

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, January 8, 2024, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Mayor Pro-Tem Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Shepard and Williford.

ABSENT: Councilmembers Litzner and Pelter.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve excusing Councilmembers Litzner and Pelter due to illness.
Motion carried unanimously.

STAFF PRESENT: Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief; Cathy Lamb, Recreation Facility Manager; Nick Montie, Fire Chief; Charles Palmer, City Attorney.

PUBLIC COMMENT *(3-min limit)*

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE DECEMBER 18, 2023 COUNCIL MEETING:

It was moved by Councilmember Eyre, seconded by Mayor Pro-Tem Gustafson, to approve the minutes of the December 18, 2023 Regular Council meeting as presented.
Motion carried unanimously.

BUSINESS

A. 2024 POVERTY EXEMPTION POLICY & GUIDELINES

City Manager Marshall reviewed the proposed policy and guidelines for poverty exemption provided by the City Assessor. After a brief discussion, it was moved by Councilmember Shepard, seconded by Councilmember Eyre, to approve the policy and guidelines as presented.

Roll Call Vote:

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

B. NEW LOADER FINANCING

City Manager Marshall informed Council that DPW Director Fraser re-visited the financing request to both Central Savings and First National Bank for the new loader purchase. The requested amount to be financed was \$132,724 with a deposit payment of \$102,500. First National Bank offered a six-year loan with an interest rate of 6.25%, and Central Savings offered the six-year loan with an interest rate of 6.23%.

It was moved by Councilmember Shepard, seconded by Councilmember Williford, to approve financing with Central Savings for the new loader purchase agreement.

Roll Call Vote:

Yes: Mayor LaLonde, Councilmembers Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

C. LITTLE BEAR EAST 2023 REVIEW & 2024 ROADMAP

Recreation Facility Manager Lamb presented Council with a year-in-review update for the Little Bear East facility and recreation programs. Manager Lamb also identified goals and new programs for 2024.

D. RESOLUTION 24-02 DISSOLUTION OF ST. IGNACE AREA EMS COUNCIL

RESOLUTION 24-02 TO APPROVE THE DISSOLUTION OF THE ST. IGNACE AREA EMS COUNCIL AND OTHER MATTERS

The following Resolution 24-02 was offered for adoption by Mayor Pro-Tem Gustafson, supported by Councilmember Shepard:

WHEREAS, the St. Ignace Area EMS Council was established by the City of St. Ignace, Moran Township, St. Ignace Township, Brevort Township, Hendricks Township and Trout Lake Township ("Establishing Municipalities") in April of 2020 pursuant to an Interlocal Agreement authorized under the Michigan Urban Cooperation Act of 1967; and

WHEREAS, the purpose of the St. Ignace Area EMS Council was to provide advanced life support ambulance service to residents and visitors in the Establishing Municipalities; and

WHEREAS, in 2022 the Establishing Municipalities created a superseding entity known as the Straits Area EMS Authority; and

WHEREAS, the City of St. Ignace believes the purpose of the St. Ignace Area EMS Council has been met and is no longer needed in light of the establishment of the Straits Area EMS Authority; and

WHEREAS, the City of St. Ignace wishes to dissolve the St. Ignace Area EMS Council and to transfer all assets and liabilities of the St. Ignace Area EMS Council to the Straits Area EMS Authority.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of St. Ignace approves the transfer all assets and liabilities of the St. Ignace Area EMS Council to the Straits Area EMS Authority.

BE IT FURTHER RESOLVED that the City Council of the City of St. Ignace approves the dissolution the St. Ignace Area EMS Council pursuant to the Interlocal Agreement that established the St. Ignace Area EMS Council.

Roll Call Vote:

Yes: Councilmembers Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Absent: Councilmembers Litzner and Pelter.

Resolution declared Adopted.

E. COMMITTEE APPOINTMENTS

Mayor LaLonde requested Council approval for several appointments as follows:

It was moved by Councilmember Williford, seconded by Councilmember Eyre, to approve appointing the following to the Board of Review:

Ed Paquin through 12/2027 to replace Tammy Shepard; Charlotte Doud through 12/2028 to replace Heather Tamlyn; and Cindy Oliver through 12/2029 to replace Jessica Sayles.

Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Williford, to approve re-appointing Ed Paquin and Emily Fullerton to the Recreation Advisory Committee through 12/2025. Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve appointing Councilmember Litzner and Mayor LaLonde to the Street Committee through 12/2025. Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Shepard, to approve appointing Luke Paquin to the Zoning Board of Appeals through 12/2026. Motion carried unanimously.

