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer