

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, November 21, 2022, in the City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available.

The meeting was called to order at 7:00 p.m. by Mayor LaLonde, followed by the Pledge of Allegiance. Councilmember Williford led the invocation.

OATH OF OFFICE – DONALD GUSTAFSON

City Clerk/Treasurer Insley administered the Oath of Office to elected Councilmember Donald Gustafson.

PRESENT FROM CITY COUNCIL: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

ABSENT: Councilmember Fullerton. It was moved by Councilmember Cronan, seconded by Councilmember Pelter, to excuse Councilmember Fullerton from the meeting due to being out of town. Motion carried unanimously.

STAFF PRESENT: Darcy Long, City Manager; Andrea Insley, City Clerk/Treasurer; Stephanie Baar, Assistant to the City Manager; Charles Palmer, City Attorney; Allen Mitchell, Interim-Police Chief; Nick Montie, Fire Chief; Scott Marshall, DDA Director; Maggie Mieske, Recreation Director.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Fire Truck bid discussion.

Mayor LaLonde - Budget Work Session 2 and Closed Session scheduled.

PUBLIC COMMENT – AGENDA ITEMS *(2-min limit)*

No public comment was received.

CONSIDERATION OF MINUTES OF THE NOVEMBER 7, REGULAR COUNCIL MEETING:

Council discussed the bills presented in the November 7th meeting, as well as the approval of Ordinance 2022-05 Amendment to the Short-Term Rental Ordinance.

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Pelter, to approve the minutes of the November 7, Regular Council meeting as presented.

Roll Call Vote

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

OLD BUSINESS

A. ORDINANCE 2022-04 FLOODPLAIN ORDINANCE APPROVAL

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the Floodplain Ordinance 2022-04 as follows:

City of St. Ignace, Mackinac County Ordinance Number 2022-04

An ordinance to designate an enforcing agency to discharge the responsibility of the City of St. Ignace of Mackinac County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of St. Ignace ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Inspector of the City of St. Ignace is hereby designated as the enforcing agency to discharge the responsibility of the City of St. Ignace under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The City of St. Ignace assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Flood Insurance Study for Mackinac County, all jurisdictions" and dated effective December 15, 2022, and the Flood Insurance Rate Map(s) (FIRMS) contained on index panel number(s) 26097CIND1A, 26097CIND2A dated December 15, 2022 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION.

This ordinance was duly adopted on November 21, 2022, at a regular meeting of the St. Ignace City Council and will become effective December 11, 2022.

Introduced: 11/07/22
Adopted: 11/21/22
Published: 12/01/22
Effective: 12/11/22

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Motion carried unanimously.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Fire Truck Bid Discussion

Fire Chief Montie informed Council that he collected a third bid for a fire truck from Rosenbauer for \$695,000, to be considered with the bids from Sutphen (\$684,579) and RR&I Fire Truck Repair (\$847,000). Chief Montie recommended the Sutphen truck to Council due to the bid price and that other surrounding communities utilize Sutphen trucks. Council requested local bids be collected for financing and noted a decision must be made before December 15th regarding to the bids collected.

Mayor LaLonde – Ordinance 2022-05 Amendment to Short-Term Rental Ordinance

Council noted a correction needed in the process to adopt Ordinance 2022-05 and, with Attorney Palmer's recommendation, it was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve suspending enforcement of Ordinance 2022-05 Amendment to the Short-Term Rental Ordinance.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Motion carried unanimously.

NEW BUSINESS

A. FORT DEBUADE LEASE RENEWAL

City Manager Long informed Council that the Michilimackinac Historical Society has proposed to renew the lease agreement for Fort deBuade through April 30, 2024 under the same conditions as the previous lease.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve renewing the lease between the City of St. Ignace and the Michilimackinac Historical Society for the use of Fort deBuade through April 30, 2024.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

B. RECREATION DIRECTOR CONTRACT

City Manager Long requested Council's approval of the Recreation Director's employment contract for Margaret Mieske, effective November 21, 2022. After a lengthy discussion regarding the hiring process and a summary of Ms. Mieske's background, it was noted that a day of work should be stated as eight hours and a minimum number of 80 hours worked in a pay period should be listed in the contract. It was moved by Councilmember Williford, seconded by Councilmember Cronan to approve the Recreation Director contract with the noted changes.

