**CITY OF ST. IGNACE**

**DDA MEETING MINUTES**

**January 14, 2022
City Council Chambers**

**Members Present:** Chairman Jim North, Barb Yshinski, Heather Aukeman, Phil Ruegg and Barb Brown.

**Members Absent:** Cheryl Schlehuber and Pat Ramsay attended online. Tom Cronan absent.

**Staff Present:** DDA Director Scott Marshall

**Others Present:** Stephanie Baar

Chairman Jim North called the meeting to order at 8:01 a.m.

1. **MINUTES:** Motion by Ruegg, support by Aukeman to accept the minutes of January 14th, 2022. Motion Carried.
2. **ADDITIONS TO THE AGENDA**: (1) Marshall
3. **FINANCIAL REPORTS:** Marshall reviewed the bills and clerk reports for January 2022. Motion by Brown, support by Ruegg to accept the reports. Motion carried.
4. IV **BUSINESS:**
5. **Excuse Absent Board Members:** Motion by Aukeman, support by Ruegg to excuse absent board members Cronan, Schlehuber and Ramsay. Motion carried.
6. **Introduce Chuck McCall as the new Public Works Foreman:** Marshall introduced McCall. McCall spoke about improving relationships between departments. McCall has been working hard to clean up the public works garage inside and out. McCall said it is time to get new Christmas lights. McCall said the downtown and the boardwalk are his focus. McCall said he would like to make the public works department elite again. Schlehuber talked asked about ways to recognize public works to show our appreciation.
7. **Museum Shelter:**  Marshall and Sorrels are working together on the museum shelter project. Marshall presented the board with an octagon shelter that was suggested by the DDA Projects Committee. Marshall is working on a video for crowdfunding. MEDC is partnering with the DDA on this project and will match donations. Marshall will update Dennis Cawthorne on the project. Marshall and Sorrels are applying for additional grants. Marshall is giving an early estimate that this project would cost around $70,000. Marshall asked the board to decide on the design of the structure so he could bring the board more detailed information at the next meeting. Motion by Brown support by Aukeman to accept the octagon design. Motion carried.
8. **Little Bear Park Update:** Marshall reported that he had a good productive meeting with city manager Long and Billy Fraser to discuss working together to finish the Little Bear Park Project. Marshall will be handling the fishing deck engineering, bids and administration work, public works will install the storm sewer drains, sidewalk and finish spreading gravel on the field and trails. Darcy Long will help with solar light. It will be a collaboration of ideas and labor to get the project completed.
9. **DDA Director Report:** Marshall reviewed the priorities for the summer which include museum shelter project, boardwalk repair, sidewalk tree grate maintenance, cross walk signage improvement and parking signage improvements.
10. **Museum Report:** Marshall said that Sorrels is feeling better and has been working hard from home on grants and other projects.
11. **Additions to the Agenda**: Marshall notified the board that the Michigan Downtown Association is having a workshop March 2 and 3rd in Lansing. Marshall asked the board for approval to attend. Motion by Brown and support by Aukeman to attend.
12. **Open Discussion:** Brown talked about the upcoming need for charging stations in the DDA area.
13. **Public Comment:** None

There being no further business the meeting adjourned at 8:55AM

Respectfully Submitted by Barb Yshinski