

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, March 7, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford gave the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmembers Cronan (absence was approved at a prior meeting) and Councilmember Clapperton.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to excuse Councilmember Clapperton from the meeting due to health reasons. Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Morgan Mills, Recreation Director (via Zoom).

ADDITIONS TO THE AGENDA

Mayor LaLonde – City Manager Evaluation.

LIMITED PUBLIC COMMENT *(2-min limit)*

Public comment was received regarding Additions to the Agenda.

CONSIDERATION OF MINUTES OF THE FEBRUARY 21, 2022 REGULAR COUNCIL MEETING:

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve the minutes from February 21, 2022, as presented.

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. ADOPT RULES OF PROCEDURE

City Manager Long informed Council that some of the requested changes were made to the Rules of Procedure document and the others were discussed to reflect the Open Meetings Act (OMA) as presented. Assistant to the City Manager, Stephanie Baar, noted adjustments to the document included posting agendas on the City's website and renumbering item D. Closed

Meetings. Councilmember Pelter stated concerns regarding item G. Special Committees, pointing out that regular standing Committees of the Council should also be addressed. It was moved by Mayor LaLonde, seconded by Mayor Pro-Tem St. Louis, to approved the Rules of Procedure document as presented.

Roll Call Vote

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Fullerton.
No: Councilmember Pelter.
Motion carried four to one.

B. SPECIAL EVENT RESOLUTION – ART DOCKSIDE 2022

RESOLUTION

The following Resolution was offered for adoption by Councilmember Pelter, supported by Councilmember Fullerton:

WHEREAS, the St. Ignace Business Association and the Arts Dockside Committee request permission to sponsor and hold the “Arts Dockside 2022”; and

WHEREAS, the event requires the use of the City Marina parking lot and lawns and public streets; and

WHEREAS, it is understood there may be fees for services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by the St. Ignace Business Association in compliance with the “Special Events” requirements of the City; and

WHEREAS, the St. Ignace Business Association has provided the City Council with all of the information required by Ordinance No. 413.

THEREFORE, BE IT RESOLVED that the City Council has determined that the St. Ignace Business Association has met the criteria established in the various sections of Ordinance No. 413; and

FURTHER BE IT RESOLVED, that the City Council does approve the St. Ignace Business Association to be a Special Event Organization and approves the use of the City Marina area and the easterly northbound lane of South State Street, between McCann Street on the South and Truckey Street on the North, for this event on:

Saturday, September 3, and Sunday, September 4, 2022.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Mayor LaLonde.

No: None.

Absent: Councilmembers Cronan and Clapperton.

Resolution declared Adopted.

C. SPECIAL EVENT RESOLUTION – CAR SHOW WEEKEND 2022

RESOLUTION

The following resolution was offered for adoption by Councilmember Pelter, supported by Mayor LaLonde:

WHEREAS, St. Ignace Visitors Bureau requests permission to conduct the “46th Annual St. Ignace Car Show Weekend”; and

WHEREAS, Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended; and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Events status.

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau, has agreed to meet the criteria established in the various sections of Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22; and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a “Special Events Organization”, and approves the use of the various public properties within the City limits for this event on the days of Thursday, June 23 through Sunday, June 26, 2022, and further grants St. Ignace Visitors Bureau the authority to control vending approved by the City during the event. The City of St. Ignace does not financially participate in the “46th Annual St. Ignace Car Show Weekend”; and

FURTHER BE IT RESOLVED that the City does approve street closures, subject to compliance with the City and MDOT rules and regulations, and the use of the following areas and dates:

46th Annual St. Ignace Car Show Weekend– June 23, 24, 25, 26, 2022 at the Coast Guard Park, and other public properties located between Stockbridge Street and Church Street on State Street.

The Down Memory Lane Parade on Friday, June 24, 2022, Stockbridge Street to Church Street from 6:30 p.m. to 8:30 p.m., subject to MDOT approval.

The Car Show on Saturday, June 25, 2022, Ojibwa Trail will be closed from 5 a.m. to 5 p.m. (not including Museum parking area); Marquette Street to Church Street from 5 a.m. to 5 p.m., subject to MDOT approval.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmembers Cronan and Clapperton.

