

CITY OF ST. IGNACE
DDA MEETING MINUTES
April 9th, 2021
Hybrid Format

Members Present: Chairman Jim North, Pat Ramsey, Vice Chair Mayor Connie Litzner, Heather Aukeman, Linda Bell, Barb Brown, Cheryl Schlehuber, Barb Yshinski

Members Absent: Phil Ruegg

Staff Present: DDA Director Scott Marshall, Museum Director Shirley Sorrels

Others Present: Erich Doerr from the St. Ignace News

Chairman Jim North called the meeting to order at 8:04 a.m.

- I. **MINUTES:** Motion by Schlehuber, support by Litzner to accept the minutes of March 12, 2021. Motion Carried.
- II. **ADDITIONS TO THE AGENDA:** Marshall, Schlehuber
- III. **FINANCIAL REPORTS:** Marshall reviewed the bills for March 2021. Marshall reviewed the clerk reports. Motion by Litzner, support by Schlehuber to accept the reports. Motions carried.

IV BUSINESS:

- 1. **Excuse absent members:** Motion by Schlehuber support by Brown. Motion carried.
- 2. **Little Bear Park Project Update:** Marshall met with the Little Bear Park Project Committee March 22, 2021 to discuss the budget and remaining items to be completed. The meeting went great and there weren't any concerns voiced by the committee. Marshall said the biggest hurdle will be the cost of the final landscaping.
- 3. **350th Banner Update:** Marshall emailed the banner drafts to the board and presented the drafts at the meeting. The board loved the banners designs. Marshall will meet with the DDA Events Committee to finalize the banner design. Marshall said Keeney Swearer the graphic designer is very professional and accommodating.
- 4. **Amphitheater Update:** Marshall said the DDA Projects Committee met to discuss possible locations. Sorrels suggested having the amphitheater at the museum since the DDA hasn't found a home for the project. Sorrels said that the museum has desperately needed an amphitheater for cultural teaching. Marshall presented a movie showing the museum grounds and the condition of the current shelter. Sorrels said that the current structure is a safety hazard and has holes in the roof. The board agreed that the museum is a good choice for the amphitheater and approved the committee to continue working on the details to present at the next DDA board meeting.
- 5. **Hometown Hero Banner Update:** Marshall reports that Sorrels and Abbey from Hometown Heroes are making progress and the banners should be ready by Memorial Day. Marshall received a contract from Hometown Heroes and he will forward the contract to the city attorney and to Sorrels to review.

6. **Grant Opportunities for Capital Projects:** Marshall reported that he submitted a grant application to the St. Ignace Community Foundation for Connor Park improvements. Marshall reminded the board that Enbridge is interested in donating to DDA projects and the DDA just needs to apply.
7. **Open Discussion:** None
8. **Museum Manager Report:** Sorrels thanked the board members that visited the museum. Sorrels reports that Tom Wyers is doing repairs on the museum grounds and the weather has been beneficial for spring repairs and maintenance.
9. **Additions to the Agenda:** Schlehuber asked if Luke Paquin is still the Chair Person of the Food Truck Committee and asked when will the next meeting take place. Marshall said that Paquin is still on the committee and plans to have a meeting in the upcoming weeks.
Marshall reported that the Events Committee decided they will not need the Star Line parking lot for events. Marshall met with the 350th Committee to see if they would be using the parking lot and they said no. Marshall discussed the situation with Jerry Fetty by email and then met in person with Star Line's Andrea Green.
Marshall reports that city hall has been having email problems. Tech support was in the building to fix the problem and suggested that the DDA replace its office computer since it is 10-12 years old.
10. **Public Comment:** None
11. There being no further business the meeting adjourned at 9:34 a.m.

Respectfully submitted: Pat Ramsey