**CITY OF ST. IGNACE**

**DDA MEETING MINUTES**

**September 9th, 2022
City Council Chambers**

**Members Present:** Erik Heffernan, Pat Ramsay, Barb Yshinski, Barb Brown, Kristi Gustafson, Cheryl Schlehuber, Heather Aukeman and Tom Cronan.

**Members Absent:** Chairman Jim North

**Staff Present:** DDA Director Scott Marshall, Museum Director Shirley Sorrels,

**Others Present:** Stephanie Baar

**Moment of Silence for John Ruegg; Former DDA Member**

Meeting called to order at 8:02 AM

1. **MINUTES:** Motion by Schlehuber support by Cronan to accept the minutes of August 12th, 2022 Motion passed.
2. **ADDITIONS TO THE AGENDA**: None
3. **FINANCIAL REPORTS:** Marshall reviewed the bills and the financial reports for August 2022. Motion by Schlehuber, support by Ramsay to accept the bills and the financial report. Motion Passed. Cronan had questions regarding the boardwalk budget. Marshall answered the questions.
4. IV **BUSINESS:**
5. **Excuse Absent Board Members:** Motion by Brown to excuse North, support Cronan. Motion passed.
6. **Updated DDA Bylaws:** Marshall presented the bylaw draft constructed by the DDA Bylaw Committee: Motion to adopt new DDA Bylaws by Schlehuber, Support by Brown. Motion carried.
7. **Project Updates:
Little Bear Sports Park:** Marshall reviewed the project financial report. Marshall said that he and Fraser have been working at the park for a couple months. Marshall said Fraser has been instrumental to the progress and working with him has been very productive. Marshall and Fraser have been working hard to stay current with normal job duties and working at the park. Marshall is closing out the project with the DNR. The project is almost done and Marshall hopes that they can finish it before the end of September.

**Community Cultural Pavilion:** Marshall said he is advertising for contractors. The bid deadline is September 22. Marshall is waiting on $42,000 match grant from MEDC.
**Boardwalk Improvement Project**: Marshall said he will apply for MEDC Grant once he closes out the pavilion grant. Marshall reminded the board that Sault Tribe donated $12,000 and Enbridge $25,000 for boardwalk replacement. Marshall will leverage this money for match grants. Schlehuber asked if there will be a committee meeting. Marshall said public works intends on replacing another section of boardwalk within a couple weeks. Marshall said that a group of boardwalk volunteers are doing a lot of work trimming brush along the waterfront.

1. Director’s Report: Marshall reported that he received the MMRMA Grant for $4500 for security cameras for American Legion Park. Marshall said he is raising money for the match money.
Marshall said that the Daughters of the 250th would like to place a National Landmark Plaque in the park to celebrate the 250th anniversary of our nation. Marshall said he will have more information at the next meeting.
2. **Museum Report:** Sorrels presented a rendering of the garden project and discussed the project budget. Sorrels said the garden will be educational acting as an additional museum outdoor exhibit. The garden will symbolize a medicine wheel by showing the four directions. Sorrels is applying to the Mellon Foundation for grant opportunities. Sorrels and the board talked about painting the Gytakis house. Sorrels said she is waiting on quotes from painters.
3. **Additions to the Agenda**: None
4. **Open Discussion:** Schlehuber talked about renovation of the old Marina Pub. Schlehuber said that the Thunderbird Motel has a new owner.
5. **Public Comment:** None

There being no further business the meeting adjourned at 9:07AM

Respectfully Submitted by Barb Yshinski