

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, January 4, 2021, remotely via Zoom video conference.

The meeting was called to order at 7:00 p.m. by Mayor Litzner, followed by the Pledge of Allegiance. Councilmember Clapperton gave the invocation.

**PRESENT/ZOOM FROM CITY:** Councilmembers Clapperton (St. Ignace), Fullerton (Florida), Mayor Litzner (St. Ignace), Mayor Pro-Tem Paquin (St. Ignace), Councilmembers Pelter (St. Ignace), St. Louis (St. Ignace) and Tremble (St. Ignace).

**ABSENT:** None.

**STAFF PRESENT/ZOOM:** Darcy Long, City Manager; Kyle Mulka, City Assessor; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Tony Brown, Police Chief; Morgan Mills, Recreation Director; Scott Marshall, DDA Director.

**LIMITED PUBLIC COMMENT –** None.

**CONSIDERATION OF MINUTES OF THE DECEMBER 21, 2020 REGULAR COUNCIL MEETING**

It was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve the minutes from December 21, 2020.

**Roll Call Vote:**

Yes: Councilmember Fullerton, Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble and Clapperton.

No: None.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

It was moved by Councilmember Clapperton, seconded by Councilmember St. Louis, to approve payment of the bills in the amount of \$ 20,625.54.

**Roll Call Vote:**

Yes: Mayor Litzner, Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton and Fullerton.

No: None.

Motion carried unanimously.

Amazon	City Manager Two Computers	\$1,498.00
Cedarville Marine	SIFD - Hi-Flo Filter	\$155.35
ETNA	Annual Support/Parts	\$3,559.00
Fastenal	Plow Bolts for Dump Truck Blades	\$100.57
Hawkins	Water Plant Chemicals	\$2,658.58
KSS	SIFD - Floor Mats and Dispenser	\$305.02

KSS	Cleaner City Hall	\$58.80
McVeigh's Truck Springs Miller, Canfield, Paddock & Stone, PLC	T-35 Spring/Water 3 Part Marina and Police Attorney Matters	\$969.06 \$6,165.50
Netexpress/AVD	January 2020 Statement	\$680.67
OK Industrial	Leather Gloves	\$33.96
OTIS	Annual Maintenance Water Plant	\$1,368.96
Paragon Labs	Water Service	\$13.00
Pro-Tech	SIPD-Alteration/Carrier	\$165.00
Uline	SIFD - Steel Shelving	\$2,232.35
USA Blue Book	Wastewater Chemicals	\$646.72
Valley Truck Parts	T-35 Axle Seat	\$15.00
	<b>Total</b>	<b>\$20,625.54</b>

**OLD BUSINESS**

No old business was discussed.

**NEW BUSINESS**

**A. WEBSITE PROPOSALS:**

City Manager Long introduced Elle Jansen, the Fellow with the Community Economic Development Association of Michigan (CEDAM) program, to present Council with a summary of three proposals the City received for the website. Ms. Jansen compared service packages offered by the following companies: CIVICCMS quoting \$9,200 in year one and \$2,000 annually beginning in year two, Revize quoting \$3,220 in year one and \$1,500 annually beginning in year two, and Evogov quoting \$8,400 in year one and \$150 monthly in year two.

After further consideration regarding the support level of each company, it was moved by Mayor Pro-Tem Paquin, seconded by Councilmember St. Louis, to sign a contract with CIVICCMS as the next website host for the City of St. Ignace.

**Roll Call Vote:**

Yes: Mayor Pro-Tem Paquin, Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton and Mayor Litzner.

No: None.

Motion carried unanimously.

**B. COMMITTEE APPOINTMENTS:**

Mayor Litzner requested Council's approval for the following Committee appointments:  
Compensation Committee - Jacquelyn Lee to replace Mary Beth Powers;

Street Committee - Paul Fullerton, Robert St. Louis, Steven Paquin, Brian Olsen, Bill Fraser, Scott Marshall and Bryce Tracy.

Fort deBuade Building & City Collection Committee – Erin Vanier, Keith Massaway, Kayla Pelter and Connie Litzner.

It was moved by Councilmember St. Louis, seconded by Councilmember Clapperton, to approve the appointments to the three Committees.

**Roll Call Vote:**

Yes: Councilmembers Pelter, St. Louis, Tremble, Clapperton, Fullerton, Mayor Litzner and Mayor Pro-Tem Paquin.

No: None.

Motion carried unanimously.

**PUBLIC COMMENT:**

Public comment was received regarding the City's 350<sup>th</sup> anniversary this year.

**CITY MANAGER'S REPORT**

No report was discussed.

**COMMITTEE REPORTS**

No reports were discussed.

**COUNCILMEMBER COMMENTS**

Council each made comments commending staff and those who volunteer for City committees and Boards for their time and work.

There being no further business, the meeting adjourned at 7:36 p.m.

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**Connie Litzner, Mayor**

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**Andrea Insley, City Clerk/Treasurer**