Roll Call Vote

Yes: Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

C. RESOLUTION 22-36 POND HOCKEY 2023

A RESOLUTION TO APPROVE THE LABBATT BLUE ADULT U.P. POND HOCKEY CHAMPIONSHIPS

The following Resolution was offered for adoption by Councilmember Gustafson, supported by Mayor Pro-Tem St. Louis:

WHEREAS: The St. Ignace Visitors Bureau, in association with Labatt Blue and the St. Ignace Hockey Association, request permission to conduct the Labatt Blue U.P. Adult Pond Hockey Championship; and

WHEREAS: This event requires the use of Kiwanis Beach, Moran Bay on Lake Huron, and public streets; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: This event will be required to follow all COVID Federal, State, and Local regulations in place at that time to qualify for Special Event status; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Visitors Bureau does meet the criteria established in the various sections of Chapter 22; now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for the Labatt Blue U.P. Adult Pond Hockey Championship on February 16-19, 2023; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of Kiwanis Beach, Moran Bay on Lake Huron, and the easterly northbound lane of South State Street between Marquette Street on the South and Glashaw Street on the North for this event.

Roll Call Vote:

Yes: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Absent: Councilmember Fullerton.

Resolution declared Adopted.

D. RESOLUTION 22-37: COUNCIL MEETING DATES 2023

RESOLUTION

The following Resolution was offered for adoption by Councilmember Cronan, supported by Councilmember Williford:

WHEREAS: Per the City of St. Ignace Charter, the City Council shall provide by Resolution for the time and place of its regular meetings; and

WHEREAS: In accordance with the City of St. Ignace Charter, the following are the dates, times, and places of the regular meetings:

January 9, 2023 @ 7:00 p.m. @ City Hall Council Chambers
January 23, 2023 @ 7:00 p.m. @ City Hall Council Chambers
February 6, 2023 @ 7:00 p.m. @ City Hall Council Chambers
February 20, 2023 @ 7:00 p.m. @ City Hall Council Chambers
March 6, 2023 @ 7:00 p.m. @ City Hall Council Chambers
March 20, 2023 @ 7:00 p.m. @ City Hall Council Chambers
April 3, 2023 @ 7:00 p.m. @ City Hall Council Chambers
April 17, 2023 @ 7:00 p.m. @ City Hall Council Chambers
May 1, 2023 @ 7:00 p.m. @ City Hall Council Chambers
May 15, 2023 @ 7:00 p.m. @ City Hall Council Chambers
June 5, 2023 @ 7:00 p.m. @ City Hall Council Chambers
June 19, 2023 @ 7:00 p.m. @ City Hall Council Chambers
July 10, 2023 @ 7:00 p.m. @ City Hall Council Chambers
July 24, 2023 @ 7:00 p.m. @ City Hall Council Chambers
August 7, 2023 @ 7:00 p.m. @ City Hall Council Chambers

August 21, 2023 @ 7:00 p.m. @ City Hall Council Chambers
September 5, 2023 @ 7:00 p.m. @ City Hall Council Chambers
September 18, 2023 @ 7:00 p.m. @ City Hall Council Chambers
October 2, 2023 @ 7:00 p.m. @ City Hall Council Chambers
October 16, 2023 @ 7:00 p.m. @ City Hall Council Chambers
November 6, 2023 @ 7:00 p.m. @ City Hall Council Chambers
November 20, 2023 @ 7:00 p.m. @ City Hall Council Chambers
December 4, 2023 @ 7:00 p.m. @ City Hall Council Chambers
December 18, 2023 @ 7:00 p.m. @ City Hall Council Chambers;
now therefore

BE IT RESOLVED: That the St. Ignace City Council approves the herein stated regular meeting dates, times, and places.

Roll Call Vote:

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Absent: Councilmember Fullerton.

Resolution declared Adopted.

E. APPOINT MARIJUANA ORDINANCE COMMITTEE

City Manager Long recommended that Council consider appointing a committee to consider an ordinance to allow marijuana in the City. After some discussion, it was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to approve appointing the City Police Chief, City Manager, Councilmembers Cronan and Williford to the Marijuana Ordinance Committee.

Roll Call Vote

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Gustafson.

No: None.

Motion carried unanimously.

F. BUDGET AMENDMENTS

Assistant Baar reviewed proposed budget amendments in various funds with Council. It was moved by Councilmember Pelter, seconded by Councilmember Williford, to approve the budget amendments for the 2022 budget as presented.

