

CITY OF ST. IGNACE
DDA MEETING MINUTES
January 8th, 2021
Online

Members Present: Chairman Jim North, Pat Ramsey, Barb Yshinski, Vice Chair Mayor Connie Litzner, Heather Aukeman, Linda Bell, Phil Ruegg, Barb Brown

Members Absent: Cheryl Schlehuber

Staff Present: DDA Director Scott Marshall, Museum Director Shirley Sorrels

Others Present: Eric Doerr from the St. Ignace News

Chairman Jim North called the meeting to order at 8:04 a.m.

- I. **MINUTES:** Motion by Ramsay, support by Brown to accept the minutes of December 11th, 2020. Motion Carried.

- II. **ADDITIONS TO THE AGENDA:** Marshall

- III. **FINANCIAL REPORTS:** Marshall reviewed the bills for December 2020 and then reviewed the DDA Revenue and Expenses to date. Marshall discussed the end of the year budget deficit line item by line item. Motion by Brown, support by Aukeman to accept the Bills. Motions carried.

IV BUSINESS:

1. **Excuse absent members:** Motion by Brown, support by Aukeman to excuse Schlehuber. Motion Carried.
2. **Election of Officers:** Brown nominates North to retain Chair. No opposition, motion carried. Brown nominates Litzner to Vice Chair, no opposition, motion carried. Ramsay nominate Yshinski to Secretary Position, no opposition, motion carried.
3. **Meeting Date & Time:** Aukeman motion to keep dates 2nd Friday of the month @ 8am. Ramsay support, motion carried.
4. **Personnel Meeting Update:**
Shirley Sorrels Contract
3.5% Increase to Annual Salary to \$34,120
\$400 increase to retirement (divided equally between museum and museum store)
Scott Marshall Contract
3% increase to \$40,695
5. **Projects Update:**
Little Bear Park Project- Marshall gave a full report on the DNR Trust Fund Grant, current expenses, donations and reimbursements. Marshall made a few project videos and emailed them to DDA Board and council.
St. Anthony Pocket Park Stairs- Marshall reported that Musick Builders has started on the stairs and are 50% complete. Marshall is going to pay Musick 50% of the contract price.

6. **Peddler's Ordinance:** Marshall said that the Luke Paquin is going to chair the committee and a meeting is up and coming.
7. **DDA Planning for 2021-** Marshall presented the board with a list of projects that were discussed in 2020 and maintenance concerns. Ruegg reminded the board about high speed internet at the marina and cruise ships.
8. **Museum Manager Report:** Sorrels updated the board on current grants, outside displays and banners. Sorrels talked about elder educators and 350th history week.
9. **Open Discussion:** None
10. **Additions to the Agenda:** Marshall asked if the garland could be taken down. DPW has time now and the weather is hard on the garland. Marshall asked the board if he could seek grants for 350th banners. Board agreed. Marshall updated the board that the city is seeking a new website and would like all departments to join the website and share in the cost.
11. **Public Comment:** None
12. There being no further business the meeting adjourned at 9:06 a.m.
Respectfully submitted: Barb Yshinki