

**City of St. Ignace
Council Proceedings
(Official)**

A Regular Meeting of the St. Ignace City Council was held on Monday, February 19, 2024, in City Hall Council Chambers as a hybrid attendance meeting with Zoom video conference available. (*Zoom audio experienced technical difficulties.*) Mayor LaLonde called the meeting to order at 7:00 p.m., and the Pledge of Allegiance followed. Mayor Pro-Tem Gustafson led the invocation.

PRESENT FROM CITY COUNCIL: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard and Williford.

ABSENT: Councilmember Litzner. It was moved by Councilmember Eyre, seconded by Mayor Pro-Tem Gustafson, to approve excusing Councilmember Litzner from the meeting due to illness.

Roll Call Vote

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

STAFF PRESENT: Scott Marshall, City Manager; Charles Palmer, City Attorney; Andrea Insley, City Clerk/Treasurer; Kevin James, Police Chief; Cathy Lamb, Recreation Facility Manager; Ryan Sigmon, DDA Director; Russ Winberg, Certified Operator in Charge (COC).

ADDITIONS TO THE AGENDA

No additions to the agenda were requested.

PUBLIC COMMENT (*3-min limit*)

No public comment was received.

CONSIDERATION OF THE MINUTES OF THE FEBRUARY 5, 2024 COUNCIL MEETING:

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Shepard, to approve the minutes of the February 5, 2024 Regular Council meeting as presented.

Roll Call Vote

Yes: Mayor LaLonde, Councilmembers Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

BUSINESS

A. CLOVERLAND ELECTRIC VEHICLE (EV) CHARGING STATION

City Manager Marshall introduced Jake Brown, Director of Business Development and Key Accounts with Cloverland Electric. Mr. Brown presented Cloverland's proposal to implement two EV-charging stations in the St. Ignace downtown area with funding through the Lake

Michigan Circuit Program. If approved, the St. Ignace EV-charging site will be operated and maintained entirely by Cloverland Electric with no responsibility to the City.

B. MACKINAC ECONOMIC ALLIANCE (MEA) UPDATE

Chris Byrnes updated Council on the MEA's Economic Development Strategy for 2024 – 2027.

C. POLICE TRAINING

Police Chief James requested Council's approval to send Sgt. Mitchell to a week-long field-training seminar in Grayling in April. The training will develop skills and understanding of the law enforcement selection process, and is being offered by DeWolf & Associates.

It was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Pelter, to approve Sgt. Mitchell attending the field training seminar in April.

Roll Call Vote

Yes: Councilmembers Pelter, Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson and Mayor LaLonde.

No: None.

Motion carried unanimously.

D. RESOLUTION 24-04 ARTS DOCKSIDE 2024

Jim Drazo, Treasurer for the St. Ignace Area Creative Arts Council (SIACAC), informed Council that the Hope Chest and SIACAC have entered into a Memorandum of Understanding with one another to host the 2024 Arts Dockside event. A sub-committee will be comprised of members from both organizations to facilitate the needs of this event. Stephanie Fortino will be the designated Chairperson for this committee.

A RESOLUTION TO APPROVE THE 2024 ARTS DOCKSIDE

The following Resolution was offered for adoption by Councilmember Williford, supported by Councilmember Eyre:

WHEREAS: The St. Ignace Area Creative Arts Council and St. Ignace Area Hope Chest request permission to sponsor and conduct the "Arts Dockside 2024"; and

WHEREAS: This event requires the usage of the City Marina parking lot and lawns and public streets; and

WHEREAS: Chapter 22 of the City of St. Ignace Code, "The Peddler's Ordinance", requires certain criteria be met for the event to be held; and

WHEREAS: It is understood that there may be fees for certain services if provided by the City; and

WHEREAS: The St. Ignace City Council has determined that the St. Ignace Area Creative Arts Council and St. Ignace Area Hope Chest does

meet the criteria established in the various sections of Chapter 22;
now therefore

BE IT RESOLVED: The St. Ignace City Council does approve Special Events status for Arts Dockside on August 31st and September 1st, 2024; now further

BE IT RESOLVED: The St. Ignace City Council does approve usage of the City Marina area and the easterly northbound lane of South State Street, between McCann Street on the South and Truckey Street on the North, for this event on Friday, August 30 and 31st, 2024 through Sunday, September 1, 2024.

Roll Call Vote:

Yes: Councilmembers Shepard, Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde and Councilmember Pelter.

No: None.

Absent: Councilmember Litzner.

Resolution declared Adopted.

E. COMMITTEE UPDATES

Mayor LaLonde requested Council's approval to appoint Clyde Hart to the Compensation Committee to replace Ben Eisenman.

Roll Call Vote

Yes: Councilmembers Williford, Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter and Shepard.

No: None.

Motion carried unanimously.

F. CITY OF ST. IGNACE VIRTUAL MEDIA PRESENCE

Mayor Pro-Tem Gustafson proposed to Council to change the current bylaws to specify that those individuals who wish to participate in the public comment sections of the meeting must be present at the Council meeting to do so, and to authorize City Manager Marshall to research transmission platforms for Council to broadcast meetings. In return, City Manager Marshall informed Council that he recently communicated with nearby municipalities inquiring of their meeting processes, and YouTube was the most common platform utilized with no virtual participation from viewers.

After some discussion, it was moved by Mayor Pro-Tem Gustafson, seconded by Councilmember Pelter, to approve eliminating virtual public comment during Council meetings and authorizing City Manager Marshall to research sufficient broadcasting platforms for City Council meetings.

Roll Call Vote

Yes: Councilmember Eyre, Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard and Williford.

No: None.

Motion carried unanimously.

G. ZONING ADMINISTRATOR UPDATE

City Manager Marshall updated Council on the status of his Zoning Administrator training, stating his focus will be on addressing the compliance with current ordinances and the follow-up processes.

H. FINANCIALS – JANUARY OVERVIEW

City Manager reviewed the monthly financials for January 2024 and Equipment Fund 641. It was moved by Councilmember Eyre, seconded by Mayor Pro-Tem Gustafson, to approve the January 2024 financials as presented.

Roll Call Vote

Yes: Mayor Pro-Tem Gustafson, Mayor LaLonde, Councilmembers Pelter, Shepard, Williford and Eyre.

No: None.

Motion carried unanimously.

CONSIDERATION OF THE BILLS

Councilmember Eyre inquired about the invoice from LaForce for the Little Bear East men's room handicap door.

It was moved by Councilmember Pelter, seconded by Councilmember Shepard, to approve paying the bills in the amount of \$22,940.07.

Airgas	DPW Rental Gases	\$35.45
Arrow Signs	Speed Limit Signs/WTR Dept Decals	\$210.00
BC Pizza	LBE Concession	\$10.50
Charles J. Palmer P.C.	January 2024 Statement	\$2,659.36
Election Source	Election Envelope	\$580.43
Gordon Food Service	LBE Concession	\$1,111.68
Grainger	WWTR Supplies	\$309.19
Howies Hockey Tape	LBE Hockey Tape	\$69.34
J.A.S. Veneer and Lumber	LBE Olympia Blade Sharpening	\$225.00
Kimball Midwest	Water Plant Supplies	\$362.11
KSS Enterprises	LBE Supplies	\$349.55

LaForce	LBE Handicap Bathroom Replacement Door	\$1,129.71
Mackinac Ford	LBE Hose Assembly	\$43.42
Mackinac Plumbing & Heating	Water Tower Blower Motor Repair	\$866.15
Mark Wilk	Loader Road Install/Parts	\$175.00
MI Assoc of Municipal Cemeteries	2024 Membership A Insley, K Labinski	\$45.00
MI Gov't Finance Officers Association	S. Marshall Class	\$40.00
NCL	Water Plant Lab Supplies	\$1,162.37
Neals Truck Parts	DPW Valve	\$328.28
Northern MI Code Officials	B. Olsen Membership Split	\$50.00
Quill	LBE Envelopes/City Hall Cleaner	\$43.38
Rudyard Electric Service, Inc.	Lift Station Repair	\$635.00
St. Ignace Auto	January 2024 Statement	\$284.55
St. Ignace True Value	January 2024 Statement	\$2,085.78
Summit Fire Protection	LBE Fire Extinguisher	\$171.60
The St. Ignace News	2024 Subscription	\$75.00
Uline	WWTR Office Chairs	\$276.81
UP State Credit Union	January 2024 Statement	\$2,447.03
USA Bluebook	WWTR Lab Supplies	\$1,537.45
Water Supply Innovations	Turbo Draft Fire Eductor	\$3,870.00
Witmer Public Safety Group	Husky 2,000 gallon Low-Side Self Supporting Tank	\$1,750.93
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		\$22,940.07

Roll Call Vote

Yes: Mayor LaLonde, Councilmembers Pelter, Shepard, Williford, Eyre and Mayor Pro-Tem Gustafson.

No: None.

Motion carried unanimously.

PUBLIC COMMENT *(3 min limit)*

Public comment was received regarding virtual participation during Council meetings, Zoom video conferencing, accessibility to the Council Chambers and an introduction to the current staff of the St. Ignace News.

MANAGEMENT REPORT

City Manager Marshall provided a written report to Council, as well as, discussed the following:

- The annual audit scheduled for the week of May 6th.
- Review of the Pond Hockey event last weekend.
- Planned paving for the 2024 season for major and local streets.
- Upcoming committee meetings.

COMMITTEE REPORTS

No committee reports were provided.

COUNCILMEMBER COMMENTS

Councilmember comments were received.

There being no further business, the meeting adjourned at 9:02 p.m.

William LaLonde, Mayor

Andrea Insley, City Clerk/Treasurer