

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, August 7, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, and Councilmember Williford.

**ABSENT:** Councilmember Pelter. It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve excusing Councilmember Pelter from the meeting due to a work conflict. Motion carried unanimously.

**STAFF PRESENT:** Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Kevin James, Police Chief; Scott Marshall, DDA Director; Cathy Lamb, Facility & Recreation Manager; Shirley Sorrels, Museum Director.

**ADDITIONS TO THE AGENDA**

Mayor LaLonde – Dock #3 Discussion.

**PUBLIC COMMENT** *(3-min limit)*

Public comment was received commending Scott Marshall as DDA Director.

**CONSIDERATION OF THE MINUTES OF THE JULY 24, 2023, REGULAR COUNCIL MEETING:**

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the minutes of the July 24, 2023, Regular Council meeting as presented. Motion carried unanimously.

**OLD BUSINESS**

No Old Business was discussed.

**NEW BUSINESS**

**A. POLICE DEPARTMENT UPDATE**

Police Chief James requested that this item be postponed to the August 21<sup>st</sup> Regular Council meeting.

**B. DDA DIRECTOR APPOINTMENT & CONTRACT**

DDA Director Marshall introduced Ryan Sigmon as the new DDA Director hired for the City of St. Ignace. The DDA Board approved the hiring on August 1<sup>st</sup> and the employment contract on August 7<sup>th</sup> for Mr. Sigmon. After some discussion, it was moved by Councilmember Gustafson, seconded by Councilmember Williford, to approve the hiring of Ryan Sigmon as DDA Director and the employment contract as presented.

**Roll Call Vote**

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**C. RESOLUTION 23-27 TREK THE YOOP 2023****A RESOLUTION TO APPROVE THE TREK THE MIGHTY YOOP 2023**

The following Resolution was offered for adoption by Councilmember Cronan, supported by Councilmember Gustafson:

**WHEREAS:** The St. Ignace Visitors Bureau requests permission to sponsor and conduct the “Trek the Mighty Yoop 2023”; and

**WHEREAS:** This event requires the usage of the St. Ignace Little Bear East Arena and parking lots; and

**WHEREAS:** Chapter 22 of the City of St. Ignace Code, the “Peddler’s Ordinance”, requires certain criteria be met for the event to be held; and

**WHEREAS:** It is understood that there may be fees for certain services if provided by the City; and

**WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

**BE IT RESOLVED:** The St. Ignace City Council does approve Special Events status for Trek the Mighty Yoop 2023 on September 22 & 23, 2023; now further

**BE IT RESOLVED:** The St. Ignace City Council does approve usage of the St. Ignace Little Bear East Arena and parking lots for this event on Friday, September 22, 2023.

**Roll Call Vote:**

Yes: Councilmember Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Absent: Councilmember Pelter

Resolution declared Adopted.

**D. RESOLUTION 23-28 RICHARD CRANE MEMORIAL TRUCK SHOW 2023****A RESOLUTION TO APPROVE THE RICHARD CRANE MEMORIAL TRUCK SHOW 2023**

The following Resolution was offered for adoption by Mayor Pro-Tem St. Louis, supported by Councilmember Cronan:

- WHEREAS:** The St. Ignace Visitors Bureau requests permission to sponsor and conduct the “Richard Crane Memorial Truck Show 2023”; and
- WHEREAS:** This event requires the usage of the St. Ignace Little Bear East Community Center and parking lots, the St. Ignace Public Marina dock and parking lot, Ojibwa Trail and State Street; and
- WHEREAS:** Chapter 22 of the City of St. Ignace Code, the “Peddler’s Ordinance”, requires certain criteria be met for the event to be held; and
- WHEREAS:** It is understood that there may be fees for certain services if provided by the City; and
- WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore
- BE IT RESOLVED:** The St. Ignace City Council does approve Special Events status for the “Richard Crane Memorial Truck Show 2023” on Thursday, September 14 to Sunday, September 16, 2023; now further

**BE IT RESOLVED:** The St. Ignace City Council does approve street closures, subject to compliance with the City and MDOT rules and regulations, and the use of the following areas and dates:

Richard Crane Memorial Truck Show – September 14, 15, 16, 2023 at Little Bear East Community Center, St. Ignace Marina parking lot, Ojibwa Trail and State Street.

Event VIP reception on the St. Ignace Marina dock on Thursday, September 14, from 6:00 p.m. to 8:00 p.m.