It was moved by Councilmember Shepard, seconded by Councilmember Eyre, to approve re-appointing Councilmember Williford, Mayor Pro-Tem Gustafson and Mayor LaLonde to the Negotiations Committee through 12/2025. Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve re-appointing Julie Lipnitz and Heather Aukeman to the DDA Board through 12/2027. Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Williford, to approve appointing Andy Valentine to the Planning Commission through 12/2026. Motion carried unanimously.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Eyre, to approve re-appointing Greg Cheeseman Jr., Fred Feleppa and City Clerk/Treasurer Insley to the Election Commission through 12/2025. Motion carried unanimously.

CONSIDERATION OF BILLS

Airgas	Rental Gases	\$35.45
Amazon	December 2023 Statement	\$531.39

Arrow Signs	SIFD-SUV Lettering & Decals	\$960.00
Automatic Door Service	LBE - Door Repair	\$550.00
BAM Tools	Water Plant/DPW Tools	\$741.20
BC Pizza	LBE-Fab Friday Pizza	\$118.50
Belonga Excavating, LLC	Sand-Cemetery, Garage Stock/WWTR Repair	\$344.38
Charles Palmer, P.C.	December 2023 Statement	\$3,696.24
CivicPlus	Annual Website Fee	\$2,800.00
Culture Code	NAGPRA Host/Maintenance Fee-Split	\$600.00
Election Source	Annual Maintenance Contract Per State Contract	\$615.00
Galls	Uniform Boots-A. Mitchell	\$151.91
George's Body Shop	2021 SIPD Repair/WTR Crown Vic Repair	\$7,257.50
Gordon Food Service	LBE Concession	\$890.25
HACH	Water Plant Supplies	\$3,028.00
Hawkins	Water Plant Supplies	\$1,833.59
Hydrite	Bulk Ferric Chloride	\$13,210.14
Johnson Controls	LBE Repair	\$448.80
Kimball Midwest	Water Plant Supplies	\$249.98
KSS	LBE Supplies	\$380.70
Mackinac County 911	SIPD Radio Batteries	\$116.00
Mark's Tire	WTR-Tires for Explorer	\$755.12
Meyer Ace Hardware	December 2023 Statement	\$847.96
MI Assoc. of Municipal Clerks	2024 Memberships-A Insley, S. Cece, K. Labinski	\$225.00
MI Dept of EGLE	M. Bowlby-WTR Plant Virtual Class	\$45.00
MI Dept of EGLE	NPDES Annual Fees 2024	\$5,650.00

MMRMA	2024 Insurance	\$58,030.00
MMTA	Virtual Workshop-A. Insley	\$149.00
MMTA	2024 Membership-A Insley	\$99.00
Modern Marketing	SIPD Supplies	\$521.94
Moran Township	Winter 2023 Taxes	\$123.47
National Office Product	December 2023 Statement	\$588.09
NCL	RRI-WTR Lab Equipment	\$924.24
Otis Envelope	2024 Maintenance Service	\$1,563.36
Quill	Office Supplies/Supplies	\$403.29
Safety-Kleen Systems	Washer Solvent	\$175.78
Seewald's Towing	SIPD-Tow	\$85.00
Spartan Nash	December 2023 Statement	\$149.04
St. Ignace Auto	WWTR Green Generator Air Filter	\$77.24
St. Ignace True Value	December 2023 Statement	\$512.26
Straits Building Center	December 2023 Statement	\$156.81
The St. Ignace News	December 2023 Statement	\$414.00
Uline	Water Plant Office Equipment	\$441.45
UP Solar and Electric LLC	LBE- Panel and Install	\$268.00

\$110,764.08

Mayor LaLonde inquired about the invoice from Mark's Tire for the purchase of tires for the Water Department's meter vehicle. It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Shepard, to approve paying the bills in the amount of \$110,764.08 as presented.

Roll Call Vote:

Yes: Councilmembers Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Shepard.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding Little Bear East Community Center.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council, as well as discussed the following:

- Training workshop planned with the Michigan Municipal Executives January 29th and 30th.
- Zoning Administrator certification scheduled for February 8th and 9th in Mt. Pleasant.
- Invited Councilmembers to schedule a tour of the Water Plant with Russ Winberg if interested in the operations.

COMMITTEE REPORTS

No committee reports were discussed.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 7:44 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer