



Saint Ignace Area Recreation Advisory Committee
 Meeting Agenda for **February 8th, 2023**
 6:30 PM City Hall Council Chambers & Zoom

1. **Call to Order** by _____ at _____ PM.

2. **Pledge of Allegiance**

3. **Roll Call- Voting Members** (*Need 6 for a Quorum*)

	Present		Present
Ed Paquin, St. Ignace Citizen at Large	___	Austin Kimberling, Moran Township Rep.	___
Emily Fullerton, St. Ignace Citizen at Large	___	Quincy Ranville, Visitors Bureau Rep.	___
Robert St. Louis, City Council Member	___	Tammy Shepard, SIHA Rep.	___
Willie LaLonde, City Council Member	___	Bridgett Sorenson, Sault Tribe Rep. (Chair)	___
Martha Sjogren, St. Ignace Area Schools Rep.	___	_____, City Manager Rep	___
Mandy Bowlby, Moran Township Rep.	___	Maggie Mieske, Recreation Director (No Vote)	___
		Dan McDonald, Facility Manager (No Vote)	___

4. **Corrections, Deletions or Additions to the Agenda** (Board & Staff Only)

5. **Approval of the December 2022 Minutes** by _____

6. **New Business**

1. Recreation/programs Update

- a. Mites Jamboree! Concessions made good money!
- b. Programs: aerobics, cheer, Kids Fit, Fab Fridays, game nights, Bird Count workshop, Little League in progress

2. Special Events coming up:

- a. Arts & Craftersnoon during Pond Hockey
- b. Great Backyard Bird count workshop
- c. Job Fair (MI Works, Chamber) end of March (Maggie)
- d. Home Show in April (Dan)
- e. RC Spring Fling in April (Dan, KC, Maggie)
- f. Bridal Show (Mother's Day weekend: Stephanie, Maggie, Cathi)
- g. Lots of meetings, conferences, parties, school skating trips: Cathi does a great job scheduling and setting these events up!
- h. Open skates when ice is not being used (snow days, weekends)
- i. Open Skate and Stick & Puck Mon-Thurs/drop in on Wednesdays

3. Staffing updates

- a. Reorganization of staff: Welcome Stephanie, joins Cathi in office (tentatively to be known as Recreation & Sports Coordinator and Facility & Facility Events Coordinator)
- b. Dan is now full-time
- c. Have 3 part time FC attendants (Welcome Fred, Kacey & Samantha)
- d. Working with DPW (Bill & Scott) on FC maintenance issues, aka the DOOR, boiler, etc.

4. Arena & Facility Update

- a. Salt hopper is HUGE help
- b. Gonna need some new equipment this year:
 - i. Drag for fields (Scott M helping us to look for a grant)
 - ii. Gator (possible grant?) for maintaining pond path
 - iii. Better truck for plowing
 - iv. Improve pond path (attract birds, label flora, plant native species? Rails near edge?) It's .475 mile
 - v. Currently have 3 phones (2 #s), need cordless set up for one in kitchen/concessions, FC and office cubby
 - vi. Need better computers and some software
 - vii. Need e-payment system: suggestions, experiences?
 - viii. Still researching possibilities of laser tag, but on hold until we resolve other facility issues and have a better handle on the budget (grant suggestions welcome)
- c. Plan to start using rental ice contracts for all ice rentals, similar to the conference room rental contracts/reservation forms. Mirrors conference room rental with specific ice information included.
- d. Plan to ask all skaters and walkers to sign a waiver of liability every year (just once per year) to cover any liability issues. Same as Fitness Center and aerobics waiver.
- e. Hockey tournament season is over but we still have 3-4 more ice rentals for scrimmages.
- f. Ice rental rates have not changed in price for over a decade. Conference room rental increased by 50% (\$300) to \$450 from last year to this year. A suggested 50% increase for ice rental would be:

LITTLE BEAR EAST ARENA/ICE RENTAL RATES (2023/2024)	
Prime time resident	\$225/hour
Prime time non-resident	\$230/hour
Non-prime time resident	\$195/hour
Non-prime time non-resident	\$200/hour
Prime Time Hours: Monday-Friday 5:00 p.m.-10:00 p.m. Saturday & Sunday 8:00 a.m.-5:00 p.m.	

- g. Conference Room rates: Would like to offer hourly rates for smaller parties, short meetings (average = \$50/hour over 18 hours). Thoughts? Suggestions?
- h. Heating and boilers: heat working (too hot sometimes). Dan from Automated Climate Control:
 - To complete the repairs on boiler No 1 (replace the gas valve and replace the seal shaft on the pump) **\$1855.00**
 - To complete repairs on the system pump (new bearing assembly and shaft seal) the total cost is **\$2262.50**
 - Currently boiler No 2 is working and heating the place.
 - You will need to fix both but if you do 1 now and 1 later then spend the \$2262.50 now.
- i. Need 2 more bids (Bill)

5. Fitness Center Suggestion Box & Updates

- a. New Suggestions:
- b. Incline benches were purchased/donated and subsequently installed without my prior knowledge or consent
- c. Door issue (timer, lock, door itself?): Dan, Bill
- d. GYM 906 leasing proposal from Phil Woolcock

6. **Old Business:** End of Year purchases

- a. Breakaway bases for Little League (received grant: not yet purchased but need to be)
- b. Ice skates (received grant: skates arrived last week! Yay!)
 - i. Thanks to SIHA/Bridget for the discount tip!

7. **Public Comment**

8. **Next Meeting Date – April 12th, 2023 @ 6:30 pm** (Any excused absences for next meeting?)

9. **Motion to adjourn** by _____, seconded by _____, at _____ PM.

PLEASE CONTACT OFFICE 24 HRS IN ADVANCE IF YOU ARE UNABLE TO ATTEND

Join Zoom Meeting

<https://us02web.zoom.us/j/82454599764>

Meeting ID: 824 5459 9764

One tap mobile

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