

**MINUTES**  
**ST. IGNACE DDA MEETING**  
**June 19, 2020 @ City Hall**

**Members Present:** Chairman Jim North, Vice Chair Mayor Connie Litzner, Cheryl Schlehuber, Phil Ruegg, Heather Aukeman, Pat Ramsey, Linda Bell, Barb Yshinski and Barb Brown attended online.

**Members Absent:** None

**Staff Present:** DDA Director Scott Marshall, Shirley Sorrels

**Others Present:** Erich Doerr from the St. Ignace New

Chairman Jim North called the meeting to order at 8: 04 a.m.

- I. **MINUTES:** Motion by Schlehuber, support by Litzner to accept the minutes of May 8<sup>th</sup>, 2020 Zoom Meeting with changes. Motion Carried.
- II. **ADDITIONS TO THE AGENDA:** Scott Marshall
- III. **FINANCIAL REPORTS:** Marshall reviewed the bills for May 2020 and then reviewed the DDA Revenue and Expenses to date. Motion by Schlehuber, support by Ruegg to accept the financial report. Motion carried.

**IV BUSINESS:**

1. **Excuse absent members:** None
2. **Hometown Heroes Banner Program:** Abbey from the Hometown Hero Banner Program gave an overview of the program. It is a 2 year contract. The museum already paid the cost. City can participate at no cost. There is a 90 day banner selling period then it is done. Roughly 40 plus poles along the boardwalk. After much discussion, motion by Schlehuber and support by Aukeman to approve DDA moving forward with project. Motion carried.
3. **Project Update**
  - **Little Bear Park Project-** Marshall reviewed the project from beginning to current updates. Bids were approved by council. Marshall meeting with contractors to find additional savings. Reviewed scope items, current expenses to date, plans moving forward.
  - **Amphitheater Project-** Marshall would like to meet with the downtown projects committee to determine a location for the amphitheater. Schlehuber prefers Connors Park location. Mayor Litzner said Favorite Dock is a 3 year lease with hopes to purchase in the future. Brown said the Connors Park is a nice location and has lots of parking.

- **Star Line Lease-** Marshall, Fraser and Star Line Manager Tom Bushman met and discussed the parking lot improvements and cost. DPW added asphalt millings and hot patch to the parking lot.
4. **2020 Project Planning:** Marshall reviewed the potential projects. Marshall said that there are numerous locations on the boardwalk that need maintenance. Marshall has put in the work orders with the public works but they are extremely busy still working on last years work orders. Marshall reminded the board that the fence along the sidewalk in front of the Indian Village needs maintenance and believes this is a city or city/DDA project but it needs to get done. Marshall talked about dips in the paver brick sidewalks. Marshall talked about the stairs at the pocket park.
  5. **Museum Manager Report:** Sorrels said the budget is much healthier with Humanitarian Grant. Exhibits will be online in the future. Sorrels talked about Covid-19 guidelines.
  6. **Public Comment: None**

There being no further business the meeting adjourned at 9:41 a.m.

Respectfully submitted: Barb Yshinski