Music provided on Friday, September 15, from 7:00 p.m. to 10:00 p.m. at Little Bear East Community Center.

The Truck Show will close:

- Little Bear East parking lots Wednesday, September 13 to Saturday, September 16;
- Ojibwa Trail from Marquette Street to Glashaw Street (not including the Museum parking area) from Friday, September 15 at 8:00 a.m. to Saturday, September 16 at dusk;
- State Street from Marquette Street to High Street from Friday, September 15 at 12:00 p.m. to Saturday, September 16 at dusk;
- Marina front half-parking lot from Friday, September 15 through Saturday, September 16.

**Roll Call Vote:**

Yes: Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Absent: Councilmember Pelter.

Resolution declared Adopted.

## **E. RESOLUTION 23-29 STRAIT U.P. JEEP CREEP 2023**

### **A RESOLUTION TO APPROVE THE 2023 STRAIT U.P. JEEP CREEP**

The following Resolution was offered for adoption by Councilmember Cronan, supported by Mayor Pro-Tem St. Louis:

**WHEREAS:** The St. Ignace Visitors Bureau requests permission to conduct sponsor and conduct the Strait U.P. Jeep Creep 2023; and

**WHEREAS:** This event requires the use of the St. Ignace Little Bear East Arena overflow parking lot; and

**WHEREAS:** Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

**WHEREAS:** It is understood that there may be fees for certain services if provided by the City; and

**WHEREAS:** The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

**BE IT RESOLVED:** The St. Ignace City Council does approve Special Events status for Strait U.P. Jeep Creep on September 29 - 30, 2023; now further

**BE IT RESOLVED:** The St. Ignace City Council does approve use of the St. Ignace Little Bear East Arena overflow parking lot for this event on Saturday, September 30 with Jeep Trunk or Treat from 12:00 p.m. to 3:00 p.m. then staging for the Haunted Trail from 3:00 p.m. to 6:00 p.m.

#### **Roll Call Vote:**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Absent: Councilmember Pelter.

Resolution declared Adopted.

## **F. LBE FITNESS CENTER REPAIR**

Recreation Facility Manager Lamb informed Council that she received only one response in her search for bids to repair the damage to the Fitness Center portion of the building. The bid received was from 2X4 Construction for \$7,699.

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to approve the bid from 2X4 Construction of \$7,699 to repair the damage to the Fitness Center portion of the building.

#### **Roll Call Vote**

Yes: Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde and Mayor Pro-Tem St. Louis.

No: None.  
Motion carried unanimously.

## **G. CITY MANAGER TRAINING AUGUST**

DDA Director Marshall requested Council's approval to attend the Michigan Economic Developers Association (MEDA) Workshop in Marquette on August 15<sup>th</sup> & 16<sup>th</sup> in reference to his position as City Manager.  
It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve the training for Mr. Marshall as City Manager.

### **Roll Call Vote**

Yes: Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Williford.  
No: None.  
Motion carried unanimously.

## **ADDITION TO THE AGENDA**

### **Mayor LaLonde – Dock #3 Discussion**

Councilmember Cronan provided a packet of information to Council that included the most recent leases for Dock #3. After some discussion, it was the consensus of Council to schedule a Dock #3 Committee meeting to discuss the use of the property near the boat launch parking lot.

## **CONSIDERATION OF BILLS**

City Clerk/Treasurer Insley informed Council that there were two invoices that were incorrectly stated on the list of bills sent out in Council packets, making the total to approve \$152,420.17. The corrected list was presented at the meeting. Councilmember Gustafson inquired about the invoice from Management & Behavior Consultants, PLLC for \$880, and the payment to Denise & David Freed for \$3,400. Mayor LaLonde noted the invoice from Blarney Castle for Marina fuel and requested that Marina Director Stearns prepare a department update for the next Council meeting.  
It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$152,420.17.

### **Roll Call Vote**

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.  
No: None.  
Motion carried unanimously.

## **PUBLIC COMMENT (3 min limit)**

Public comment was received commending Police Chief James.

## **MANAGEMENT REPORT**

City Clerk/Treasurer Insley informed Council that the City has been notified of the award from the Michigan Protect MI Pension Grant providing the award notice and signed agreement.

## **COMMITTEE REPORTS**

No committee reports were received.

**COUNCILMEMBER COMMENTS**

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:10 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**