

**MINUTES**  
**ST. IGNACE DDA MEETING**  
**August 14<sup>th</sup>, 2020 @ City Hall**

**Members Present:** Vice Chair Mayor Connie Litzner, Pat Ramsey, Barb Yshinski, Linda Bell and Heather Aukeman, Barb Brown attended online.

**Members Absent:** Jim North, Cheryl Schlehuber and Phil Ruegg

**Staff Present:** DDA Director Scott Marshall, Shirley Sorrels

**Others Present:** Eric Doerr from the St. Ignace News

Vice Chair Mayor Connie Litzner called the meeting to order at 8: 01 a.m.

- I.     **MINUTES:** Motion by Litzner, support by Ramsay to accept the minutes of July 10th, 2020. Motion Carried.
- II.    **ADDITIONS TO THE AGENDA:** None
- III.   **FINANCIAL REPORTS:** Marshall reviewed the bills for July 2020 and then reviewed the DDA Revenue and Expenses to date. Motion by Ramsay, support by Bell to accept the Bills. Motions carried.

**IV BUSINESS:**

- 1.   **Excuse absent members:** Motion by Bell and support by Ramsay to excuse absent members North, Schlehuber and Ruegg. Motion Carried.
- 2.   **Little Bear Park Project:** Marshall reports that the contracts have been signed. Excavation started on 8-4-20. Moran Township has pledged another 10,000 toward the project. The plumbing inspection was approved. Project moving along good. No problems at this point. Working with a great crew of contractors, city crew and city engineer. Marshall reviewed the trail loop plan.
- 3.   **Amphitheater Project:** The events committee contacted Marshall and asked DDA to consider building a larger structure at Favorite Dock and they would help find additional funding for the project. Marshall met with the events committee and discussed the city's pledge to name the amphitheater after Mr. Earl. Marshall said his concern would be that the city follows up on their commitment to the Friends of Tony Earl in an agreeable timeline. Mayor Litzner said she has spoken to the friends of Tony Earl and they are fine with the city working to build a larger structure. Marshall said the current amphitheater fits current budget and money raised thru grants and donations. Events Committee would like to partner with DDA in planning a larger structure. Marshall said that he would discuss with DDA Board. Mayor Litzner said we should form a new committee to do bigger structure. The Mayor said the city would first need to purchase the property and suggested to delay until next year since there is ground work to do. Ramsay agreed. DDA Project Committee will work with Events Committee.
- 4.   **St. Anthonys Pocket Park:** Marshall said the St. Anthonys Rock informational sign is done and will be installed at the front of the pocket park. Marshall presented the board

with an artistic rendering of the stairs. Marshall said it is a bad time to build and especially tough building with treated lumber due to 20% increase in building material and the shortage of treated lumber. Marshall said that despite the disadvantages he suggests putting the project out for bids so this project can be completed this fall and the DDA can focus on other projects for 2021. Motion by Bell support Ramsay to bid out the project.

5. **Downtown Maintenance Update:** Marshall reports that Cedars of Mackinac and the public works crew are working to remove the grass from the downtown tree grates and replace with filter cloth and mulch. Lots of sidewalk problems have been fixed. Legion Park and Kiwanis Park gazebos will be painted and stained. There has been boardwalk repairs and many more to come soon. Marshall still working on crosswalk signage and addition of 2 new locations. Marshall said that the “Y” crosswalk was painted again by mistake. Marshall would like to get Indian Village Fence painted, sign for Chief Wawatam Park and a few other projects that are on his list for 2020. Marshall said it feels like it was a late start but things are finally moving and he likes the progress they are making.
6. **Helper Helper Program:** Marshall said that he reached out to the Events Committee to see if they would like to partner on the Helper Helper Program. They weren’t interested. Marshall asked if the DDA would like to purchase the APP, Litzner suggested that the DDA does purchase the APP but should still reach out the library to see if they would like to partner. Bell motioned to purchase the APP support by Ramsay. Motion Carried
7. **Museum Manager Report:** Sorrels talked about the Hometown Heroes Program. Sorrels said the Michigan Humanities council awarded our museum with the Impact Project of the Year Award. Sorrels is looking into other grants. Litzner congratulated Sorrels on her hard work. Sorrels talked about a totem pole donation and will update the board at the next meeting.
8. **Open Discussion:** Marshall said he received a request to extend the DDA District North to Stockbridge Street. Litzner said that the DDA has received similar requests in the past. She said this will be a city issue since there would be a loss of property tax.

9. **Additions to the Agenda:** None

10. **Public Comment:** None

There being no further business the meeting adjourned at 8:50 a.m.

Respectfully submitted: Barb Yshinki