

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, July 24, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, and Councilmember Williford.

**ABSENT:** Councilmember Fullerton. Council excused Councilmember Fullerton for this meeting (7/10/23) due to being out of town.

**STAFF PRESENT:** Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Cathy Lamb, Facility & Recreation Manager.

**ADDITIONS TO THE AGENDA**

Mayor LaLonde – Appointment to the St Ignace Area EMS (SAEMS) Authority.

**PUBLIC COMMENT** *(3-min limit)*

No public comment was received.

**CONSIDERATION OF THE MINUTES OF THE JULY 10, 2023, REGULAR COUNCIL MEETING:**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the minutes of the July 10, 2023, Regular Council meeting as presented.

Motion carried unanimously.

**OLD BUSINESS**

**A. TREASURER SUPPORT UPDATED AGREEMENT**

City Clerk/Treasurer Insley requested Council's approval to extend the agreement with Renee Vonderwerth to assist the City Clerk/Treasurer's office with the Chart of Account update project through December 31, 2023.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the Treasurer Support Agreement as presented.

**Roll Call Vote**

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**NEW BUSINESS**

**A. TIE MICHIGAN TEAL CAMPAIGN**

Mayor LaLonde introduced Diann Glaze-Helbling, the Event Manager for the Michigan Ovarian Cancer Alliance, to present the Tie Michigan Teal Campaign. The event is to bring awareness to National Ovarian Cancer Awareness Month and to display teal ribbons tied on lamp posts throughout town for the month of September.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve recognizing the Tie Michigan Teal Campaign.

**Roll Call Vote**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Motion carried unanimously.

**B. TREK THE MIGHTY YOOP 2023 RESOLUTION 23-27**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to postpone consideration of the Resolution until a St. Ignace Visitors Bureau representative could be in attendance. Motion carried unanimously.

**C. LITTLE BEAR EAST (LBE) ARENA CIRCULATION PUMP REPLACEMENT**

Recreation & Facility Manager Lamb informed Council that the Little Bear East facility is in need of a heating and cooling system replacement. Due to the extensive repairs that the facility has already undergone this year, Manager Lamb requested Council's approval to replace only the circulation pump as a short-term repair until funds can be secured for the entire replacement project. The funds of \$3,190 would be recorded from the fund balance.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve purchasing a new circulation pump replacement from Automated Comfort Controls (ACC) for the Little Bear East facility at \$3,190.

**Roll Call Vote**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

**D. FINANCIALS JUNE 2023**

City Clerk/Treasurer Insley presented the June 2023 financials to Council. Councilmember Gustafson inquired if the street paving expenses, listed in the Bills to Approve, were included in the budget listed for funds 202 and 203.

It was moved by Councilmember Cronan, seconded by Councilmember Williford, to approve the June 2023 financials as presented.

**Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

**ADDITION TO THE AGENDA**

**Mayor LaLonde – Appointment to the St Ignace Area EMS (SAEMS) Authority.**

Mayor LaLonde requested Council's approval to appoint Scott Marshall, as City Manager, to the SAEMS Authority as Secretary, while the Mayor will be listed as an Alternate member.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve appointing Scott Marshall to the SAEMS Authority and recognizing Mayor LaLonde as an Alternate member.

Motion carried unanimously.

**CONSIDERATION OF BILLS**

City Clerk/Treasurer Insley informed Council that there were a few invoices that had corrected amounts, one invoice was removed and one invoice was added since meeting information was distributed. Mayor LaLonde inquired about the purchase of lights and gloves from BAM Tools and requested such items be considered for purchase locally.

It was moved by Councilmember Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$425,197.28.

**Roll Call Vote**

Yes: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

**PUBLIC COMMENT (3 min limit)**

No public comment was received.

**MANAGEMENT REPORT**

City Clerk/Treasurer Insley discussed the progress of the 2022 audit with Anderson Tackman. Council requested to schedule the Audit presentation during the night of a Regular Council meeting on August 7<sup>th</sup> or August 21<sup>st</sup>.

**COMMITTEE REPORTS**

Planning Commission – Chairperson Dayrell-Hart gave Council an update on the recent items the Planning Commission has deliberated.

Recreation Advisory Committee – the meeting minutes for 7-12-23 were provided and Facility & Recreation Manager Lamb announced the meetings will occur every other month with the next one scheduled for September 13<sup>th</sup> at 6:30 p.m.

SAEMS Authority - minutes of the 6-27-23 meeting were provided to Council.

**COUNCILMEMBER COMMENTS**

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:29 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**