Roll Call Vote

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

G. FINANCIALS

City Manager Long summarized some of the 2023 budget considerations for Council and presented a report of the budget-to-actual through October 30th. Assistant Baar noted an updated report for November would be provided for the next budget work session. It was moved by Councilmember Cronan, seconded by Mayor Pro-Tem St. Louis, to approve the October 2022 financials as presented.

Roll Call Vote

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

ADDITIONS TO THE AGENDA

Mayor LaLonde – Budget Work Session 2.

Mayor LaLonde rescheduled Budget Work Session 2 for Tuesday, November 29th at 6:30 p.m.

It was moved by Councilmember Gustafson, seconded by Mayor Pro-Tem St. Louis, to approve rescheduling Budget Work Session 2 for November 29th at 6:30 p.m.

Roll Call Vote

Yes: Councilmembers Williford, Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter and Mayor Pro-Tem St. Louis.

No: None.

Motion carried unanimously.

Mayor LaLonde – Closed Session scheduled.

Mayor LaLonde announced that at the next regular Council meeting December 5th there will be a Closed Session scheduled at the request of the employee, per MCL 15.268(a) "Council may enter closed session to consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing."

CONSIDERATION OF BILLS

City Clerk/Treasurer Insley noted the MI State Firemen's Association membership invoice for \$75 had been removed from the original list of bills and will be presented in 2023 for consideration.

It was moved by Councilmember Pelter, seconded by Councilmember Gustafson, to approve paying the bills in the amount of \$41,543.44.

Ace Hardware	October 2022 Statement	\$2,131.15
Airgas	DPW Rental Gas	\$173.95
Amazon/Sync	October 2022 Statement	\$3,880.03
BAM Tools	DPW Shop Light	\$43.25

Belonga Plumbing & Heating	Marina Season Shutdown	\$554.00
Blarney Castle Oil Co.	Golf Cart and Marina Fuel	\$10,363.25
Charles J. Palmer, P.C.	September/October 2022 Statements	\$8,470.00
Election Source	Tabulator Coding	\$438.00
ETNA	WTR Supplies/Local Street Storm Drain Supplies	\$1,199.00
Granicus	Address Identification	\$1,533.36
Hawkins	Water Plant Supplies	\$70.00
Interstate Batteries	DPW T-38 Battery	\$219.95
Joe St. Louis	Bus Station Sign Lighting Repair	\$370.00
Kimball Midwest	Water Line Paint	\$209.28
Lexis Nexis	SIPD-Ticket System Annual Support/Maintenance	\$3,752.00
Lynn Auto Parts	October 2022 Statement	\$1,599.86
Mackinac Ford Sales	T-42 ABS Module	\$312.00
Mackinac Plumbing & Heating	Golf Seasonal Shutdown	\$272.00
Mackinac Straits Health System	SIPD-Officer Physical	\$158.00
Mark Wilk Wiring	SIPD-Car Computer Repair	\$95.00
Microbiologics	Water Plant Supplies	\$351.67
National Office Products	October 2022 Statement	\$651.77
NCL	Water Plant Supplies	\$468.82
Oscar Larson Co.	Marina Console Install/Repair	\$1,051.08
Paragon	Water Testing	\$89.35
Quill.com	Envelopes	\$132.12
Spartan Nash	October 2022 Statement	\$142.31
St Ignace True Value	October 2022 Statement	\$2,076.88

Valley Truck Parts	T-39 Coolant Reservoir	\$204.84
Whiskey River Inc.	SIFD-Repair Operator Wall Mount	\$146.42
Wix.com	LBE Yearly Web Hosting Fee	\$384.00
		\$41,543.34

Roll Call Vote

Yes: Councilmembers Cronan, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis and Councilmember Williford.

No: None.

Motion carried unanimously.

PUBLIC COMMENT - NON-AGENDA ITEMS *(3 min limit)*

Public comment was received regarding the Recreation Director position and Little Bear East facility.

CITY MANAGER'S REPORT

City Manager Long presented his report to Council discussing training for elected City officials and restructuring positions at Little Bear East.

COMMITTEE REPORTS

Betsy Dayrel-Hart, Planning Commission Chairperson reviewed the business of the Planning Commission at their last monthly meeting.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

CLOSED SESSION REGARDING MCL 15.268 (e) PENDING LITIGATION

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Cronan, to enter into Closed Session at 8:43 p.m. regarding MCL 15.268 (e) Section 8(e), to consult with the City Attorney about pending litigation. Motion carried unanimously.

Council returned from Closed Session at 9:27 p.m.

There being no further business, the meeting adjourned at 9:28 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer