

**City of St. Ignace  
Council Proceedings  
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Tuesday, September 5, 2023, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. Mayor LaLonde called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance. Councilmember Gustafson led the invocation.

**PRESENT FROM CITY COUNCIL:** Councilmembers Cronan, Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, and Councilmember Williford.

**ABSENT:** None.

**STAFF PRESENT:** Scott Marshall, City Manager; Andrea Insley, City Clerk/Treasurer; Charles Palmer, City Attorney; Cathy Lamb, Recreation Facility Manager; Nick Montie, Fire Chief; Joe Stearns, Marina Director.

**ADDITIONS TO THE AGENDA**

Mayor LaLonde requested Council approval to move the Marina update to the first agenda item. It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve moving the Marina report to the first agenda item. Motion carried unanimously.

**PUBLIC COMMENT** *(3-min limit)*

Recreation Facility Manager Lamb commended the efforts of staff, volunteers, and the shuttle service from the Little Bear East Community Center for the Mackinac Bridge walk.

**CONSIDERATION OF THE MINUTES OF THE AUGUST 21, 2023, REGULAR COUNCIL MEETING:**

It was moved by Councilmember Pelter, seconded by Councilmember Cronan, to approve the minutes of the August 21, 2023, Regular Council meeting as presented. Motion carried unanimously.

**OLD BUSINESS**

No Old Business was discussed.

**NEW BUSINESS**

**A. MARINA REPORT**

Marina Director Stearns presented a department update for the Marina operations.

**B. DPW LOADER PURCHASE**

City Manager Marshall informed Council that the Finance-Utility Committee had met Monday, August 28<sup>th</sup>, and offered their recommendation to approve ordering a new John Deere loader for the DPW. DPW Director Fraser provided a quote through the MiDeal program for a John Deere loader for \$235,224 and noted that the new loader would replace the current 17-year-old loader. It is expected to take up to nine months for delivery, therefore, Director Fraser will provide updated financing options at a later date.

It was moved by Councilmember Williford, seconded by Councilmember Gustafson, to approve ordering the John Deere loader through the MiDeal program for \$235,224, with the understanding that the financing would be decided upon when an expected delivery date is established.

**Roll Call Vote**

Yes: Councilmembers Fullerton, Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford and Cronan.

No: None.

Motion carried unanimously.

**C. WATER DEPARTMENT TRUCK PURCHASE**

City Manager Marshall requested Council's approval to purchase a new pickup truck for the Water Department, stating the current truck loan will be paid off this year. The Finance-Utility Committee recommended approval, after reviewing the bids provided by Mackinac Sales, Soo Motors, and Fletch's of Petoskey. Mackinac Sales provided the lowest bid for a Ford pickup with a plow. It was noted that the expected delivery date would be approximately six months after the order is placed. The financing will be decided at a later date.

It was moved by Councilmember Fullerton, seconded by Councilmember Cronan, to approve ordering a new pickup truck with a plow from Mackinac Sales for \$59,690.

**Roll Call Vote**

Yes: Councilmember Gustafson, Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan and Fullerton.

No: None.

Motion carried unanimously.

**D. POOL DEMOLITION COST SHARE AGREEMENT**

City Manager Marshall presented the Council with a bid received from the School Superintendent for the demolition of the pool at LaSalle High School for \$90,650. The City's responsibility stated in the Pool Demolition Cost Share Agreement signed in 2022 is to pay half of the cost, bringing the expense for the City to \$45,325. Per the recommendation of the Finance-Utility Committee, it was moved by Councilmember Pelter, seconded by Councilmember Fullerton, to approve paying the agreed amount of 50% of the total cost of demolition (\$45,325) to the St. Ignace Area Schools and recording the expense to the General Fund's fund balance.

**Roll Call Vote:**

Yes: Mayor LaLonde, Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton and Gustafson.

No: None.

Motion carried unanimously.

**E. FIRE DEPARTMENT REPORT**

Fire Chief Montie presented a department update for Fire operations.

**F. CITY CLERK/TREASURER TRAINING OCTOBER**

City Clerk/Treasurer Insley requested the Council's approval to attend the Michigan Government Finance Officer Association (MGFOA) fall conference at the Boyne Mountain Resort from October 9<sup>th</sup> to October 11<sup>th</sup>.

It was moved by Councilmember Gustafson, seconded by Councilmember Cronan, to approve the training for the Clerk/Treasurer in October.

#### **Roll Call Vote**

Yes: Councilmember Pelter, Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

#### **CONSIDERATION OF BILLS**

It was moved by Mayor Pro-Tem St. Louis, seconded by Councilmember Gustafson, to approve paying the bills in the amount of \$50,785.23.

Arrow Signs	Street Signs/WTR Plant Signs	\$510.00
BAM Tools	Tools/Supplies DPW	\$1,235.24
Becket & Raeder	Zoning Ordinance Planning Services	\$1,045.00
Belonga Plumbing & Heating	Marina Parts	\$26.25
Blair's Power Wash	American Legion Park Repair/Stain	\$500.00
Blarney Castle Oil Co.	Marina Fuel	\$19,557.61
Boyne Mountain	A. Insley MGFOA Conference	\$337.56
Fire Suppression Products (Fire Cad)	SIFD Fire CAD Plus Pails	\$1,450.00
Grainger	Uniform Boots/Parts	\$428.47
Hawkins	WTR Plant Supplies	\$3,670.68
Jason Horricks	Golf Kids Club Lessons	\$1,680.00
KSS	LBE/Marina/Parks Supplies	\$1,843.08
Meyer Ace Hardware	August 2023 Statement	\$2,786.96
MGFOA	Annual Membership A. Insley, S. Cece	\$260.00
MGFOA	A. Insley Fall Conference	\$350.00
Mid-Continent Group	Marina Tank Insurance	\$2,230.00
Municipal Emergency Services (MES)	Scott Air Pack Testing	\$809.74

Nelson Paint Company of Michigan	Marking Paint	\$702.89
Oscar W. Larson Co.	Marina Repairs/Qrtly B Inspection	\$5,226.48
Paragon Laboratories	Plant Testing	\$228.75
Precision Edge Outdoor Services	Lawn Care Through 8/22/2023	\$3,990.00
Quill	Office Supplies	\$298.02
The Cedars of Mackinac/Carol Bell	Spring Cleanup/Maintenance	\$279.50
The Home City Ice Company	Marina Ice	\$515.00
The St. Ignace News	August 2023 Statement	\$824.00
		<b>\$50,785.23</b>

#### **Roll Call Vote**

Yes: Mayor Pro-Tem St. Louis, Councilmembers Williford, Cronan, Fullerton, Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Motion carried unanimously.

#### **PUBLIC COMMENT** *(3 min limit)*

No public comment was received.

#### **MANAGEMENT REPORT**

City Manager Marshall briefly discussed the following:

- Re-openers for the collective bargaining groups for 2024;
- Internet hut request;
- Michilimackinac Historical Society's request to extend Fort de Buade lease and Fort de Buade Committee;
- Electronic Vehicle (EV) charging interest;
- Administrative Assistant applicants;
- Museum Director retiring;
- Museum boarding house bid request extension;
- Electronic recycling collection at LBE for October 5<sup>th</sup>;
- City Manager training with BS&A in Marquette September 14<sup>th</sup>;
- Mackinac County meeting and funding request for internet to Marina;
- Upcoming Safe Harbor exercise September 7<sup>th</sup> and 8<sup>th</sup> with the Emergency Management Department of Mackinac County;
- Plan for meetings with Mackinac County housing development representatives;
- Staff meeting updates and goals.

#### **COMMITTEE REPORTS**

Finance/Utility Committee minutes from 8/28/23 were provided.

#### **COUNCILMEMBER COMMENTS**

Councilmember comments were received.

There being no further business, the meeting adjourned at 8:37 p.m.

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**William LaLonde, Mayor**

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**Andrea Insley, City Clerk/Treasurer**