Resolution declared Adopted.

NEW BUSINESS

A. SIVB FIREWORKS – AGREEMENT & RESOLUTION

City Manager Long informed Council that the updated agreement between the City of St. Ignace and the St. Ignace Visitors Bureau consists of the 2022 and 2023 summer seasons. The Agreement describes the payment process for the Saturday night fireworks and the July 4th contribution from the Visitors Bureau.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Williford, to approve the 2022 Fireworks Agreement.

Roll Call Vote:

Yes: Councilmembers Williford, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

RESOLUTION

The following resolution was offered for adoption by Councilmember Pelter, supported by Mayor LaLonde:

WHEREAS, St. Ignace Visitors Bureau requests permission to sponsor and hold Saturday night fireworks displays; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, “The Peddler’s Ordinance”, as amended, requires certain criteria be met by St. Ignace Visitors Bureau, to comply with the “Special Events” requirements of the City; and

WHEREAS, St. Ignace Visitors Bureau has agreed to provide the City Council with all of the information required by Chapter 22, “Peddlers and Solicitors” of the City of St. Ignace Code, as amended; and

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations in place at that time to qualify for Special Event status; and

THEREFORE, BE IT RESOLVED that the City Council has determined that St. Ignace Visitors Bureau has agreed to meet the criteria established in the various sections of Chapter 22, "Peddlers and Solicitors" of the City of St. Ignace Code, as amended, within the time frame established in said Chapter 22; and

FURTHER BE IT RESOLVED that the City Council does approve St. Ignace Visitors Bureau to be a "Special Events Organization", and grants to them the authority to host fireworks on the following dates in 2022: May 28, June 25, July 4, July 9, July 16, July 23, July 30, August 6, August 13, August 20, August 27, and September 3 at dusk; in the event of weather cancellation, the fireworks shall be postponed by one (1) day; and

FURTHER BE IT RESOLVED, that the City Council grants St. Ignace Visitors Bureau, the authority to control the vending on the above dates, during the fireworks, beginning at dusk, so as to protect our local businesses.

Roll Call Vote:

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: Councilmember Cronan and Clapperton.

Resolution declared Adopted.

B. SPECIAL EVENT RESOLUTION – HIGHLAND GAMES 2022

RESOLUTION

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Pelter:

WHEREAS, the St. Ignace Visitors Bureau, in association with Michigan Highlanders, requests permission to conduct the 2022 Highland Games; and

WHEREAS, this event requires the use of the Coast Guard Park and surrounding public streets and parking lots; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance," requires specific criteria be met for the event to be held; and

WHEREAS, this event will be required to follow all COVID Federal, State and Local regulations to qualify for Special Events status; and

WHEREAS, it is understood that there may be fees for certain services if provided by the City; and

NOW THEREFORE BE IT RESOLVED that the St. Ignace City Council has determined that the St. Ignace Visitors Bureau has agreed to meet the criteria established in the various sections of the Ordinance No. 413, and will provide a copy of the required insurance and event information prior to the event; and

FURTHER BE IT RESOLVED that the City Council does approve Special Events status for the 2022 Highland Games on June 11, 2022, and further approves the St. Ignace Visitors Bureau the authority to control vending during the event. The City of St. Ignace does not financially participate in this event; and

FURTHER BE IT RESOLVED that the City does approve usage of Coast Guard Park, and parking on Ferry Lane, South State Street, and the Dock 3 boat launch parking lot for this event on:

Saturday, June 11, 2022

Roll Call Vote:

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Fullerton.

No: None.

Absent: Councilmembers Cronan and Clapperton.

Resolution declared Adopted.

C. LBE PURCHASE – HOME SHOW PIPE & DRAPE RENTAL

City Manager Long informed Council that the original invoice from Taylor Rental for the pipe and drape used in Home Show included a set-up fee bringing the total charge to \$5,405.05.

Recreation Director Mills renegotiated the charge by assigning the staff at Little Bear East to perform the set-up, which brought the updated charge down to \$3,000.

Councilmember Williford inquired about other vendors or bids that may have been collected and Recreation Director Mills stated only one other vendor had been contacted but no bid was received.

