

CITY OF ST. IGNACE
DDA MEETING MINUTES
August 7th, 2023
City Council Chambers

Members Present: Chairman Heather Aukeman, Barb Yshinski, Pat Ramsay, Cheryl Schlehuber, Quincy Ranville,

Members Absent: Erik Heffernan, Tom Cronan, Kristi Gustafson and Julie Lipnitz

Members Online:

Staff Present: DDA Director, Scott Marshall; Museum Director's Shirley Sorrels and Tom Wyers

Others Present: Erich Doerr, Ryan Sigmon

Meeting called to order at 8:00 AM by Chair Heather Aukeman

- I. **MINUTES:** Motion by Ramsay support by Schlehuber to accept the minutes of July 14th, 2023. Motion passed.
- II. **ADDITIONS TO THE AGENDA:** (1) Scott Marshall, Power wash Lighthouse
- III. **FINANCIAL REPORTS:** Marshall reviewed the bills and the clerk revenue and expense Reports for July 2023. Motion by Schlehuber, support by Ranville to accept the financial report. Motion Passed
- IV. **BUSINESS:**
 1. **Excuse Absent Board Members:** Motion by Ramsay, support by Schlehuber to excuse Heffernan, Gustafson, Cronan and Lipnitz. Motion passed.
 2. **Approve DDA Director Contract:** Marshall said the DDA Personnel Committee met on August 3rd, 2023 to draft a new contract. The committee worked with city clerk to adopt new hire benefits. Marshall provided the board with the contract draft and job description. Motion by Schlehuber to accept Ryan Sigmon's contract and job description, support Ranville. Motion passed. Sigmon will start August 28, 2023. The board welcomed Sigmon as the new DDA Director.
 3. **Recreation Trail Update:** Marshall presented a draft agreement from Rowe Professional Services Company. Marshall said he will find out if there are other companies that provide the same service to get additional quotes. The board supports the recreation trail project. Marshall will present more information at the next meeting.
 4. **DDA Director Report:** Marshall updated the board on the sidewalk paver maintenance, downtown tree maintenance, power washing and bug control and boardwalk project progress. Marshall said that no bids have been received at this point for the museum boarding house. Marshall talked about his ideas for

combating blight. Schlehuber said she would like the blight committee to be named the Downtown Beautification Committee.

5. **Museum Report:** Wyers reported on the Hometown Hero Banners, 4 direction garden. Heritage Festival August 11th and 12th. Wyers talked about the 7 Grandfathers Signage.
6. **Addition to the Agenda.** Marshall informed the board that he would get the street light poles power washed. Public Works is too busy this summer. Marshall wanted to know if he need approval to have Todd Blair power wash the poles. Board said to proceed, no board vote needed.
7. **Public Comment:** Schlehuber updated the board on the financial status of the Straits Cultural Center. Schlehuber said that MHS is \$900,000 short of their financial goal.

There being no further business the meeting adjourned at 8:52 AM

Respectfully Submitted by Barb Yshinski