

MINUTES
ST. IGNACE DDA MEETING
October 9th, 2020 @ City Hall

Members Present: Chairman Jim North, Pat Ramsey, Barb Yshinski, Vice Chair Mayor Connie Litzner, Cheryl Schlehuber. Heather Aukeman and Phil Ruegg attended online.

Members Absent: Linda Bell, Barb Brown

Staff Present: DDA Director Scott Marshall, Museum Director Shirley Sorrels, City Manager Darcy Long, City Assessor Kyle Mulka

Others Present: Eric Doerr from the St. Ignace News

Chairman Jim North called the meeting to order at 8: 04 a.m.

- I. **MINUTES:** Motion by Schlehuber, support by Ramsay to accept the minutes of September 11th , 2020. Motion Carried.
- II. **ADDITIONS TO THE AGENDA:** (1) Marshall
- III. **FINANCIAL REPORTS:** Marshall reviewed the bills for September 2020 and then reviewed the DDA Revenue and Expenses to date. Motion by Schlehuber, support by Ramsay to accept the Bills. Motions carried.

IV BUSINESS:

1. **Excuse absent members:** Motion by Litzner, support by Ramsay to excuse Brown and Bell. Motion Carried
2. **Little Bear Park Project:** Marshall reports that the project is going good. No major concerns to report at this time. They are solving problems as they go. Concession stand and bathrooms are insulated and getting ready for drywall. Metal siding is being installed on the home dugout and press box on the west field. The visitors' dugout foundation was just poured. He reminded the board this is one of the 3 dugouts that was eliminated and now thru generous donations we are able to build it. Fencing is being installed and the pond trail rough grade is almost complete. North Country volunteers worked cleaning up along the trail. The project received the first reimbursement from the DNR. As the project progresses, the contractors can invoice the city for a % of their expenses. The city issues a check to the contractor. When the contractor cashes the check Marshall will make a copy of the cashed check, and provide an itemized invoice for the work completed and fill out a reimbursement form and then submit it to the DNR. Within the last couple months the city has received over \$27,000 of new donations. \$15,000 were donated specifically to help build a visitors dugout. The LBE park committee decided to seek additional donations to build the visitor's dugout. The visitor's dugout cost \$21,500. Thanks to the generosity of donors the project reached our goal and more. The rest of the donations will help cover existing expenses and if it gets to the point where we have money left over we will target portions of the project that

were eliminated. Right now it's going to be close. We received a generous donation of sand from Sand Products Corporation. Marshall said his job is to get this project done on budget. Marshall is hoping to find sponsors for the scoreboards.

3. **St. Anthonys Pocket Park Stairway Bid Tabulation:** The DDA received 4 respectable bids for the stairway project. Jimbo Musick construction was the low bidder. City engineer recommends Jimbo Musick. Marshall would like to confirm a suitable start date with Mr. Musick and then give him the go ahead to start the project. Motion by Schlehuber and support by Litzner to accept Jimbo Musick's bid and to start work on the stairs. Motion Carried.
4. **Connors Park:** Marshall reports that phase 2 of the Connor Park project, installing paver bricks, is completed.
5. **Amphitheater Update:** - Marshall met with members of the downtown project committee on Wednesday October 7th to discuss the amphitheater project in regards to the new discussions of building a larger amphitheater in the future possibly at the Favorite Dock. The downtown projects committee would like to see progress to continue on the smaller band shelter in Connor Park since the larger structure is still in the planning phase and expressed excitement for both projects and the need for both. Having multiple event venues is a good way to spread entertainment out in town.
6. **Downtown Maintenance:** Marshall reports that the large pavilion at the American Legion Park was painted. The structure was starting to show weather damage on the outside and the inside ceiling was very black from dirt and grime. It looks great and we are getting a lot of compliments. Marshall said that there are a lot of improvements and repairs taking place on the boardwalk and in the parks. Marshall talked about the importance of getting the fence sanded and painted in front of the Indian Village.
7. **Chief Wawatam Park Sign:** One of the goals the board talked about for this summer was to have a Chief Wawatam park sign at the road side. Currently inside the park behind the Mackinac Grille there is a Chief Park sign. At the entrance of the park near the road is a Huron boardwalk sign. Instead of adding another sign next to the Huron boardwalk sign Marshall suggests to replace existing sign with new sign that would advertise the Chief Wawatam Park and the Huron boardwalk and then relocate the Huron boardwalk sign in town. Marshall provided the board with a proof of the sign. The new sign will cost \$2200. North suggests adding existing sign at north end of town.
8. **Museum Manager Report:** Sorrels presented the first Hometown Hero banner. Sorrels talked about adding outdoor exhibits. Sorrels complimented her staff and their dedication and outstanding customer service. North complimented Sorrels on a great report and a great job overall.
9. **Open Discussion:** Schlehuber inquired about Peddlers Ordinance. Mulka reported that the planning commission will review the ordinance over the winter. Litzner asked about the trolleys and wondered if the trolley signs should be removed. City Manager Long talked about a complaint about visitors camping in downtown parking lots.
10. **Additions to the Agenda:** Marshall would like to schedule a DDA Budget Committee Meeting to plan the 2021 DDA Budget.
11. **Public Comment:** None
There being no further business the meeting adjourned at 9:17 a.m.
Respectfully submitted: Barb Yshinki