It was moved by Councilmember Fullerton, seconded by Councilmember Pelter, to approve the renegotiated charge for the pipe and drape rental from Taylor Rental.

Roll Call Vote:

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

D. BUDGET AMENDMENTS & TRANSFERS

City Manager Long reviewed the budget amendments presented to Council, noting additional revenue and expenses caused by the Short-Term Rental activity and some other items overlooked during the initial budget adoption.

It was moved by Mayor Pro-Tem St. Louis, seconded by Mayor LaLonde, to approve the budget amendments and transfers as presented.

Roll Call Vote:

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

ADDITION TO THE AGENDA

Mayor LaLonde – City Manager Evaluations

Mayor LaLonde announced that Council has performed the City Manager's evaluations and reviewed the results in a prior closed session. Mayor LaLonde stated that, per the OMA, minutes of a closed session are filed with the City Clerk, sealed and not available to the public unless under a court order.

It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve scheduling a follow-up review of the City Manager's progress in three months.

Roll Call Vote:

Yes: Councilmembers Williford, Fullerton, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

CONSIDERATION OF BILLS

Assistant Baar informed Council that the updates regarding the Taylor Rental invoice for Little Bear East were made to the listed invoices for approval, which is different than the information that Council initially received in their packets. Also, Mayor LaLonde inquired about the invoice from Election Source, questioning any reimbursement from the State for the election expense. It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve paying the bills in the amount of \$31,319.79.

ALLSTAR GRAPHICS	59.00
ANYTIME TOWING SERVICE, INC	290.00
B C PIZZA	155.25
BELONGA'S PLUMBING AND HEATING	132.90
CHARLES J. PALMER, P.C.	5,542.52
DARCY D. LONG	92.45
ETNA SUPPLY COMPANY	218.70
FERGUSON ENT-DBA	892.16
FOUR STATE INTERNATIONAL TRUCKS LLC	123.99
GRANICUS	1,533.38
GREAT LAKES COCA-COLA DISTRIBUTION	528.70
HAWKINS	2,469.38
HD SUPPLY FACILITIES MAINTENANCE LT	516.22
INTERSTATE BATTERIES	307.45
KIMBALL-MIDWEST	424.64
LAFORCE	500.00
MACKINAC PLUMBING AND HEATING CO	687.30
MACKINAC SALES	2,198.16
MICHAEL RICHARD LAMB	260.00
MICHIGAN ASSOC MUNICIPAL CEMETERIES	40.00
MILLER CONSULTATIONS & ELECTIONS, INC	52.49
MILLER, CANFIELD, PADDOCK AND STONE	6,583.00
NCL OF WISCONSIN INC	459.49
NORTH COUNTRY GARAGE DOORS LLC	354.78
PARAGON LABORATORIES, INC	576.35
PITNEY BOWES INC	407.94
POSTMASTER	265.00
QUILL CORPORATION	255.86
SAULT PRINTING COMPANY	88.85

SHOVEL PRO LLC	100.00
SPARTAN STORES	42.50
STRAITS BUILDING CENTER	55.69
TAYLOR RENTAL	3,000.00
TED FESTERLING LLC	389.24
ULINE	129.28
VANTON PUMP CO	431.41
WESLEY H MAURER JR	1,155.71
Grand Total:	\$ 31,319.79

Roll Call Vote

Yes: Councilmember Fullerton, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

PUBLIC COMMENT

Public comment was received regarding committee meetings and posted agendas; the OMA and attorney guidance; employee contracts; State Representative candidate for the 107th District; and support for Ukraine.

CITY MANAGER'S REPORT

City Manager Long reported to Council that Management Team meetings have returned with the City Department Heads, proposed plans for Ferry Lane improvements are progressing and a meeting regarding the school pool is scheduled for later in the week. City Manager Long also noted that Planning Commission has re-opened discussion regarding RV's on private lots in the R1 and R2 districts.

COMMITTEE REPORT

No committee reports were presented.

COUNCILMEMBER COMMENTS

Councilmembers stated support for those in Ukraine and thanked public for their attendance at the meetings and comments regarding City business.

There being no further business, the meeting adjourned at 7:55 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer