

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, June 5, 2023, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Cronan. It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Gustafson, to approve excusing Councilmember Cronan from the June 5th and the June 19th Regular meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Andrea Insley, City Clerk-Treasurer; Charles Palmer, City Attorney; Scott Marshall, DDA Director; Kevin James, Police Chief; Bill Fraser, DPW Director.

ADDITIONS TO THE AGENDA

Councilmember Pelter – Ferry boat passes.

Councilmember Pelter – Ferry Lane street repair.

Councilmember Pelter – City Fleet Card.

PUBLIC COMMENT *(3-min limit)*

Public comment was received regarding Ferry Lane's street repair and the City Manager position.

CONSIDERATION OF MINUTES OF THE MAY 15, 2023, REGULAR COUNCIL MEETING:

It was moved by Councilmember Williford, seconded by Councilmember Gustafson, to approve the minutes of the May 15, 2023, Regular Council meeting as presented. Motion carried unanimously.

OLD BUSINESS

A. CITY MANAGER POSITION

Mayor LaLonde informed Council that the previous candidate, Lauren Amellal, has declined the offer for the position of City Manager. After some discussion, it was moved by Mayor LaLonde, seconded by Councilmember Fullerton, to approve hiring Scott Marshall for the position of City Manager.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Mayor Pro-Tem St. Louis and Councilmember Fullerton.

No: Councilmembers Pelter and Williford.

Motion carried four to two.

At this time, it was moved by Councilmember Gustafson, seconded by Councilmember Pelter, to authorize the Negotiations Committee to prepare an employment contract to present to Scott Marshall for the position of City Manager.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. RESOLUTION 23-23 RUN FOR THE HEALTH OF IT

RESOLUTION 23-23

The following Resolution was offered for adoption by Councilmember Gustafson, supported by Mayor Pro-Tem St. Louis:

WHEREAS, the Mackinac Straits Health Foundation requests permission to conduct the St. Ignace Run for the Health of It, 10K and 5K Run/Walk; and

WHEREAS, this event requires the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria to be met in order for the event to be held.

WHEREAS, it is understood that there may be fees for certain services provided by the City; and

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council has determined that the Mackinac Straits Health Foundation does meet the criteria established in the various sections of Ordinance No. 413, and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of North State Street, South Airport Road, North Airport Road, and North Boundary Road for this event on:

Saturday, August 12, 2023, from 7:00 a.m. to 11:30 a.m.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton and Gustafson.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

B. RESOLUTION 23-24 AUTHORIZING CLAIM FOR PROTECTING MI PENSION GRANT

RESOLUTION 23-24

The following Resolution was offered for adoption by Councilmember Gustafson, supported by Mayor Pro-Tem St. Louis:

- WHEREAS:** Public Act 166 of 2022, Section 979a(1) appropriated funds to the Michigan Department of Treasury (Treasury) for the Protecting MI Pension: Michigan Local Pension Grant Program for qualified units that operate a qualified retirement system; and
- WHEREAS:** the St. Ignace City Council supports the submission of an application titled, "Protecting MI Pension Grant Application, form 5886" to the Michigan Department of Treasury for qualified retirement systems with a funded ratio below 60% as defined in the Protecting Local Government Retirement and Benefits Act, Public Act 202 of 2017, Section 3, MCL 38.2803; and
- WHEREAS:** qualified units of local government operating a qualified retirement system with a funding ratio below 60% based on the last Form 5572 report filed as required by section 5 of the Protecting Local Government Retirement and Benefits Act, 2017 PA 202, MCL 38.2805, as of December 31, 2021; and
- WHEREAS:** the City of St. Ignace's qualified pension system funding level was 57.3% as of December 31, 2021; and
- WHEREAS:** beginning April 17, 2023, the City of St. Ignace is to review the Protecting MI Pension Grant Program with the governing body and approve by way of resolution, authorization for the Mayor (Chief Administrative Officer) to file a claim for grant payment for the Protecting MI Pension Grant Program; and
- WHEREAS:** the City of St. Ignace with a qualified retirement system shall comply with "grant award requirements", defined in Section 979a(2) (a)-(f) of Public Act 166 of 2022, and further detailed as part of the Protecting MI Pension grant application; and
- WHEREAS:** the City of St. Ignace acknowledges that it: (i) is a "qualified unit"; (ii) operates a "qualified retirement system"; (iii) agrees to comply with the "grant award requirements"; (iv) authorizes the Mayor (Chief Administrative Officer) to file a claim for a grant award on behalf of the local government;
And thus, is eligible to participate in a Protecting MI Pension Grant Program; now therefore
- BE IT RESOLVED:** the St. Ignace City Council does hereby authorize participation in the Protecting MI Pension Grant program and, on behalf of the City of St. Ignace, authorizes William LaLonde, City Mayor, to provide this resolution indicating its approval to Treasury, and to submit and execute documents requested by Treasury relating to the Protecting MI Pension grant program requirements.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Fullerton, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

C. RESOLUTION 23-25 THE 4TH OF JULY 2023

RESOLUTION 23-25

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Fullerton:

WHEREAS, the St. Ignace Chamber of Commerce requests permission to conduct the 2023 July 4th Celebration; and

WHEREAS, this event requires the usage of BL I-75, Little Bear East grounds and parking lot; and

WHEREAS, Ordinance No. 413 of the City of St. Ignace, "The Peddler's Ordinance", requires certain criteria to be met in order for the event to be held.

NOW THEREFORE BE IT RESOLVED, that the St. Ignace City Council does approve the St. Ignace Chamber of Commerce to be a "Special Events Organization" and has determined that the St. Ignace Chamber of Commerce does meet the criteria established in the various sections of the Ordinance No. 413 and grants St. Ignace Chamber of Commerce the authority to control vending approved by the City during the event; and

FURTHER BE IT RESOLVED, that the City Council does approve the usage of BL I-75, Little Bear East grounds and parking lot for this event, for the following dates and times.

- BL I-75, closed from S. State Street (at the "Y") to Reagon Street, Tuesday, July 4th, from 4:00 p.m. to 5:00 p.m.
- Community Party at Little Bear East grounds and parking lot on Tuesday, July 4th, from 4:00 p.m. to 10:00 p.m.
- Little Bear East parking lot partially closed Tuesday, July 4th, from 3:00 p.m.- 10:00 p.m.

Roll Call Vote:

Yes: Councilmembers Williford, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Absent: Councilmember Cronan.

Resolution declared Adopted.

D. OVERNIGHT EGLE TRAINING FOR WATER PLANT EMPLOYEES

DPW Director Fraser informed Council that two Water Plant Operators will receive training from the State of Michigan EGLE (Dept of Environment, Great Lakes & Energy) to support their

continued education of water plant operations. Expenses for this training will include registration, overnight accommodations for three nights, and travel reimbursement. It was moved by Councilmember Pelter, seconded by Mayor Pro-Tem St. Louis, to approve training for the two Water Plant operators in Marquette June 27th – June 29th.

Roll Call Vote

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

ADDITIONS TO THE AGENDA

Councilmember Pelter – Ferry Boat Passes

Councilmember Pelter discussed her concern in receiving complimentary ferry boat passes from Shepler's. Council requested that City Attorney Palmer verify if accepting these passes would be inappropriate or illegal.

Councilmember Pelter – Ferry Lane Street Repair

Councilmember Pelter requested an update regarding the portion of Ferry Lane that was repaired. DPW Director Fraser informed Council that he arranged to have the section repaired at that time because the road was the worst in that section and the equipment and paving crew were available between other projects.

Councilmember Pelter – City Fleet Card

Councilmember Pelter requested an update on a recent issue with misuse of the City's Fleet cards. DPW Director Fraser confirmed the incident has been reported but is still awaiting follow up from the investigation.

CONSIDERATION OF BILLS

Councilmember Gustafson inquired about the Miller, Canfield, Paddock & Stone invoice dated 2022, and requested verification of the purchase orders attached to the bills that indicate they are over budget.

It was moved by Councilmember Fullerton, seconded by Mayor Pro-Tem St. Louis, to approve paying the bills in the amount of \$63,221.20.

ADVANTAGE FLEET, LLC	361.25
ALFRED FELEPPA	915.25
AMAZON CAPITAL SERVICES, INC.	1,759.83
ANDREW DIXON	60.00
BAY UP NORTH LLC	690.00
BECKETT & RAEDER	170.00
BELONGA EXCAVATING, LLC	540.00
BELONGA'S PLUMBING AND HEATING	513.30
BLAIR 'S POWER WASH	875.00
DINGES FIRE COMPANY	303.07
ELLEN'S EQUIPMENT INC.	1,014.73
ETNA SUPPLY COMPANY	316.00
FERGUSON ENT-DBA	395.91
FERGUSON WATERWORKS #3386	129.52

FLOTATION DOCKING SYSTEMS INC	366.00
GEORGE'S BODY SHOP, INC	2,842.17
HAWKINS	70.00
HD SUPPLY INC/USA BLUEBOOK	959.31
HOLIDAY INN	540.60
HYDRITE CHEMICAL CO	8,365.10
JUDITH WYSE	25.00
KSS ENTERPRISES	1,518.80
KYLE JAMES BROW	3,740.75
MACKINAC ISLAND FERRY COMPANY	57.84
MACKINAC PLUMBING AND HEATING CO	65.00
MARK J. PETERSON	350.00
MARK WILK	150.00
MEYER ACE HARDWARE	2,120.44
MICHAEL RICHARD LAMB	160.00
MICHIGAN RURAL WATER ASSOCIATION	800.00
MILLER, CANFIELD, PADDOCK AND STONE	10,351.00
NATIONAL OFFICE PRODUCTS	2,636.78
NCL OF WISCONSIN INC	501.89
NORTHERN SHIRT COMPANY, LLC	1,332.00
PARAGON LABORATORIES, INC	469.30
PHAROS MARINA AUTOMATIC POWER, INC.	1,238.71
PRO-TECH SECURITY SALES	974.00
QUILL CORPORATION	180.96
R & R FIRE TRUCK REPAIR	1,121.57
SPARTAN DISTRIBUTORS, INC	349.91
ST IGNACE CHAMBER OF COMMERCE	2,000.00
STANDARD ELECTRIC COMPANY	227.00
STATE OF MICHIGAN	180.00
STATE OF MICHIGAN-DEQ	190.00
TAYLOR RENTAL	3,618.00
THE HOME CITY ICE COMPANY	424.34
THE ST IGNACE NEWS/HOFFMAN MI MEDIA	1,657.00
UIS SCADA	2,415.80
WITMER PUBLIC SAFETY GROUP INC	3,178.07
Grand Total:	\$63,221.20

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Fullerton.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding the City budget, hiring of the City Manager, and other City business.

MANAGEMENT REPORT

DPW Director Fraser updated Council on the street paving for May which included Keightley Street, High Street, Reagon Street, Spring Street, McCann Street and the Ferry Lane repair.

COMMITTEE REPORTS

There were no committee reports at this time.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:35 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer