**CITY OF ST. IGNACE**

**DDA MEETING MINUTES**

**January 14, 2022
City Council Chambers**

**Members Present:** Chairman Jim North, Vice Chair Pat Ramsay, Barb Yshinski, Heather Aukeman, Phil Ruegg, Barb Brown, Cheryl Schlehuber and Tom Cronan

**Members Absent:** None

**Staff Present:** DDA Director Scott Marshall

**Others Present:** Elizabeth Brown, Erich Doerr, Jim Draze, Quincy Ranville

Chairman Jim North called the meeting to order at 8:02 a.m.

1. **MINUTES:** Motion by Schlehuber, support by Cronan to accept the minutes of December 10, 2021. Motion Carried.
2. **ADDITIONS TO THE AGENDA**: None
3. **FINANCIAL REPORTS:** Marshall reviewed the bills and clerk reports for December 2021. Motion by Ramsay, support by Ruegg to accept the reports. Motion carried. Marshall reviewed the Little Bear Park Project. Cronan asked if there is enough money to finish the project. Marshall said yes. Schlehuber asked who maintains the high school ball field. Marshall said it is the responsibility of the school. In the past the recreation department has added supplement lawn and field maintenance for games.
4. IV **BUSINESS:**
5. **Excuse Absent Board Members:** None
6. **Election of Officers:** Jim North Chairman, Pat Ramsay Vice Chairman, Barb Yshinski Secretary, Motion to approve Schlehuber, support Aukeman. Motion carried.
7. **DDA Committee’s:** Appoint Tom Cronan Parks and Grounds Committee and Personnel Committee: Motion by Schlehuber, support by Ruegg. Motion Carried.
8. **Set Monthly Date and Meeting Time:** 2nd Friday of the Month, 8 am @ city Hall. Motion Brown, support by Aukeman. Motion Carried.
9. **Introduce New DPW Foreman**: Chuck McCall will attend next meeting.
10. **Quincy from the Visitors Bureau RE: Recreation Trail:** Quincy would like to work with Scott to write a grant for the Iron Belle Corridor or recreation trail from the Welcome Center to the Little Bear. Brown asked if anyone has mentioned a pedestrian bridge across US2 by the bus depot. Quincy would like Scott to write the grant for the recreation trail. Schlehuber said it is a good idea for Scott and Quincy to work together on these grants. North said the DDA is very supportive of this project.
11. **Parking Survey/Mobile Food Ordinance:** Jim Draze from the Planning Commission spoke the walking tour the committee took to evaluate parking options and conditions. How much parking is needed and where? Discussed paid parking and 2 hour parking permits. Currently parking in front of downtown businesses is free with a 2 hour limit. Jim Draze asked the board for suggestions. Brown said that there needs to be improved signage, present signage isn’t large enough. Brown suggests more bike racks. Jim Draze suggested more crosswalks with better signage. Jim Draze gave an update on the mobile vending ordinance review. Jim Draze gave some suggestions. Jim Draze asked for suggestions. The board said they already gave the committee their suggestions but would like to see ordinance language before it is voted on by council.
12. **DDA Project Goals 2022:** Marshall and the board discussed project goals, museum shelter, finish Connor Park, boardwalk repair, tree grates sidewalk, crosswalk additions and signage. North said museum outdoor shelter should be top priority. Cronan said the boardwalk needs to be addressed it is the city’s biggest asset. North suggested Marshall to work with Sorrels on museum shelter project.
13. **Banner/Garland Update:** Marshall reported that a few of the Hometown Hero banners were damaged by the wind. Marshall suggested that maybe the banners should go up in the spring and come down in the fall. Marshall suggested waiting to get input from Sorrels.
14. **Museum Manager Report:** Sorrels is absent working on grants. Marshall said Sorrels would like to have permission to work on a grant for another boarding school exhibit. The board happily agreed.
15. **Additions to the Agenda**: None
16. **Open Discussion:** None
17. **Public Comment:** None

There being no further business the meeting adjourned at 9:53AM

Respectfully Submitted by Barb Yshinski