**CITY OF ST. IGNACE**

**DDA MEETING MINUTES**

**April 22, 2022
City Council Chambers**

**Members Present:** Chairman Jim North, Heather Aukeman, Pat Ramsay and Tom Cronan. **Online Attendance:** Cheryl Schlehuber and Barb Yshinski

**Members Absent:** Andrea Green, Phil Ruegg and Barb Brown.

**Staff Present:** DDA Director Scott Marshall, Museum Director Shirley Sorrels,

**Others Present:** Stephanie Baar, City Manager Darcy Long, Erich Doerr, Jim Draze, Beth Rye and Tony Brown.

Not enough members for a quorum.

1. **MINUTES:**
2. **ADDITIONS TO THE AGENDA**:
3. **FINANCIAL REPORTS:**
4. IV **BUSINESS:**
5. **Excuse Absent Board Members:**
6. **Library Story Walk:** Beth Rye from Great start asked the board if the library could put up book stands in the downtown. Marshall asked how many. Beth replied 16 and they would have to be delivered to the city garage to be assembled by public works staff. Marshall said that public works is really busy and would have to get permission from the public works department. Beth said that she could contract out the assembly and installation if the DDA approves a location. Beth will follow up with Marshall when she finds a contractor.
7. **Peddler’s Ordinance:** Jim Draze presented the board with an updated draft. Draze discussed fee, length of permit, special events and # of units per property. The board discussed limiting 1 vendor per private property but also to create wording to allow for designated food courts with multiple vendors. DDA Board agreed that the draft is very close and if Mr. Draze uses the input from today’s meeting to revise the draft it would be sufficient for the DDA.
8. **Capital Projects Fund:** No Action
9. **Cultural Pavilion update:** Marshall said the MEDC Crowdfunding Grant was approved and will go live May 2- July 1st, 2022. Marshall played the MEDC campaign video. Marshall discussed the specifics of the fundraising campaign.
10. **Little Bear Park Project Update:** Marshall said that the fishing deck plans were submitted to the DNR and waiting on approval.
11. **Director’s Report:** Marshall provide a full report of downtown projects and maintenance to include a Power Point presentation of the boardwalk repairs and concerns. Marshall talked about the damaged lights at the American Legion Park, table tents, parking permits, banners, sidewalk repair and sidewalk tree replacement.
12. **Museum Report:** Sorrels is working on new boarding school exhibit on video. Sorrels is working on museum garden. Sorrels is busy working on grants. Board suggested that Sorrels remove the existing pavilion shelter. Schlehuber complimented Sorrels on the boarding school project. Sorrels is seeking quotes to paint the building.
13. **Additions to the Agenda**:
14. **Open Discussion:** North informed the board that the Gyftakis family contacted Marshall to see if the DDA is interested in purchasing the Gyftakis property. North asked the DDA Property Management Committee to meet and discuss this issue. North reminded the board that expansion is in the DDA Plan.
15. **Public Comment:** None

There being no further business the meeting adjourned at 9:39AM

Respectfully Submitted by Pat Ramsay